

Living With A Roommate Agreement Form

Communication

Building a good relationship with your roommates and housemates will benefit you now and serve you later in other relationships. Just like building a house, roommate relationships require skills we can learn. **The foundation is communication.**

→ *Being honest and open from the beginning will make it easier to talk later about how your relationship is changing. It will be easier to resolve issues if you communicate directly and immediately as issues arise.*

You are capable of learning and applying these skills. You are responsible for:

- Knowing what is important to you
- Being accountable for your own behavior
- Confronting (talking clearly and directly to) someone who is violating your rights
- Identifying the compromises necessary for living with others
- Negotiating and re-negotiating an agreement that works for all residents

Differences And Conflict

Differences are normal and offer an opportunity for growth. Conflict exists in all relationships and it can be an opportunity for interpersonal growth and for learning about different people. Sometimes roommates become close friends. Many will not be close but will live together respectfully.

Negotiating An Agreement

1. Take time to go through these exercises alone before negotiating with your roommate/housemates.
2. Then, sit down together to share results with each other verbally.
3. Negotiate, compromise, and develop agreements on all issues listed in this form.
4. All roommates/housemates must sign this form.
5. Turn in a copy of this form to your RA, and keep a copy for yourselves.
6. Agreements can be re-negotiated at any time.
7. Your RAs and CREs are good resources and can help mediate disagreements.

Roommate Self Assessment

A Bit About Me

- What I would like to tell you about my family...
- What I would like to tell you about my friends back home...
- What I was involved in before coming to college...
- What I will miss most when away from home...
- What I will miss least...
- The grades I hope to earn while I am here and how important they are to me...
- What I like to do in my spare time...
- The kind of music I like most...least...
- What I am like when I am down or upset about something...
- How I am when things are going pretty well...
- Times when I prefer to be left alone...
- My idea of relaxing after being tense is...
- Something that is likely to annoy me...

Cleaning Issues

Residents are held jointly responsible for all cleaning, including at check-out time.

How important is it for me to have a clean & neat room?

- ☐ Actually, pretty important.
- ☐ Moderately important.
- ☐ I function fine in, or prefer, a messy room.

I prefer that we:

- ☐ Each take care of our own parts of the room
- ☐ Alternate cleaning tasks (be specific).
- ☐ Don't clean

Cleaning includes:

- ☐ vacuuming ☐ emptying trash/recycling ☐ other
- ☐ dusting ☐ food clean up ☐ clothes put away

Personal Possessions

How I feel about the use of my private property by my roommate(s) or their guests:

	Use It	Ask First	Please Don't Use
Microwave			
Fridge			
Food			
TV, DVD			
iPod, Music player			
Cell Phone			
Computer			
Printer			
Clothing			
Toiletries			
My Bed			
Other:			

Study, Quiet and Sleep Times

I generally go to sleep by _____ and get up around _____.

During the day, I like the room	dark	light
I generally like the window	open	closed
I can	cannot	sleep with the lights on
I can	cannot	study with music on
I can	cannot	sleep with music on
I can	cannot	study with the TV on
I can	cannot	sleep with the TV on

Social Behavior

Note: Residents are responsible for their guest's behavior, whether the guests are residents or non-residents. Overnight guests are permitted only with roommate's prior permission and within the limits of the Guest Policy.

- For me, it is too noisy when... _____
- It is ok with me if the noise level in our room is up during these times _____
- If any of your guests are here when I need privacy or quiet time, how would you like me to let you know?

- I am ☐ comfortable ☐ uncomfortable with guests visiting our room.
- These are the times I prefer visitors not be in our room... _____
- I ☐do ☐don't feel that it is okay if guests spend the night in our room.
- Other specific requests or suggestions I have regarding guests _____
- _____

Roommate Agreement

Bldg.-Room # _____

Now take time to review each other's responses verbally. After each of you has shared your responses, fill out, negotiate, and sign your agreement. **Questions? Challenges? -- Your RA will be glad to help.**

We agree on the following: (Be specific – note times, amounts, conditions, etc.)

