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| To:      | Mc Millan, Smart Comp |
| From:    | Henry Mc Dowell       |
| Subject: | IT Support Technician |

Dear Mr Millan

I'm writing in response to advertisement for an IT Technician on your official web-page.

I'm interested in applying for the job, so I hope you can consider my candidature for an interview.  
I would appreciate it if you could give me more information about shifts and job requirements.

Does the job involve to work overtime?

I send you my CV in an attached file.

I look forward to hearing from you.

Yours sincerely,

Henry Mc Dowell