SEVEN HILLS

Medical Solution

		TIME SHEET					
Weekly Work Report							
Name: mike		Employee ID: <u>34</u>	Week Ending: <u>2020-07-01</u>				
Name Of Faculty: <u>M</u>			Faculty Location: <u>M</u>				
Day	In Time	Out Time	Daily Total				

TIME SHEET

Weekly Work Report

Name: mike Employee ID: 34 Week Ending: 2020-07-01

Name Of Faculty: $\underline{\mathbf{M}}$ Faculty Location: $\underline{\mathbf{M}}$

Day In Time Out Time Daily Total

Total Hours Worked: 0 Hours

Employee's Signature:



(I certify that the above hours are correct.)

Supervisor Signature

Date: 2020-07-16



Important: Return card to agency of the following week.

- Your employee ID # must be on your time card. *Print your full name.
- The week ending date would be the same Friday that you receive a paycheck for the prior work weeks.
- Total your daily hours, then grand total at the bottom.
- Sign the bottom of the card to authorize that the times that are entered are times that you did work.
- Your supervisor at the placement company MUST sign at the bottom of the card to authorize the payment for you.