



## Standard Invitation to Bidders BID NOTICE UNDER OPEN DOMESTIC BIDDING

30<sup>th</sup> April 2024

**INVITATION TO BID FOR CONSTRUCTION OF THE UNOC SITE OFFICE AT KABALEGA  
INDUSTRIAL PARK (KIP): UNOC/WRKS/23-24/00404**

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for Construction of the UNOC Site office in Kabalega Industrial Park (KIP).
2. The Entity invites sealed bids from eligible bidders for the provision of the above works.
3. Bidding shall be conducted in accordance with the **Open Domestic Bidding** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003 (the Act) and the Regulations made under the Act and is open to all bidders.
4. Interested bidders may obtain further information and inspect the bidding document at the address given below at 8(a) from 9:00am to 5:00pm **(Local time)**.
5. The bidding document which has been prepared in English may be purchased by interested bidders at 8(b) upon payment of a non-refundable fee of **UGX: 200,000 (Uganda Shillings Two Hundred Thousand)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send the application letter and payment confirmation/receipt to: [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug) to obtain the bidding document.
6. Bids must be delivered to the address below at 8(c) at or before **10:00am on 21<sup>st</sup> May 2024. Electronic Bidding shall not be permitted.** All bids must be accompanied by a Bid Security of **UGX: 40,000,000 (Uganda Shillings: Forty Million)**. The Bid security must be valid until **31<sup>st</sup> October 2024**. Late bids shall be rejected. Bids will be virtually opened in the presence of bidders' representatives who choose to attend the online public bid opening session using Microsoft Teams platform at **10:40am on 21<sup>st</sup> May 2024**.
7. There shall be a pre-bid meeting and site visit at the proposed project site at Kabalega Industrial Park (KIP) at **11:00am on 9<sup>th</sup> May 2024** as indicated in the proposed schedule in this notice.

8. **Bidders should note the following:**

(a) Documents will be inspected at:

***The Procurement and Disposal Unit  
Uganda National Oil Company (UNOC)  
Plot 15 Yusuf Lule Road  
P.O Box 36316 Kampala, Uganda***

(b) Documents will be issued from:

***The Procurement and Disposal Unit  
Uganda National Oil Company (UNOC)  
Plot 15 Yusuf Lule Road  
P.O Box 36316 Kampala, Uganda***

(c) Bids must be delivered to:

***The Head, Supply Chain  
Uganda National Oil Company (UNOC)  
Plot 15 Yusuf Lule Road  
P.O Box 36316 Kampala, Uganda***

(d) Address of bid opening:

***Procurement and Disposal Unit  
Uganda National Oil Company (UNOC)  
Plot 15 Yusuf Lule Road  
P.O Box 36316 Kampala, Uganda***

9. The Planned Procurement Schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
(a) Publish bid notice	30 <sup>th</sup> April 2024
(b) Pre-bid meeting and site visit	9 <sup>th</sup> May 2024 starting at <b>11:00am</b> at the proposed project site at Kabalega Industrial Park (KIP)
(c) Bid closing date	21 <sup>st</sup> May 2024 at <b>10:00am</b>

Activity	Date
(d) Bid opening date	21 <sup>st</sup> May 2024 at <b>10:40am</b> <b>Note:</b> UNOC Uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than 20 <sup>th</sup> May 2024 at 5:00pm to <a href="mailto:pl.unoc@unoc.co.ug">pl.unoc@unoc.co.ug</a>
(e) Evaluation process	Between 22 <sup>nd</sup> May & 12 <sup>th</sup> June 2024
(f) Display and communication of best evaluated bidder notice	Between 27 <sup>th</sup> June 2024 & 10 <sup>th</sup> July 2024
(g) Contract signature	<b>After expiry of the BEB and upon Solicitor General's clearance</b>

**CHIEF EXECUTIVE OFFICER**