



LALIT NARAYAN MITHILA UNIVERSITY

Kameshwaranagar, Darbhanga - 846004

PROFORMA FOR PROMOTION OF LECTURER (SENIOR SCALE) TO THE RANK OF READER

(3 Copies of application alongwith enclosures be submitted)

1. Name & designation of the Teacher :-
2. Names of the Subject :-
3. Name of the Department / College :-
4. Date of Birth :-
5. Contact No. :--
6. Educational Qualifications (Matriculation Onwards):-

Name of Examination	Board/ University	Class	Year	Total Marks Obtained	Percentage of marks
1	2	3	4	5	6
1.					
2.					
3.					
4.					
5.					

7. Details of substantive appointment :-
8. Details of service rendered in other University.
 - i. Date of relieving (from parent University):-
 - ii. Date of joining (Under L.N.M.U. Service):-
9. Effective date of grant of Senior Scale:-
(copy of the notification be attached)
10. Date of Obtaining Ph.D. Degree.
11. Date of completion of 5 years of continued service
as Lecturer (Senior Scale)
12. Participations after placement in the Senior Scale :-

- i. Refresher courses :-

No. of participation	Duration of the Course	Name of the institution	Details of permission of the Univ.	Date of completion of the course	Performance/ appraisal Reports
1.					
2.					
3.					

ii. Orientation Course

No. of participation	Duration of the Course	Name of the institution	Details of permission of the Univ.	Date of completion of the course	Performance/ appraisal Reports
1.					
2.					
3.					

iii. Summer institutions:-

No. of participation	Duration of the Course	Name of the institution	Details of permission of the Univ.	Date of completion of the course	Performance/ appraisal Reports
1.					
2.					
3.					

iv. Details of participation before the date of placement of Senior Scale in Refresher Course, Summer Institute, Orientation Course.....

v. Details of Publication if any:-

vi. Other appropriate continuing & education programmes of comparable quality as specified:-

vii. Details of contribution to corporate life of the Institution, Examination Work or through Extension Activities.

viii. Details of Quality of Publication, Contribution to Educational Innovation, Design of New Courses and Curricula and Extension activities etc.

13. Performance appraisal reports:-

14. Confidential Character Roll of the Candidate:-

15. Special performance of the applicant

(to be issued by the Head of the Institution):-

Note:- Records/Documents/Papers as specified in different columns of the proforma must be duly attested by the Head of the Institution and be enclosed with the application.

I hereby solemnly affirm that the above information is true to the best of my knowledge and belief.

Signature of the Applicant

Signature of the Head of the Institution