Cost Baseline (Version 1)

Project Name: Revamping of University Of Wollongong room booking system Date 121022

	Week					
	1	2	3	4	5	6
WBS Categories						
1 Planning stage						
1.1 Pay office rental	$6,000.00					
1.2 Meeting 1	$240.00					
1.3 Fill up Kick Off Meeting Agenda	$40.00					
1.4 Prepare Project charter	$240.00					
1.5 Prepare Cost Estimate	$80.00					
1.6 Prepare Scope Statement	$40.00					
1.7 Prepare HR plan	$80.00					
1.8 Prepare organisational chart	$80.00					
1.9 Prepare Team Contract	$120.00					
1.10 Send project charter to CIO	$200.00					
1.11 Planning Completed						
2 Analysis Stage						
2.1 Approach and Interview CIO	$600.00					
2.2 Meeting 2	$1,200.00					
2.3 Fill up Meeting Agenda for Meeting 2						
2.4 Fill up Project Milestone Report		$100.00				
2.5 Gather requirements and fill up Requirements Traceability Matrix		$200.00				
2.6 Prepare MS Projects timeline		$50.00				
2.7 Prepare Cost Management Plan		$50.00				
2.8 Prepare Risk Management Plan		$100.00				
2.9 Analysis completed						
3 Design Stage						
3.1 Design back end (Pseudocode and flowchart)		$1,200.00				
3.2 Design front end (Wireframing)		$1,200.00				
3.3 Design completed						
4 Development Stage						
4.1 Fill up Project Milestone Report		$100.00				

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	1	**2**	**3**	**4**	**5**	**6**
4.2 Program back end					$1,920.00	
4.3 Program front end					$1,920.00	
4.4 Fill up Project Milestone Report				$140.00		
4.5 Program completed						
5 Testing Stage						
5.1 Discuss Testing plan					$200.00	
5.2 Write up Testing case					$200.00	
5.3 Run Test cases					$100.00	
5.4 Fill in Test report					$90.00	
5.5 Testing completed						
6 Preparation Stage						
6.1 Fill up Project Milestone Report					$100.00	
6.2 Prepare video						$1,200.00
6.3 Meeting 3						$1,200.00
6.4 Fill up Meeting Agenda for Meeting 3						
6.5 Complete Team and personal Lesson Learnt Report						
6.6 Fill up Project Milestone Report						$100.00
6.7 Final look-through						$600.00
6.8 Submission						
7 Fill in Progress Report						
7.1 Fill in Progress Report 1	200					
7.2 Fill in Progress Report 2		200				
7.3 Fill in Progress Report 3			200			
7.4 Fill in Progress Report 4				200		
7.5 Fill in Progress Report 5					200	
7.6 Fill in Progress Report 6						200
8 Fill in Risk Register						
8.1 Fill in Risk Register 1	100					
8.2 Fill in Risk Register 2		100				

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	Week					
	1	**2**	**3**	**4**	**5**	**6**
8.3 Fill in Risk Register 3			100			
8.4 Fill in Risk Register 4				100		
8.5 Fill in Risk Register 5					100	
9 Update Cost Baseline						
9.1 Update Cost Baseline 1	150					
9.2 Update Cost Baseline 2		100				
9.3 Update Cost Baseline 3			100			
9.4 Update Cost Baseline 4				100		
9.5 Update Cost Baseline 5					100	
Total Cost	$9,370.00	$3,400.00	$400.00	$540.00	$4,930.00	$3,300.00	$21,940.00