Guidelines for Graded Studio Reports

Preparation

- Similar to any other studio, prepare yourself by going through the preparatory materials (e-lectures, slides, notes, datasheets, etc.), and read the studio handout.

- You are encouraged to bring your own laptop for the graded studio. Although you can also use the desktops in the DSA Lab, there are only limited number of them per lab bench.

- It may help to save some time if you prepare a template beforehand to include necessary tables, etc., based on the studio handout, so that more time can be spent on the experiments.

- If needed, you may also prepare the MS Excel spreadsheets beforehand, and learn some of the needed features (e.g., plotting graphs).

Info to Include in Report Heading

- Name & student number
- Week and Studio number (e.g., Week 3 Studio 1)
- Group number (Group 1, 2, 3, or 4)
- Date

Submission

- Either **PDF (preferred)** or MS Word format
- Upload to CG1111's LumiNUS webpage, into the folder:
    - **\File\Graded Studio Submission\Week X Studio Y\Group Z**
- The submission deadline is at the end of the 3-hr studio timeslot (i.e., 12pm for morning studios, and 5pm for afternoon studios).
- The following penalties apply for any late submission (out of 10 marks):

Minutes Late	Penalty
1-15 mins	−1
16-30 mins	−2
> 30 mins	−3

- Name your file in this format: **YourName_WeekX_StudioY_GroupZ.pdf**
    - Example: JackieChan_Week3_Studio1_Group2.pdf