

Updated on April 05, 2023

# My Portfolio

Presented by Steven Kikwa

Project Manager/Data analyst/Web Designer/Graphic Designer



Project manager

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Data Analyst

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Designer

Introducing

*Hello, My name is Steven Kikwa  
Project Manager.*



# About Me

As an experienced project manager, data analyst, and graphic and web designer, I possess a unique skill set that enables me to take on a wide variety of projects. With my ability to manage timelines and budgets, analyze complex data, and create visually appealing designs, I am confident in my ability to deliver successful outcomes for clients. With years of experience in both individual and team-based projects, I am able to effectively communicate with stakeholders and team members to ensure that goals are met and expectations are exceeded.



- Project Manager
- Data analyst
- Web designer
- Graphic designer

# Vision

To become a highly sought-after expert in project management, data analysis, and graphic and web design, known for delivering exceptional results and driving business growth through creative and efficient strategies.



# Mission

To use my skills in project management, data analysis, graphic, and web design to help businesses achieve their goals and improve their brand image through innovative and effective solutions

# More on my skills

What I exactly Bring on the table

## Project management/Virtual assistant

- Leadership skills
- Technical skills
- Time management skills
- Risk management skills
- Decision-making skills
- Flexibility and adaptability

## Data analyst

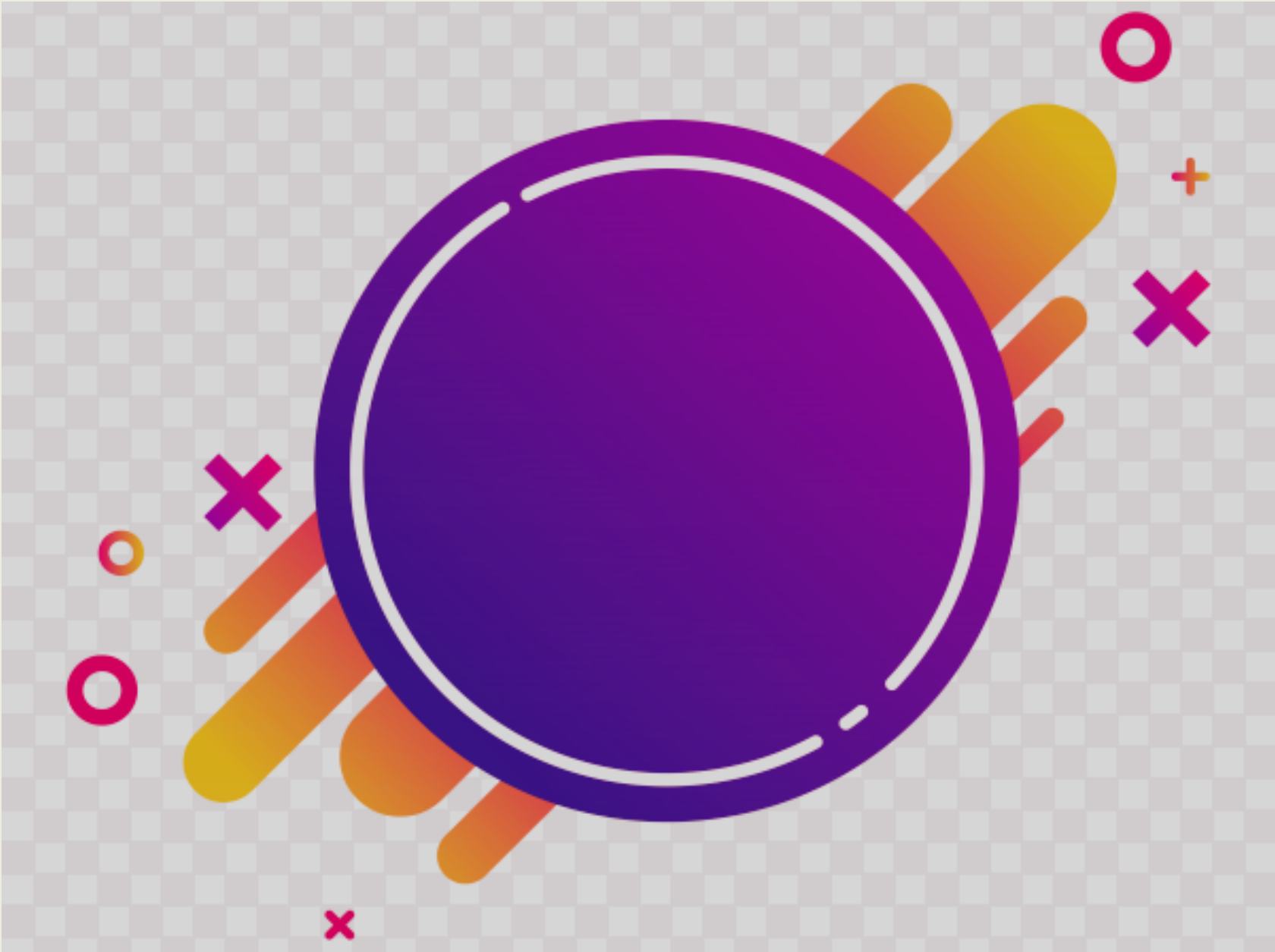
- Strong analytical skills
- Proficiency in data tools and programming languages
- Data visualization skills
- Problem-solving skills
- Attention to detail

Graphic Design

- Creativity
- Technical Skills
- Communication
- Attention to Detail
- Time Management:
- Collaboration:

Web Designer

- Proficiency in web design tools
- Understanding of user experience (UX)
- Knowledge of web development frameworks
- Creativity and visual design skills



# Technical tools of work

Project  
management/Virtual  
assisatnt

Not limited to:

- ClickUp,
- Trello
- Notion
- monday.com

Data analyst

• Not limited to:

- python
- excell
- Git
- GitHub



## Note to My clients

*As an experienced project manager, data analyst, and graphic and web designer, I am confident in my ability to deliver high-quality work and exceptional service to all of my clients. With a proven track record of success, I am dedicated to providing top-notch project management, accurate data analysis, and creative graphic and web design services that exceed my clients' expectations. I am committed to delivering timely and cost-effective solutions to help my clients achieve their goals and thrive in their respective industries. I look forward to working with you and helping you succeed.*

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# Client Testimonial



Juliana Silva

Borcelle Company

*Working with Steven Kikwa as our project manager was a great decision. They were able to keep our project on track and within budget, while maintaining excellent communication with our team. We couldn't have done it without them*



Greta Mae Evans

Studio Shodwe

*The data analysis provided by Steven Kikwa was crucial in helping us make informed decisions for our business. Their expertise in data visualization really made it easy for us to understand the data and take action. We highly recommend [Your Name] for any data analysis needs.*



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Let's Work  
*Together*