

# Joohee Sin

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Dear Sir/Madam,

My name is Joohee Sin & I help businesses like yours operate smoothly.

Are you looking for a well rounded & reliable manager for your business? I can bring your search to an end. With **11 years of entrepreneurship**, I have expertise in customer service, staffing, health & safety.

Throughout my 11 years, I have learned from my failures, & **successfully built two businesses**. I hold expertise in every aspect of operating a business as a whole, including:

- customer service
- staff hiring & task assigning
- orientation; health & safety training
- shifts scheduling
- inventory tracking
- business financing

With this opportunity, I would like to bring to your business my business expertise and service. I will ensure the prosperity, & smooth operation of your business.

Kind Regards,

Joohee Sin