

To
The Branch Manager,
Indian Bank,
Jamia Millia Islamia Branch,
New Delhi – 110025

Subject: Request for Transfer of Account to Barkatpura, Hyderabad Branch

Respected Sir/Madam,

I hope this letter finds you in good health. I am writing to request the transfer of my savings account from the Jamia Millia Islamia Branch to the Barkatpura Branch in Hyderabad as I have permanently relocated to Hyderabad.

Below are the details of my account:

- **Account Name:** Amir Ali Ahmed
- **Account Number:** 6683927411
- **Current Branch:** Jamia Millia Islamia, New Delhi
- **New Branch Request:** Barkatpura, Hyderabad

I kindly request you to initiate the process of transferring my account to the Barkatpura branch and provide me with the necessary documents and instructions. Please let me know if any additional formalities are required from my side for this transfer.

I would be grateful for your prompt assistance in this matter. Thank you for your understanding and support.

Date: 06-02-2025
Place: Hyderabad

Yours faithfully,
Amir Ali Ahmed