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|  | **Sajjad Zamir Syed**  Unit 71, Sandalwood Lakewood terrace, Johannesburg South Africa  **Cell No** : 00 27 83 6623 090  **Email** : sszit760@gmail.com | **Designation** : IT Manager - JDE Delivery Head  **Company** : Bliss Brands Pty Ltd  **Joining Date** : 2006 – Current  **Date of Birth** : 07-12-1976  **ID No** : 7612075834189 |

**Industry: Manufacturing (FMCG), Distribution, Service**

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| **Objective** | | Aim to work in a challenging work environment where I can utilize my management, analytical and technical expertise towards functioning, achieving company goals and contributing to the growth of an organisation. |
| **Profile Summary** | | Extensive experience in various environment, a proven record of accomplishment of successfully facilitating all facets of a business, including strategic planning, Internal customer satisfaction by configuring & implementing various IT business tools.  Expertise in role of IT Management, techno functional, pre & post-implementation analysis, application maintenance , enhancement & support , new process and procedure, trouble shooting , training , Integrity, MIS with regard to the product / software application along with implementing ERP Jd Edwards  Proven skills to completing 2 implementation cycle of JD Edwards  Possession of in-depth knowledge of modules on Finance (GL , AR, Receivable, AP , Payments , Fixed Assets ) , Distribution (Procurements, Inventory, Sales Order Management) , Manufacturing (Discrete & Process)  I am an innovative person with good communication, analytical & organizational skills to achieve corporate and personal goals. |
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| **Functional Expertise** | | * General Ledger – Journal Entry /Chart of Accounts / Company and Business Units / Allocations/Ledger Types / Inter Company Settlements / AAI /Reconciliation/Integrity Reports/Consolidations/ Budgeting /Financial Reports / Month and Year End Process, Multi - Currency/ Taxes & VAT * Accounts Payable – Procure to Pay – Vouchering / Manual and Automatic Payment /  AAI/Integrity Reports / Vendor Master / Netting Process /Accounts Payable Reports * Account Receivable – Order to Cash – Invoicing / Manual and Automatic Receipt Processing/ Credit and Collection Management /AAI /  Netting Process / Integrity Reports / Customer Master / Accounts Receivables Reports * Fixed Asset - Fixed Asset Master / Depreciation / Transfer , Splits and Disposals / Integrity Reports / Fixed Assets Reports  /Month and Year End Process * Inventory :- Constant, Item Master , Item Branch Plant , Location * Procurement:- Constant , Supplier Master ,Purchase Order , Receipt * Manufacturing: PDM(Work Centre , Routing , BOM etc) , Shop floor Management – Create Work Order , Completion – IM ,IC,IH ,IS transaction (Manufacturing Accounting) * Sale Order Management - (Advance Pricing),   Constant,Create Quote , Create Sales Order , Pick Slip , Ship Confirm , Invoice , Sales Update |

**Expert/Lead experience on JDE E9.2 and above Support & Implementation Projects.**

• Review and document as-is business processes on existing JD Edwards Enterprise One (E1) implementation.

• Review and match client's to-be business processes with the JD Edwards software.

• Create functional solutions based on defined business requirements.

• Ability to lead business process review and other implementation efforts.

• Ability to analyze production issues and provide resolution for them in a timely manner

• Creation of functional designs, test scripts and training documentation.

• Configuration of JD Edwards’s software to match approved design solutions.

• Excellent analytical and problem solving skills.

• Excellent written and oral communication skills.

• Identify and resolve issues/conflicts.

• Provide hands-on functional support.

• Ability to coach and mentor team members in functionality, architecture and delivery of applications.

• Excellent oral, written and interpersonal communications skills

• Familiar with working in onsite/offshore project model.

**Project Management Attributes**

* Good track- record of managing complex multifunctional projects and delivery on time.
* Creating effective, informed and highly motivated teams focused on delivery.
* Comprehensive understanding of project management methodologies.
* Experience of working with sponsors, stakeholders, and solution providers.
* Successful and demonstrable delivery of results.
* Superb customer facing skills.
* Producing and delivering project documentation, e.g. user manuals, training and support.
* Accurately identifying clients’ key requirements.
* Managing and supporting the testing and implementation of IT Project.

