



# RAM KRISHNA COLLEGE

## MADHUBANI - 847211 (BIHAR)

(A Constituent Unit of L. N. Mithila University, Darbhanga)  
(NAAC - Re-accredited - 'B' Grade)

Ref. No. - IQAC/KKL/21/21

Dated 8-6-21.....

### INTERNAL QUALITY ASSURANCE CELL

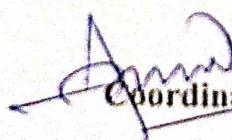
#### MINUTES OF IQAC MEETING HELD ON 08-06-2021

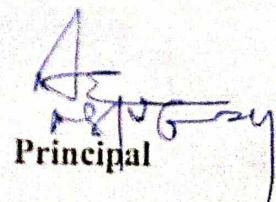
#### Agenda

1. Approval of IQAC Annual Report 2020-21
2. IQAC Year Plan for the new academic year
3. Student Induction Program for freshers
4. 3 th Cycle NAAC Accreditation
5. Organizing events in the COVID Scenario
6. Awareness programme on Code of Conduct
7. Online teaching – learning process
8. ISO Certification
9. Any other matter

#### Members attended :

1. Prof. Dr. Anil Kumar Mandal
2. Dr Arvind Verma
3. Prof. Ashok Kumar
4. Dr. Arvind Singh Jha
5. Dr. Awadesh Kumar
6. Dr. Manoj Kumar Chandan
7. Dr. Raj Kumar Sha
8. Dr. Manoj Kumar
9. Dr. Vipin Kumar
10. Dr. Hani Darshan
11. Dr. Satyendra Kumar Satya
12. Dr. Vinod Kumar Jha
13. Dr. Barakha Agrawal
14. Dr. Khalid Anjum Usmani

  
Coordinator, IQAC

  
Principal



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Ref. No. -

Dated... 8.6.21.....

### Minutes/Resolutions

1. In the context of pandemic, it was decided to organize all possible events in online mode, IQAC decided to provide all technic support and expertise to all department cell and committees to organize events.
2. It was decided to organized a workshop online on code of Conduct for the office staff in June 2021.
3. Since 3<sup>rd</sup> Cycle NAAC accreditation was in the new current academic year, a high level committee was constituted to spearhead the documentation and other necessary accreditation process
4. In the pursuit of further improving online teaching learning in the college, it was decided to organized a one week online refresher course.
5. It was decided to organize the student induction programme for the fresher in online mode but will all necessary modules including modules on vision mission code of conduct etc.
6. IQAC decided to recommend to avail seed money to those student who will got Gold medal university level.

### Action Taken Report

1. Orientation programme for the final year postgraduate students was organized on 3 June 2021 . Prof. Jitendra Kumar, HOD Department of Political Science LNMU was the resource person. The event was conducted online.
2. Orientation programme for the second- and third-year undergraduate students was organized on 2 June 2021. Dr. Dolly Shina, Pro Vice-Chancellor LNMU was the resource person. The event was conducted online.
3. Online learning was supported using online learning platforms like Moodle stream Yard, Microsoft teams OBS and Google tools, Recording of video lectures.
4. A tentative annual plan for the IQAC activities for the academic year finalized.
5. Necessary modification was made to the Strategic plan in the light of New education Policy.

  
Coordinator, IQAC

  
Principal  
JDP 6/21



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Ref. No. - IQAC/RKC/21/36

Dated 25-8-21

### INTERNAL QUALITY ASSURANCE CELL

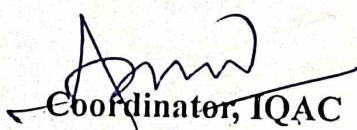
#### MINUTES OF IQAC MEETING HELD ON 25-08-2021

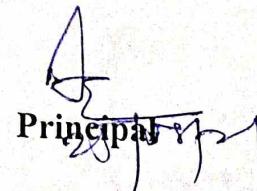
##### Agenda

1. External evaluation of data for 3 th cycle Accreditation
2. Starting BBA /BCA Course
3. AQAR Preparation
4. Feedback on curriculum
5. Conducting Green/energy Audit
6. Academic and Administrative Audit (External)
7. Any other matter

##### Members attended :

1. Prof. Dr. Anil Kumar Mandal
2. Dr Arvind Verma
3. Prof. Ashok Kumar
4. Dr. Arvind Singh Jha
5. Dr. Awadesh Kumar
6. Dr. Manoj Kumar Chandan
7. Dr. Raj Kumar Sha
8. Dr. Manoj Kumar
9. Dr. Vipin Kumar
10. Dr. Hani Darshan
11. Dr. Satyendra Kumar Satya
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Coordinator, IQAC

