

Vessel Registration Only		
For our next transaction Vernon Douglas has a Jet Ski he purchased and would like to register it in New		
Mexico.		
Vehicle Management springboard	Select Register (and Title) a Vessel hyperlink	

Vessel Information	
Let's start by entering and re-entering the HIN. Like vehicles, if a vessel does not have a HIN Tapestry will	
generate one when the No Hull Number checkbox is selected.	
Hull Number	ZDB31899E314
Re-Enter Hull Number	ZDB31899E314
In our case the vessel is not 10 feet or longer	
Is the Vessel 10 ft or longer?	No
First Time NM Restration?	Yes
Vernon purchased the Vessel at a Dealership in Nebraska and has the vessel's old registration and title.	
Most Recent State Registered	Nebraska
Previous Registration Number	RT12345NE
Document Acquired	Certificate of Title
	Select Next action button

Vessel Details		
We must enter this information on the vessels manually.		
Make	Zodiac Boats	
Model	Bayrunner 310	
Year	2014	
Color1	White	
Tapestry knows that if we wish to proceed with a Vessel Registration Only the vessel must be less than 10 feet.		
Overall Length - <u>feet</u>	10	
Tapestry returns a hard error "Must title all boats 10 feet or longer" if we enter a vessel 10 feet or longer. Let's fix the hard error by entering 9 feet, 11 inches.		
Overall Length – feet 9		
Overall length – inches	11	
Beam – <u>feet</u>	4	
AS we saw before, the capacity is calculated based on the length and width. Transom depth is not required and		
is not used for calculating capacity.		
Type of Use	Pleasure	
Type of Vessel	Open	

Vessel Details (cont)	
Propulsion	Outboard
Hull Other	Rubber
Fuel Type	Gasoline
Primary Owner Type	Individual
State of Primary Operation	New Mexico
Tapestry reminds us that this is a Registration Only and no title will be generated.	
	Select Next action button



Owner Information		
The owner of this vessel does not a hold New Mexico license. Instead, he presents us with a Passport Card as his Proof of Identity .		
Proof of Identity	US Passport Card	
Instead of a credential, we'll be entering in the customer's Social Security Number into the SSN field.		
SSN	444-19-4874	
We need to select the Search for Owner action button so that Tapestry can determine if this individual is		
already in our system.		
	Select Search for Owner action button	
Tapestry has not pulled in Vernon's information. We are going to add him in.		
First Name Middle Name Last Name	Vernon Dempsey Douglas	
Date of Birth	01/23/1945	
	Select Next action button	

Owner Address		
We will need to enter in the owner address		
Physical Address	406 Main St Truth or Consequences	
Is Owner's Mailing Address same as physical address?	Yes	
Let's add a renewal address as well, for Vernon would like the Renewal at a separate PO Box.		
Owner has same Renewal Address? No		
This time we will enter another Truth or Consequences address but just use the zip code.		
Renewal Address	PO Box 752 87901	
	Select Next action button	

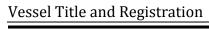
Purchase Information	
The vessel was purchased at a dealer in Nebraska for \$3,590.	
Purchase Type	Out of State Dealer
Purchase Date	June 5 2018
Purchase Price	3,590
	Select Next action button

Documents		
Scanning Required Click to Scan	Scan Documents	
HIN Inspection	Select Collected checkbox	
Inspection Type	Civilian	
In-State Inspection?	No	
Date of Inspection	June 10 2018	
	Select Next action button	

Registration and Fees

We can see Tapestry will assess Registration fees for the vessel. However, no Excise Tax was charged because this is a Registration Only transaction.

New Mexico Motor Vehicle Division





	Send Vehicle Verification
Fees sub-section	Select Next action button
Summary section	Select Submit action button

Vessel Customer springboard	
In order to accept a payment, we'll need to navigate to the Vessel Ownership springboard.	
Vehicle Customer springboard	Select Account ID hyperlink

Vessel Ownership springboard	
From this springboard we can select the Accept a Payment action button.	
	Select Accept a Payment action button
	Select Cash hyperlink

Cashiering Payment	
Tendered	\$30.50
	Select Save action button

Cashiering Interaction	
	Select Quick Print action button
Mail Print	Select Print header button
	Close IE tabs containing letters
Mail Print	Close X icon
	Select OK action button

Vessel Ownership springboard		
On the Vessel Ownership springboard we see a Vessel Registration Number added. However, if we look at the		
Titles tab the counter is zero because we did a Title Only.		
Navigation Panel	Select Close All Managers icon	