2406 NE 139th St., Unit #T176 Vancouver, Washington 98686

February 25, 2024

Institute Mentors Hiring Manager Big Data, Inc. Address line 1 Address line 2

Dear Institute Mentors,

I'm excited to apply for the 2024 internship position at the Institute for Computing in Research. I understand that the Institute for Computing in Research is an extremely rigourous program that only accepts students who are well-equipped academically and I am prepared to take any steps necessary in order to successfully conduct research during this summer. I believe my skills in various fields of computing have thoroughly developed during my time as a student at Skyview High School's STEM magnet program and as one of the StormBot's leading programmer. As an aspiring researcher, I am thrilled at the opportunity to bring my interest to life through the the Institute for Computing in Research.

As the Director of Human Resources at Wes Morgan Philips, I was a key senior leader in the organization and was responsible for improving the efficiency and performance of the company's 540 employees. Before that, I worked in human resources, equal employment opportunity and diversity for Jenkins Technology Solutions, Inc. At Jenkins Technology Solutions Inc., I developed an employee retention plan that involved the creation of a wellness program, an internal training program and a promotions selection process, which led to a 50% reduction in the overall employee turnover rate.

Achieving ambitious marketing goals is always a top priority, and I am always looking out for the best interests of the company. I enjoy delivering marketing presentations to potential clients and focusing on the strengths of an organization. My marketing skills at River Tech enabled the company to experience new levels of success and a 45% increase in customer engagement. I am never satisfied with the status quo, and I believe that a company should continually look for ways to improve and reach new clients through innovative campaigns

I plan on pursuing a career in data science, specifically artificial intelligence, and I believe this opportunity can help me gain crucial experience in the field. Attached is my resume where I further expand on my extracurriculars which have developed my skills as an ambitious researcher. Please feel free to contact me and I look forward to hearing more about the institute. Thank you for your time and consideration.

Sincerely,
Kim Pham