



BID NOTICE UNDER OPEN DOMESTIC BIDDING

16th May 2024

**INVITATION TO BID FOR THE PROVISION OF CAR WASHING SERVICES FOR UNOC FLEET
UNDER FRAMEWORK ARRANGEMENT: UNOC/NCONS/23-24/00240/00538**

1. Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of Car Washing Services for UNOC Fleet under Framework arrangement as indicated below;

<i>Procurement Ref. Number</i>	<i>Subject of Procurement</i>	<i>Bid Security</i>	<i>Bid Closing date & time</i>
UNOC/NCONS/23-24/00240	Lot 1: Provision of Car Washing Service for the UNOC Fleet in Hoima under Framework arrangement.	UGX: 150,000/=	10/06/2024 (10:00am)
UNOC/NCONS/23-24/00538	Lot 2: Provision of Car Washing Service for the UNOC Fleet in Kampala under Framework arrangement.	UGX: 920,000/=	

2. The Entity invites sealed bids from eligible bidders for Provision of Car Washing Services for UNOC Fleet under Framework Arrangement
3. Bidding will be conducted in accordance with ***Open Domestic Bidding*** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested bidders may obtain further information and inspect the Bidding document at the address given below at 8(a) from **8:00am** to **05:00pm**.
5. The Bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Uganda Shillings: Fifty thousand (UGX: 50,000/=)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send an application letter and payment confirmation/receipt to: pl.unoc@unoc.co.ug to obtain the Bidding document. The Bidding document will be issued using email.
6. Bids must be delivered to the address below in 8(a) at or before **10:00am** on **10th June 2024**. All bids must be accompanied by a **Bid Security** of **Uganda shillings: UGX 150,000/=** for Lot

One (Hoima) and UGX 920,000/= for Lot Two (Kampala) using the format indicated in the bidding forms. The Bid Security must be valid until **31st October 2024**. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the online/virtual public bid opening session via Microsoft Teams Platform at **10:30am** on **10th June 2024**. Bidders will be required to share email addresses of their representatives to attend the online/virtual public bid opening session prior to submission of Bids.

7. An online/virtual pre-bid meeting shall be held at **10:00am** on **24th May 2024** using the UNOC Microsoft Teams Platform.

8. (a) Bids will be submitted to the address indicated below:

The Head, Supply Chain
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road.
Email: pl.unoc@unoc.co.ug

(b) Address of bid opening: Online public bid opening via Microsoft Teams Platform.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish of Bid notice and Issue of Bidding document	16 th May 2024
b. Pre-bid meeting date & time	24 th May 2024 at 10:00am for both Lot 1: Hoima and Lot 2: Head Office (Kampala) Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send emails and contacts of their representatives not later than 23 rd May 2024 pl.unoc@unoc.co.ug .
c. Bid closing date & time	10 th June 2024 at 10:00am
d. Bid opening date & time	10 th June 2024 at 10:30am
e. Evaluation process	10 th to 21 st June 2024
f. Display and communication of best evaluated bidder notice	1 st to 12 th July 2024
g. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice)</i>

CHIEF EXECUTIVE OFFICER