



DOWNLOAD



Book-Keeping & Accounting for the Small Business: How to Keep the Books and Maintain Financial Control Over Your Business (8th Revised edition)

By Peter Taylor

Little, Brown Book Group. Paperback. Book Condition: new. BRAND NEW, Book-Keeping & Accounting for the Small Business: How to Keep the Books and Maintain Financial Control Over Your Business (8th Revised edition), Peter Taylor, Accounts are just as important as any other aspect of a business, and can be crucial to its prosperity and even survival. If you're 'doing the books' you will be at the very heart of the business, with your hands firmly on the controls. You will be involved in the management of its assets and liabilities, its expenses and its profit margins. The more control you have over these, and the records and figurework on which they are based, the better you will be able to control your business. This thoroughly accessible book is suitable for sole traders, partnerships and limited companies, and includes: - Choosing and using computerised bookkeeping software - VAT and taxation - Double entry book-keeping - Paying the wages - Preparing your annual accounts - The basics of keeping business records - Accounting for loans, hire purchase and leasing This book has been thoroughly revised and updated for its eighth edition. Contents: 1. Why you need proper business records; 2. Getting started;...



READ ONLINE
[6.26 MB]

Reviews

Extremely helpful for all class of people. We have read through and that i am confident that i am going to going to read through again again down the road. Its been designed in an exceedingly basic way in fact it is simply following i finished reading this pdf in which in fact altered me, alter the way i think.

-- **Noel Stanton**

Absolutely one of the best pdf We have ever read. I really could comprehended every little thing using this written e book. I am easily could get a satisfaction of reading a written publication.

-- **Dr. Odie Hamill**