Cleaning Issues: _____

Security Agreement: _____

Study Times – Quiet Hours – Sleep Times: _____

Visitors and Guests: _____

Social Behavior: _____

Personal Possessions: _____

When we disagree or are in conflict: _____

Another thing we might have to compromise on is: _____

If you approach me with a concern (check all that apply):

- ☐ I'll listen carefully and respond politely.
- ☐ I'll try to understand your concern even if I don't agree.
- ☐ I will ask for clarification if I don't fully understand.
- ☐ I'll try to act positively to improve the issue.
- ☐ I might be defensive and angry.
- ☐ Other: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Roommates are co-tenants under this agreement. The roommates to this contract are:

A.) Name _____ D.) Name _____
B.) Name _____ E.) Name _____
C.) Name _____ F.) Name _____

We have signed a Lease/Rental Agreement for the address below:

This agreement shall be in effect from _____ to _____

Owner/Landlord (Name & Address): _____

Rent: The monthly rental for the property at the address above is: \$_____ due and payable on the _____ of each month. Each roommate agrees to pay the amount specified below:

A.) Name _____ \$ Amount _____ D.) Name _____ \$ Amount _____
B.) Name _____ \$ Amount _____ E.) Name _____ \$ Amount _____
C.) Name _____ \$ Amount _____ F.) Name _____ \$ Amount _____

Utilities: Responsibilities for the following utilities are allocated as follows:

	Account in the name of:	Amount of Deposit:	Deposit Paid By / Refunded To:	How Bill is Shared
Water				
Gas				
Electricity				
Trash Removal				
Cable TV				
Internet				

Security Deposit: The roommates have collectively paid a Security Deposit of \$_____. Each roommate has individually contributed the amounts specified below to the Security Deposit:

A.) Name _____ \$ Amount _____ D.) Name _____ \$ Amount _____
B.) Name _____ \$ Amount _____ E.) Name _____ \$ Amount _____
C.) Name _____ \$ Amount _____ F.) Name _____ \$ Amount _____

Each Roommate will redeem his/her portion of the Security Deposit either when the property owner/manager returns it or when a substitute roommate moves in and replaces the leaving roommate's portion of the Security Deposit. Damage charges, due demonstrably to a particular roommate's action or inaction, will be deducted from that roommate's portion of the Security Deposit.

Cleaning Your Place:

We agree to keep the unit clean ☐ at all times ☐ only when guests are expected ☐ or _____

We will clean the unit ☐ everyday ☐ once a week ☐ only when needed ☐ or _____

We will take out the trash ☐ when trash is full ☐ when it starts to smell ☐ everyday. We will rotate trash duty every ____ days/weeks.

We will clean the oven/microwave ☐ regularly ☐ when it may become a fire hazard ☐ when we are afraid to use it.

We will each do our own laundry ☐ when out of clothes ☐ when my room starts to smell ☐ on a regular basis.

Additional Guidelines: _____

Guests:

Guests (short term) are okay until _____ am/pm at night and as early as _____ am/pm in the day.

Guests (short term) are okay ☐ during the week ☐ only on weekends ☐ either.

We ☐ agree ☐ disagree to allow guests to be in the unit when the host is not present.

Additional Guidelines: _____

Bathroom Use:

If one of us takes a shower, we will be in the bathroom for no longer than _____ minutes/hours.

If one of us takes a bath, we will be in the bathroom for no longer than _____ minutes/hours.

If one of us makes a mess in the bathroom, we will clean-up ☐ immediately ☐ after class ☐ or _____

Additional Guidelines: _____

Kitchen Use:

If we cook in the kitchen, we will clean the countertops ☐ immediately ☐ after class ☐ or _____

If we cook in the kitchen, we will clean dishes ☐ immediately ☐ after class ☐ or _____

We agree to clean out the refrigerator ☐ weekly ☐ when things go bad ☐ when there is no room ☐ or _____

Additional Guidelines: _____

Miscellaneous:

Security: We agree to keep bedroom doors locked ☐ at all times ☐ when not home ☐ when we have guests over ☐ other:

Windows: We agree to keep windows ☐ open ☐ closed when ☐ at home ☐ not at home ☐ at night ☐ other:

Temperature: We agree to set the thermostat to: _____ degrees.

Additional Guidelines: _____

Communication:

When I am stressed or upset, I

Roommate A: _____

Roommate B: _____

Roommate C: _____

Roommate D: _____

Roommate E: _____

If there is a problem between any of us, we agree to ☐ resolve it individually ☐ as a group.

Additional Information: _____

By signing below, I agree to the above guidelines and agree to review these guidelines if necessary

Roommate A _____ Date _____

Roommate B _____ Date _____

Roommate C _____ Date _____

Roommate D _____ Date _____

Roommate E _____ Date _____