  
Principal



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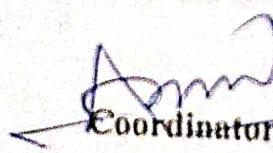
Dated... 28-8-21

### Minutes/Resolutions

1. It was decided to conduct an external evaluation of the cumulative data collected for NAAC 3 th Accreditation in Sep 2021 with the support of external experts.
2. It was decided to conduct Academic and Administrative audit during the academic year.
3. It was decided to conduct Green – Energy – Environment Audit in the Campus external by accredited agencies.
4. It was decided to do preparatory works for AQAR and documentation for NAAC.
5. In preparation for the 3. th cycle accreditation it was decided intensity activities criteria wise under the leadership of criteria coordinators.

### Action Taken Reports

1. A One week online Advanced Moodle training workshop organized for faculty from 12 July 2021 onward to further the online learning in the college. Dr. Muneshwar Yadav, Prof. Department of Political Science LNMU, Dr. Shiv Narayan DAV PG College Varanasi, Dr. Vikas Chandra MGKVP Varanasi, Prof Abhivav Sharama Department of Political Science, Prof. Sanjeev Sharma Department of Political Science CCU Meerut.
2. The IQAC-NAAC Coordination team started organizing separate interface meeting with each and every department of the college in preparation of the 3th cycle Accreditation,
3. Reports of classes taken by teachers online was collected by IQAC for monitoring the effectiveness of online teaching.
4. An online awareness workshop on code of conduct was organized on 17 august 2021 for the administrative staff.
5. A webinar organized by Department of psychology.
6. Mentor- Mentee program for the current year was initiated with circulars .

  
Coordinator, IQAC

  
Principal  
28/8/21



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Ref. No. - 10/1/2021/90

Dated... 5-10-21

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF IQAC MEETING HELD ON 05-10-2021

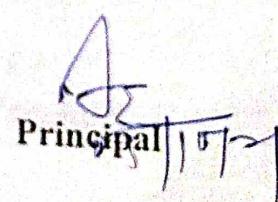
#### Agenda

1. Organizing student Induction Programme.
2. Revies 3 th cycle Accreditation.
3. Self-appraisal of the staff.
4. Green – Energy Audit
5. Personal Counselling to students .

#### Members attended :

1. Prof. Dr. Anil Kumar Mandal
2. Dr Arvind Verma
3. Prof. Ashok Kumar
4. Dr. Arvind Singh Jha
5. Dr. Awadesh Kumar
6. Dr. Manoj Kumar Chandan
7. Dr. Raj Kumar Sha
8. Dr. Manoj Kumar
9. Dr. Vipin Kumar
10. Dr. Hani Darshan
11. Dr. Satyendra Kumar Satya
12. Dr. Vinod Kumar Jha
13. Dr. Barakha Agrawal
14. Dr. Khalid Anjum Usmani

  
Coordinator, IQAC

  
Principal



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MADHUBANI - 847211 (BIHAR)

(A Constituent Unit of L. N. Mithila University, Darbhanga)  
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Dated..... 5-10-22

Ref. No. -

## Minutes / Resolutions

1. It was decided to collect the self- appraisal of faculty and submit it to the manager.
2. It was decided to avail financial support to topper student on the basis of Marksheets.
3. It was noted that Personal Counselling could not be done to the students as in the previous year since students were not coming to the college due to pandemic. However, it was suggested to conduct it online as far as possible.

## Action Taken Report :

1. Student Induction Programme was organized for the freshers in online mode from 09 Oct 2021. An entry level test was conducted at the end of induction Programme to identify Advanced learners and slow learners' feedback on induction programme was taken the students.
2. A preliminary external evaluation of the cumulative data collected for NAAC 3 th cycle Accreditation was conducted online on 10 Sep 2021 with support of Dr Mukesh Kumar Singh, IQAC Coordinator DAV PG College Varanasi.
3. An awareness seminar on Parenting the Youth was organized for the parents of students on 12 October 2021 in online mode.
4. Green Energy Environment Audit was completed by Geotech Global Certification Pvt. Ltd.

Coordinator, IQAC

Principal



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f. No. - 2022 (RQAC) 22/05

Dated... 25/01/22

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF IQAC MEETING HELD ON 25-01-2022

#### Agenda

1. Interface meetings with Departments.
2. Feedback on teacher by students.
3. Feedback by Parents on Online Classes.
4. E-Governance in documentation.
5. Enhancing Innovation and IPR training.
6. Any other matter.

