



Shivane Panchal

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Flat Number 9, Leicester, United Kingdom LE1 5SJ

Date of birth: 11/07/2001 | Nationality: India

PROFESSIONAL SUMMARY

Dedicated warehouse professional adept in efficient picking and packing operations. Skilled in inventory management, ensuring precise order fulfillment while maintaining high accuracy. Proven ability to thrive in fast-paced environments, meeting deadlines, and contributing to streamlined warehouse processes with a focus on quality and efficiency.

SKILLS

- **Attention to Detail:**** A keen eye for accuracy and precision while performing warehouse picking and packing tasks to avoid errors in order fulfillment and maintain quality standards.
- **Team Collaboration:**** Strong teamwork skills to collaborate effectively with warehouse staff, accountants, and other departments to ensure seamless coordination and workflow.
- **Adaptability:**** Flexibility to switch between warehouse tasks and accounting duties, demonstrating adaptability and versatility in handling diverse responsibilities.
- **Communication Skills:**** Clear and concise communication abilities to convey information accurately, whether discussing inventory status, financial reports, or collaborating with cross-functional teams.

WORK HISTORY

WAREHOUSE PICKING OR PACKING

10/2023 - CURRENT

Bleckmann 2(Vulcan) | Leicester, United Kingdom

In my current role starting October 2023, I am involved in warehouse picking and packing tasks. I leverage my skills to efficiently select and prepare orders for shipment, ensuring accuracy and timeliness in fulfilling customer demands. This position allows me to utilize my previous experience while adapting to new processes and systems. Despite having another job that has recently reduced working hours, I am eager to excel in this new opportunity and contribute my dedication and expertise to the warehouse operations.

ACCOUNTANT

02/2021 - 07/2023

Royal crucible pvt ltd | Mehsana , India

As an Accounting Assistant at Royal Crucible from February 2021 to July 2023, I excelled in various financial tasks, demonstrating proficiency in managing accounts payable and receivable, reconciling statements, and maintaining accurate financial records. I effectively utilized accounting software, conducted detailed financial analysis, and assisted in preparing comprehensive reports for stakeholders. Additionally, I collaborated seamlessly with team members, ensuring the smooth operation of financial processes while adhering to industry standards and compliance regulations.

EDUCATION

Master of commerce | Commerce,accounting,management,economic

04/2023

SHREE V. R. PATEL College Of Commerce , Mehsana , India

LANGUAGES

English

B1

Intermediate

Hindi

C2

Proficient

Gujarati

C2

Proficient

