



UK Office: The Kings Centre Main Road Barleythorpe
Oakham, LE7 15WD United Kingdom

Kenya Office: 1st-floor Unit No.07, Great Jubilee Centre,
Karen, Nairobi

Email: info@talkcoms.co.uk

Tel: +44 538816037
+254 20 8409053

Website: www.talkcoms.co.uk

August 2, 2024

George Kimagut
P.O. Box 899
Kapsabet

Dear George,

RE: CONFIRMATION OF EMPLOYMENT – CUSTOMER SERVICE ASSISTANT

Further to the review of your performance during your 3-month internship and thereafter 3-month probation, the management has noted your strength in Customer Service. Your excellent support in customer service and managing the company's social media pages have been keenly noted.

You have been a positive addition to Talkcoms Limited as you have demonstrated a considerable aptitude for working with the entire team across all departments and serving our customers better.

As you gain more experience and continue to develop your skills in customer service, we are confident you will become more proficient in your role towards enhancing better customer service to our clients in line with our company vision.

We encourage you to keep on with the same working spirit and determination, and we will be open to offering support in areas where necessary.

Given this, we are happy to inform you that you have successfully served your probation period and are now confirmed into full employment on a one-year renewable contract ending on July 31, 2025.

Your gross monthly payment will remain at Kshs. 30,000/=, with any adjustments subject to future reviews.

All statutory deductions will be made from this amount, and the net pay will be remitted to your bank account at the end of each month. Additionally, you will be covered under the company's medical insurance scheme.

We look forward to a great future together at Talkcoms!

Yours faithfully,

Yours sincerely,

Dominic Chumo
Managing Director
Sign _____

Zacharia Koech
Technical Director
Sign _____



D Chumo
02/Aug/2024 13:58:51

Dominic Chumo



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Accepted by:

I accept this offer as stipulated above and do understand this employment contract as duly explained to me.

Name:.....

Staff No:.....

Signature:.....

Date:



This Document has been Signed with a **secure electronic signature** via E-Sign.

Envelope Details

Title	Confirmation_Letter_-_George_Kimagut.docx.pdf
Author	Dominic chumo (dominic@talkcoms.co.uk)
Envelope Created on	Fri, 02 Aug 2024 13:57:56
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Document Signers

Scan/Click the QR Code to view signature information

Name	<u>Dominic Chumo</u>
Email	dominic@talkcoms.co.uk
Status	SIGNED at Fri, 02 Aug 2024 13:58:51 BST(+0100)
Signature Fingerprint	a9bd7fd8-e1a0-418c-907f-5787be3ced2e



Name	<u>Zacharia Koech</u>
Email	zack@talkcoms.co.uk
Status	SIGNED at Mon, 05 Aug 2024 11:34:58 BST(+0100)
Signature Fingerprint	10d7c7ec-d840-423f-a4ae-6d4a1230cd00



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Mon, 05 Aug 2024 11:34:59	Zacharia Koech Signed the Document (IP: 197.232.40.98)
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