

UNIVERSITY EQUIPMENT LENDING INVOICE

Invoice #:	INV-2025-001	Date:	August 26, 2025
Student ID:	STU12345	Due Date:	September 10, 2025
Student Name:	John Smith	Department:	Computer Science
Email:	john.smith@university.edu	Year:	3rd Year

BORROWED EQUIPMENT

Item	SKU	Quantity	Unit Value	Total Value	Return Date
Dell Laptop XPS 15	DELL-XPS15-001	1	\$1,200.00	\$1,200.00	Sept 10, 2025
Wireless Mouse	MSE-LOGIT-001	1	\$25.00	\$25.00	Sept 10, 2025
USB-C Hub	HUB-USBC-001	1	\$45.00	\$45.00	Sept 10, 2025
Power Adapter	PWR-DELL-001	1	\$80.00	\$80.00	Sept 10, 2025
		TOTAL VALUE:		\$1,350.00	

TERMS AND CONDITIONS

- All borrowed equipment must be returned in good condition by the due date.
- Late returns may incur additional fees of \$10 per day per item.
- Damaged or lost equipment will be charged at replacement cost.
- Student is responsible for the care and security of all borrowed items.
- This invoice serves as a lending agreement and receipt.

Student Signature: _____

Date: _____

Staff Signature: _____

Date: _____