

THE HUMAN RESOURCES DIRECTOR

DEAR SIR/MADAM

REF: APPLICATION FOR STUDENT INTERNSHIP PLACEMENT

I am a young adult male aged twenty-one years. I am currently in my second year at Harare Institute of Technology studying Electronic Commerce and a forward looking graduate with a Bachelor of Technology Honours Degree in Electronic Commerce in 2025. I believe that your company is the best place that will allow me to advance my career as well as implement theories learnt in school in the actual world.

I am an inspired and result ambitious person, and have been able to acquire tremendous skills in web development, marketing, business administration, purchasing and supply chain management among others as I continue to pursue my degree. I believe I am a disciplined, hardworking individual with a natural capability to work under pressure and minimum supervision. Given the opportunity to join your organisation, I will work tirelessly towards implementing viable business solutions to improve work and organisational efficiency, while also improving and advancing my educational skills and career.

Among other modules I am well versed with technopreneurship that will allow me to bring new and innovative ideas to your company. I have worked on several individual projects including a website for Futures, a site which predicts future petrol prices. This gave me the opportunity to be able to deliver tremendous results regardless of working under very minimum supervision. This project, among others that I have done has also helped me to advance my skills in programming as well as in displaying myself as a professional individual. With my promising academic record as well as the skills I have been able to acquire so far, I believe I would make an excellent addition to your team. This internship would help me to grow my real-world experience and help me to further develop and refine my career and skills.

I have attached with this letter a copy of my curriculum vitae that shows clearly my academic record for your consideration as well as individual projects that I have managed to do so far. Also find attached my recommendation letter from the Electronic Commerce Department of Harare Institute of Technology.

I look forward to hearing from you.

Sincerely

Dancel N Mautsa



WEB DEVELOPER

DANCEL N MAUTSA

ABOUT ME

An independent and self-motivated student with proven and tested programming, business marketing and skills.

SKILLS



Web Development



Problem Solving



Pressure Handling

CONTACT

078 7828 366

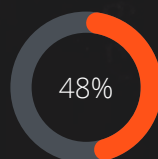
dancelmautsa21@gmail.com

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linkedin.com/in/
Dancel Mautsa

PROGRAMMING LANGUAGES

PHP



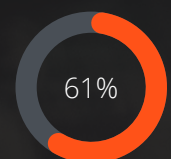
BEGINNER

SCRIPTING
LANGAUGES
(HTML, JS & CSS)



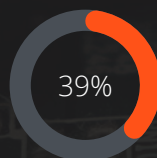
OUTSTANDING

ASP.NET



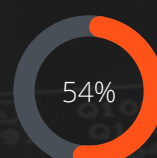
INTERMEDIATE

JAVA



BEGINNER

C#



INTERMEDIATE

REACT



INTERMEDIATE

EDUCATION

2023

BACHELOR OF
TECHNOLOGY
IN ELECTRONIC
COMMERCE

Harare Institute
of Technology

2018

A-LEVEL
CERTIFICATE

Marist Nyanga

2016

O-LEVEL
CERTIFICATE

Marist Nyanga



HOBBIES

Video Games

Rugby

Coding

Watching Films



LANGUAGES

English

- *Full Professional Proficiency*

Shona

- *Native or Bilingual Proficiency*

Mandarin

- *Elementary Proficiency*

RESULTS

PART 1 : SEMESTER 1

TECHNOPRENEURSHIP I	2.1
FINANCIAL ACCOUNTING 1	2.2
TECHNICAL COMMUNICATION SKILLS FOR BUSINESS 1	2.2
FUNDAMENTALS OF E-COMMERCE	2.2
INTERNET PROGRAMMING (WEB PROGRAMMING)	1
OPERATING SYSTEMS	2.1
PURCHASING AND SUPPLY CHAIN MANAGEMENT	2.1
INTRODUCTION TO COMPUTER SCIENCE	2.1

PART 1 : SEMESTER 2

TECHNOPRENEURSHIP II	1
FINANCIAL ACCOUNTING II	P
TECHNICAL COMMUNICATION SKILLS FOR BUSINESS II	2.1
PRINCIPLES OF MACROECONOMICS	2.1
COMMERCIAL LAW	2.2
QUANTITATIVE ANALYSIS FOR BUSINESS	2.1
DATABASE DESIGN CONCEPTS	2.1
INTELLECTUAL PROPERTY IN ELECTRONIC COMMERCE	2.1
VISUAL PROGRAMMING CONCEPTS AND DEVELOPMENT	2.1

PART 2: SEMESTER 1

TECHNOPRENEURSHIP III	1
E-COMMERCE WEBSITE ENGINEERING I	1
MARKETING RESEARCH	2.2
E-COMMERCE OPERATIONS MANAGEMENT	2.2
COMMERCIAL LAW	P
SOFTWARE ENGINEERING	2.1
DATA COMMUNICATIONS AND NETWORKING	2.1
MANDARIN FOR BUSINESS COMMUNICATION I	2.1

PART 2: SEMESTER 2

TECHNOPRENEURSHIP IV	2.1
BIG DATA AND DATA ANALYTICS	2.1
PRODUCT DEVELOPMENT PROJECT	2.1
E-COMMERCE WEBSITE ENGINEERING II	1
ELECTRONIC MARKETING	1
ENTERPRISE SYSTEMS	2.2
FINANCIAL MANAGEMENT	2.1
OBJECT ORIENTED PROGRAMMING	1
MANDARIN FOR BUSINESS COMMUNICATION II	P

REFERENCES

HARARE INSTITUTE OF TECHNOLOGY

MR. S CHIFAMBA INTERNSHIP COORDINATOR
DEPARTMENT OF ELECTRONIC COMMERCE:

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ext. 2332/2331
✉ schifamba@hit.ac.zw

HARARE INSTITUTE OF TECHNOLOGY

DEPARTMENT OF ELECTRONIC COMMERCE:
MR. T NYAMUGUDZA

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Harare
Institute of
Technology

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ELECTRONIC COMMERCE DEPARTMENT

April 2023

The Human Resources Manager

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RE: APPLICATION FOR STUDENT INTERNSHIP PLACEMENT

DANCEL N. MAUTSA..... Reg No. H210644Z..... is a second-year student at Harare Institute of Technology, pursuing a four-year B Tech Honours degree in Electronic Commerce with the Department.

I am requesting your organization to offer our student an opportunity to undertake industrial attachment within the forthcoming academic year August 2023/July 2024.

Should you decide to engage him/her; the department together with you will design an internship programme which will be beneficial to all parties involved.

Your assistance in this regard will be greatly appreciated.

Yours faithfully

Mr. S Chifamba
Internship Coordinator
Department of Electronic Commerce
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