**Key Strength Area**

* Managing complete IT Infrastructure, Business Software & Hardware.
* Determine staffing requirements and ensure correct staff are recruited and appointed
* Manage corporate relationships with various strategic partner and operational stakeholders
* Perform system and business process audits and develop remedial plans
* Participate in Business Requirement Study, Business Analysis, Process & Procedure Documentation, MIS requirement and Module setup.
* End to End Business Solution on JD Edwards Finance , Distribution & manufacturing Module
* End to End Business Solution on Procure to Pay P2P Process on ERP
* Business Solution on Order to Cash Process O2C
* Reports and P&L drive by using Insight Hubble
* Dashboard & management Reports in
* Ensure IT Compliance as per Audit requirement
* Data Integrity and assuring the accuracy and consistency of data entire life cycle. Data Migration from Legacy System

**EMPLOYMENT HISTORY**

**TRAKKER PTY LTD - C- Track Sept 2003 – Feb 2006**

**Industry: Service**

**Designation**: Senior System Analyst

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| **Joining Date**  **Sep 2003-2006** | **Job Title:**  Snr System Analyst | M/s TRAKKER Pvt Ltd  Block 6 P.E.C.H.S  Karachi |
|  | **Job Description** | Analysis on CTRCK Data  Design Prototype and Application  Design Complex Reports for Customer/Internal Analysis |
| **Programming**  **SQL SERVER**  **Network Related Activity**  **Data Analysis** | [CTRACK Information System] Using VB,C# and Seagate Crystal Reports 7/8/9  • Design Prototype and Application  • Design Redo Management System [Integrated with DIGI Core Software]  • Design Inventory Management System  • Design GPRS BASED Sales Management System [Work also on Pocket Pc ]  • Design SMS based application using wave com  • Design Application to log code red entry with Graph Presentation  • Design Reminder Application to inform agent when to call customer.  • Design Application to record customer complaint and send mail  • Design Call indication popup screen for agent [ Integrated with CISCO]  • Worked on Defaulter Management System to monitor defaulter customer  • Design Application to make Vehicle Monitoring Audit on hourly bests.  • Design web based application for PSO to get vehicle ODO meter reading.   * Manage all CTRACK databases * Create New Databases * Taking Backup and restore data * Writing complex stored procedure * Writing function and Triggers * Scheduling jobs to perform specific task * Creating Index for fast data retrieval   • Install Operating System ( Window 2000 server/ xP )  • Install CTRACK Software and Configured with respective GSM Provider  • Configured CTRACK Software on different client  • Given CTRACK Software Training to different client.  • Install and Configured Video Conferencing Device Poly Com  • Configure internal client mail box  • Providing Support to internal/External Clients  • Monitor ISDN Connectivity  • Monitor DSL Connectivity  • Monitor Radio Connectivity  • Monitor Call Centre Activity  • Install ISA Server and lIS Server  • Router Configuration (1500, 2500)  • Back up of all necessary data (using Backup exec) VERITAS product   * Vehicle Movement Analysis * Defaulter Analysis * Calculate GPS Vehicle Ratio * Identify Highly consumed SMS Analysis...... | |

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| **Join Date**  **1999 -2002** |  | **M/s Pak Export C-G** Fish Harbour, West Wharf, Karachi, |
|  | **Job title** | **Software Engineer** |
|  | **Responsibilities:** | * Database and prototype * Development and Testing * System deployment and support * Report Designing |
|  | **Project Details**: | Major Modules Details. -  **PMS** - Purchase Management System  PMS covers the complete purchasing cycle i.e. Requisition, Job Order, Quotation and Purchase Order. Various Reports are generated through the system.  **IMS**  - Inventory Management System  This system maintains the inventory and also generates Reports,  **SMS** - Sales Management System  This system maintains Sales Transaction Local/Export  Sales Order Status and Sales Reports.  **PRMS**  - Payroll Management System  This system maintains Payroll for Employees  Generate salary sheet |

**Other Tools**

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| **Operating System** | Windows Server 2012/2016/2019 , Oracle Linux |
| **Languages** | Visual Basic 6 , Dot Net VB/C# , OMW (JD Edward) |
| **Project Management Tools** | Microsoft Project |
| **Other Tools** | SQL Server , Oracle Database , Microsoft Office |

**I hereby affirm that the information in this document is accurate and true to the best of my knowledge.**