#### Members attended :

1. Prof. Dr. Anil Kumar Mandal
2. Dr Arvind Verma
3. Prof. Ashok Kumar
4. Dr. Arvind Singh Jha
5. Dr. Awadesh Kumar
6. Dr. Manoj Kumar Chandan
7. Dr. Raj Kumar Sha
8. Dr. Manoj Kumar
9. Dr. Vipin Kumar
10. Dr. Hani Darshan
11. Dr. Satyendra Kumar Satiya
12. Dr. Vinod Kumar Jha
13. Dr. Riyaz Ansari
14. Dr. Barakha Agrawal
15. Dr. Khaid Anjum Usmani

Coordinator, IQAC

Principal  
TT-22



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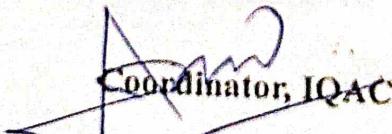
Dated..... 25/7/21

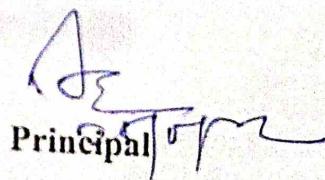
### Minutes/Resolutions :

1. It was decided to collect feedback by Students on faculty.
2. It was decided to collect feedback on online by parents.
3. It was decided to submit AQAR.
4. It was decided to do the needful to enhance the documentation software.
5. It was decided to support and encourage innovation activities and do the needful to begin start-ups in the campus.
6. It was decided to upload of 3 th cycle NAAC Accreditation in Dec 2021.

### Action Taken Report

1. An awareness seminar on atrocities against women and children was organized on 24 Oct 2021 by internal complaints committee and Department of Psychology at the recommendation of IQAC.
2. Feedback on effectiveness on online classes was taken from faculty members to take corrective measures. The feedback analysis report revealed mixed response with teacher differing on the effectiveness of online classes
3. IQAC took measures to enhance online teaching in the campus. Feedback was regular collected from all teachers on the conduct of online classes with the list of topic covered in each class online.
4. IQAC organized training to the faculty as to how to use interactive panels for effective teaching-learning process.
5. A meeting congratulated Dr. Arvind Kumar Singh Jha Department of Maithili for regular publishing of College Annual Magazine .

  
Coordinator, IQAC

  
Principal



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Ref. No. - RK C/5/AC (22/10)

Dated. 25-02-22

### INTERNAL QUALITY ASSURANCE CELL MINUTES OF IQAC MEETING HELD ON 26-02-2022

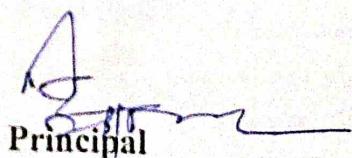
#### Agenda

1. Documentation and Advanced Profile
2. Strategic Plan Revies
3. Seminar on IPR
4. Capacity building programme for the non-teaching staff.
5. Any other Matter

#### Members attended :

1. Prof. Dr. Anil Kumar Mandal
2. Dr Arvind Verma
3. Prof. Ashok Kumar
4. Dr. Arvind Singh Jha
5. Dr. Awadesh Kumar
6. Dr. Manoj Kumar Chandan
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~~Coordinator, IQAC~~

  
Principal



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Dated.....26/02/2021.....

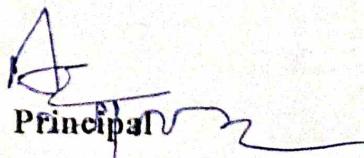
### Minutes/Resolutions

1. The strategic plan of the college and its implementation against timeline was assessed and reviewed.
2. The need for collaborations and MoUs with eminent institutions was discussed.
3. It was decided to organize a capacity building programme for the non-teaching staff.
4. It was decided to avail seed money to the faculty for organized seminars in departments.

### Action Taken Report:

1. IIQA for 3 th NAAC accreditation was in process for submission.
2. An administrative Training Programme was organized for the non-teaching staff on Hand-on Workshop in Front office on 02 feb 21.
3. Feedback on faculty by the students was collected online in college LMS portal and the analysis was availed to the principal.
4. Academic and Administrative audit was conducted with the support of external experts. Prof. Dr. Satya Dev Singh DAV PG College Varanasi. Prashant Kumar Jha Charter Accountant were the external auditors. The reports were submitted to IQAC through the Principal.

  
Coordinator, IQAC

  
Principal