

- 1 1. has to make
2. have to clear
3. has to divide
4. have to work
5. have to cancel
6. have to replace

- 2**
1. Sam has to check the database for information about ZedEx Computers.
 2. Sam, Pete and Mary have to meet about the latest (sales and marketing) report.
 3. Sam has to prepare a new spreadsheet for the managers' meeting.
 4. Sam and Mark have to speak about the business trip to Bangkok.
 5. Sam has to interview a new secretary.

- 3**
1. don't have to pay
 2. don't have to share
 3. doesn't have to return
 4. don't have to group
 5. doesn't have to use
 6. don't have to give

page 71

- 4**
1. Does a web designer have to write software?
 2. Do software testers have to write invoices?
 3. Does customer information have to include the customer's name and address?
 4. Do the workers in the accounts department have to repair computers?
 5. Does a tech rep have to visit customers?
 6. Do support technicians have to fix hardware problems?

- 5**
1. No, he / she doesn't.
 2. No, they don't.
 3. Yes, it does.
 4. No, they don't.
 5. Yes, he / she does.
 6. Yes, they do.

- 6**
1. Do ... have to deal with
 2. has to use
 3. Does ... have to attend
 4. have to learn
 5. doesn't have to visit
 6. don't have to sell

- 7**
1. don't have to
 2. mustn't
 3. doesn't have to
 4. mustn't
 5. mustn't
 6. don't have to

- 8**
1. d – doesn't have to order
 2. c – mustn't be
 3. e – doesn't have to visit
 4. b – mustn't use
 5. a – don't have to organise

- 9** Accept all logical and grammatically correct answers.