#### NIKUNJ DONGA

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## **EDUCATION**

# Red & White Institute of Interior Designing, Gujarat, India

2018

- Have been professionally trained with the following softwares.
- **Auto CAD**
- 3DX Max
- **CORONA**

## AMBABA COLLEGE OF COMMERCE, Gujarat, India

**Bachelor of Commerce** 

2015

- Corporate Finance & Valuation, Financial Reporting
- Financial Accounting, Financial Management, Business Economics & Financial Auditing
- Marketing Student Ambassador
- Member of Star Accounts and Mathematics Club

## HOSPITALITY EXPERIENCE

## MUMBAI LOCAL, LONDON, UK

#### **Team Member**

- Provided exceptional customer service to guests, ensuring a positive and memorable experience.
- Responded promptly to guest inquiries, requests, and concerns, demonstrating a commitment to guest satisfaction.
- Implemented customer service training programs for staff to maintain high service standards.
- Addressed and resolved guest complaints promptly and effectively.
- Managed front desk operations, including check-in/check-out procedures and reservation management.

## PROFESSIONAL EXPERIENCE

# Interior Designer, Gujarat, India **Self** - Employed

2018-2023

- Successfully collaborated with Architecture for 30 projects to meet client demands.
- Developed creative and functional interior designs for residential and commercial spaces.
- Managed project budgets, tracking expenses and providing cost-effective solutions.
- Established and maintained strong relationships with clients, understanding their needs and preferences.
- Provided excellent customer service, ensuring client satisfaction throughout the design process.
- Effectively communicated design concepts and ideas through softwares mentioned above, sketches, and virtual reality technology.

# ADDITIONAL INFORMATION

## **Skills:**

- Computer Literacy
- MS office
- Familiar with various Graphic Designing Softwares

Languages: English (Fluent), Hindi (Native), Gujarati (Native),

### **Interests**

- Driving Car & Bike (Member of a Local Driving Club)
- Cooking (A New-Found Interest)
- Volunteered for catering at Charity events.