

KIDRON T. PARAS

Jr. Content Manager

+63 927 850 0319

@ kidrontparas@gmail.com

📍 Angeles City

🌐 kidronparas

📺 kidronparas



EXPERIENCE

Jr. Content Manager/Content Publisher

Hedy Philippines Inc./MRM

📅 September 2021 – March 2024 📍 BGC Metro Manila

- Create and Publish content on brands' websites
- Uploading of files to the site
- Updating text, images and files on the site.
- Carefully follow content management processes and workflows
- Manages assigned tasks to completion within scheduled timeline and performance parameters
- Works in multiple projects and adapts to changing priorities
- Participates in regular project meetings
- Conducted training for new authors.
- Supported different projects at the same time.
- Conduct regular audits to ensure content accuracy, relevance, and compliance with brand guidelines.
- Troubleshoot and resolve any CMS-related issues promptly.
- Collaborate with cross-functional teams to gather content requirements and ensure proper implementation within the CMS.
- Work closely with development teams to implement system upgrades and improvements.

CNC Programmer and Cad Operator

Currey International Incorporated

📅 September 2018 – January 2021 📍 Angeles City

- I trained my Co-workers to program a CNC Machine.
- Reporting our Accomplishments to our line leader,
- I commonly Draw or Program the parts of a Chandelier to cut it through a CNC Laser Machine.

Data Analyst

Third Party Provider of Coca Cola

📅 January 2014 – March 2017 📍 San Fernando Pampanga

- Calling the technicians during the first hour in the morning to update and send the Reports to My Supervisors.
- Reporting broken Dispensers or refrigerators to my technicians to troubleshoot within the Day
- Conducted daily sales and marketing through phone
- Managed the payroll processing

MY PORTFOLIO

<https://ktp-portfolio.netlify.app/>

STRENGTHS

Hard-working Persuasive

Motivator & Leader

Mentally and Physically Strong

Autocad CNC Spinning Operator/Programmer

CNC Laser Operator/Programmer

Computer Technician HTML and CSS

Wondershare Filmora Canva WordPress

Adobe Photoshop Drupal 9 Wix

Contentful Quantum Shopify

Adobe Experience Manager (AEM)

JIRA Workfront

EDUCATION

Web Developer

Udemy

📅 August 2020 – February 2021

Computer Technician

Global Knowledge Academy

📅 September 2016

Adobe Certified Expert - Adobe Experience Manager Sites Business Practitioner

Adobe

📅 January 2024

CHARACTER REFERENCE

Khaymel Manalo

Web Support Specialist/Team Lead

📅 09088724317/Khaymelmanalo@gmail.com

John Austin Lim

Sr. Content Manager

📅 09153960439/lim.austin@ymail.com