

Kiley (Kailai) Zheng

+1 778-987-9656 | kileyzheng@gmail.com

EDUCATION

Burnaby North Secondary School, British Columbia, Canada Sep 2017 - June 2022
Grade 8 - 12 Honor Roll Award (5 years); GPA: 4.0

- BN Marketing Scholarship

University of Toronto, Toronto, Canada Sep 2022 — May 2026 (Expected)
HBA in Digital Enterprise Management (DEM) Specialist Program SGPA: 3.70; CGPA: 3.4

- **Global and Intercultural Fluency Training Series Program (GIFTS)**
 - Committed to and participated in multi-week group sessions; developed leadership and communication skills in facilitating cultural relationships in intercultural environments
 - Demonstrated strong empathy and care for the global community

VOLUNTEER EXPERIENCE

UTM The Design Hub Oct 2024 — Present
Events VP Mississauga, Ontario, Canada

- Creates event/budget plans for various design challenges/competitions
- Acted as the host and MC for design competitions

UTM Fintech Association Jan 2024 — April 2024
Events Director Mississauga, Ontario, Canada

- Created detailed event plans for fintech panel events
- Worked and communicated with other teams to collaborate on the winter panel event

Youth Insights Jan 2021 — June 2022
Co-Founder & Co-President Vancouver, British Columbia, Canada

- Lead the directors and oversees the organization of 50 students globally
- Plans and hosts virtual events/panels, interviews with industry professionals, and fundraisers
- Conducts interviews and oversees the recruitment process for new members
- NSG Grant Recipient, applied for and received a grant for the organization
- Created meeting plans and organization growth plans
- Handled the social media account, along with creating marketing posts on Canva
- Designed and created the website for the organization

SKILLS

Languages: English (Native), Mandarin (Native)

Skills: MS Office (Advanced), Java (Intermediate), Python (Intermediate), HTML/CSS (Advanced), Figma, Adobe XD, Canva, Tkinter, Pygame