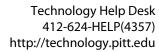The University of Pittsburgh's Enterprise Web Infrastructure (EWI) service provides a web hosting solution for all University of Pittsburgh departments. As a departmental Migration Coordinator, please answer the questions below to the best of your ability and return the completed form to Dennis Wakefield (dew59@pitt.edu).

1. What is the domain name you would like to use for your web site?

2. Please provide the CDS Group name(s), that should have access to update web site

3. Is the domain name you would like to use registered?   ☐ Yes   ☐ No

   If yes, does another entity other than the University host this site?   ☐ Yes   ☐ No
   Please provide name of hosting company, if applicable

4. What is the estimated disk space that your web site will require?

5. What is the estimated amount of traffic you expect your web site will receive?

6. Does your web site use any type of authentication?   ☐ Yes   ☐ No

   If yes, what type of authentication is used?

7. Are there any special permissions required for your web site? ☐ Yes ☐ No

   If yes, please explain.

> | |
> | -- |

8. Will there be a database involved with your web site? ☐ Yes ☐ No

   If yes, what kind of database is utilized?

> | |
> | -- |

9. In which programming language is your web site written?

> | |
> | -- |

10. Are there any applications running on your web site? ☐ Yes ☐ No

   If yes, what type of applications?

> | |
> | -- |

11. Do you use a Content Management System to develop/update your web site? If yes what system do you use? ☐ Yes ☐ No

> | |
> | -- |

12. Will you be updating the content of your web site from a location outside of the University's network (PittNet)?

                                                                 ☐ Yes ☐ No

13. Will you be using an outside vendor to update your content? ☐ Yes ☐ No

14. Is there sensitive data, such as Social Security numbers, names, address etc. housed on your site?

                                                                 ☐ Yes ☐ No

15. Will your web site require an SSL certificate? ☐ Yes ☐ No

16. Would you like to incorporate the University Search Tool into your web site? ☐ Yes ☐ No

17. Would you like web statistics for your site?   ☐ Yes   ☐ No

18. Do you have any time sensitive or legal commitments (outside vendors contracts, legal requirements, or planned releases that will drive your release date?

   If yes, please identify   ☐ Yes   ☐ No

> [ ]

19. Does your site have web forms, email submissions or notifications options?   ☐ Yes   ☐ No

   If yes, please identify

> [ ]

20. Have you ever connected to the SSLVPN to upload files to EWI?   ☐ Yes   ☐ No

If no, please contact Dennis Wakefield for directions immediately. If you do not have access, CSSD will open a ticket to grant user access.

21. Your site will be monitored 24X7. It is critical that we have technical contacts in the event of an issue. Please provide technical contact information. Please note if the information is different for standard and off hours support.

> [ ]

22. Please provide the name of the School, Department or Center associated with your site.

> [ ]

23. Do you collect payment information on your site or do you conduct e-commerce activities on your site?

                                                   ☐ Yes   ☐ No

If yes, has the site been approved by the E-commerce Resource Group

                                                   ☐ Yes   ☐ No

If the site has been approved by the E-commerce Resource Group, please provide payment processor name and the URL link.

> [ ]