



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU

Ninoy Aquino Parks and Wildlife Center
Quezon Avenue, Diliman, Quezon City

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Website: <http://www.bmb.gov.ph> E-mail: bmb@bmb.gov.ph



MAY 11 2023

MEMORANDUM

FOR : The Regional Executive Directors
All Regions

FROM : The Supervising Ecosystems Management Specialist
In-Charge, Office of the Director

SUBJECT : **REQUEST FOR PARTICIPANTS: ORIENTATION ON DAO 2021-13 OR THE GUIDELINES FOR THE DEVELOPMENT AND RECOGNITION OF BIODIVERSITY-FRIENDLY ENTERPRISES (BDFE) FOR ITS IMPLEMENTATION IN TERRESTRIAL ECOSYSTEMS AND REFRESHER COURSE ON BUSINESS DEVELOPMENT SERVICES (BDS)**

In line with the implementation of the NIPAS Act, as amended, and as part of the Coastal and Marine Ecosystems Management Program (CMEMP), the Biodiversity Management Bureau (BMB) is pleased to inform you that an Orientation on DAO 2021-13 of the Guidelines for the Development and Recognition of BDFE for its implementation in terrestrial ecosystems and a refresher course on Business Development Services (BDS) will be conducted this CY 2023 with the following clusters and schedules:

Cluster	Regions	Schedule	Venue
Cluster 1	CAR, 1 to 3	June 13-17, 2023	Clark, Pampanga
Cluster 2	NCR, CALABARZON, MIMAROPA, 5 to 6	July 3-7, 2023	Metro Manila
Cluster 3	7 to 13 (CARAGA)	September 4-8, 2023	Davao City

The BDFE Program intends to cover terrestrial protected areas and other conservation areas in consideration of the lessons learned from its implementation in marine PAs. As part of this effort, the Bureau conducted the first Orientation for the PAMO personnel in selected terrestrial protected areas, including representatives from CDD, through virtual platform in CY 2022. To ensure that field implementers are equipped with the necessary skills and knowledge to effectively implement the BDFE Program, it is essential to provide continuous and periodic orientation through various workshops and learning events.

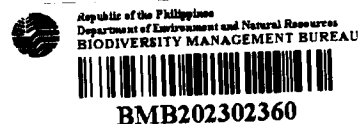
The learning event will be attended by one (1) representative each from the PAMBCS and CRFMS of the Conservation and Development Division (CDD), personnel from selected PENROs, CENROs, and PAMO staff of terrestrial PAs with BDFE targets for CY 2023 as listed in the attached matrix. Please note that the list of PAs was based on the 2023 targets derived from the latest Regional Work and Financial Plan. Should there be changes in the targets, staff from CDD and PAMO may update the list.

In this regard, may we request the list of participants from your respective Regions and protected areas using the attached matrix and online link: https://bit.ly/Orientation_BDFE-BDS **on or before May 16, 2023.** Representatives from the above-mentioned Offices should preferably be BDFE facilitator/focal person. This list will serve as the basis for the DENR - Special Order and will also confirm the participants for the said Orientation. Attached is the draft activity design including the provisional program for your reference.

Should you have any questions or concerns, you may please email npd@bmb.gov.ph and cmd@bmb.gov.ph.

For information and consideration.


ANSON M. TAGTAG





Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel. Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252; 929-1669
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DENR SPECIAL ORDER
NO. 2023 - _____

SUBJECT: AUTHORIZING THE CONDUCT OF THE ORIENTATION ON DAO 2021-13 OR THE GUIDELINES FOR THE DEVELOPMENT AND RECOGNITION OF BIODIVERSITY-FRIENDLY ENTERPRISE (BDFE) FOR ITS IMPLEMENTATION IN TERRESTRIAL ECOSYSTEMS AND REFRESHER COURSE ON BUSINESS DEVELOPMENT SERVICES (BDS)

In the interest of the service and in order to further provide technical assistance to enhance the knowledge and skills of the DENR Regional and Field personnel in the implementation of the Biodiversity Friendly Enterprises in terrestrial protected areas and consequent concepts of the Business Development Services, the conduct of the Orientation on DAO 2021-13 or the Guidelines for the Development and Recognition of BDFE for its Implementation in Terrestrial Ecosystems and Refresher Course on Business Development Services (BDS) is hereby authorized to be conducted on the following Clusters and to be participated in by the following DENR personnel:

Office/Division	Name of Participants
DENR – Central Office	
Policy and Planning Service	Representative
Biodiversity Management Bureau	
National Parks Division	Meriden E. Maranan
	Ryan A. Cuanan
	Elpidio B. Gelera, Jr.
	Angeline T. Villalba
Coastal and Marine Division	Armida P. Andres
	John Erick B. Avelino
	Grick Cordero
	Hiyas Crisostomo
Caves, Wetlands and other Ecosystems Division	Anson M. Tagtag
	Juvy P. Ladisla
	Argean Guiaya
	Joy H. Alvarez
Wildlife Resources Division	Lorilie Salvador
	Cecille Francisco
Biodiversity Policy and Knowledge Management Division	Nancy Corpuz
	Rachelle Abenir
	Christiabelle Rivera

Office/Division	Name of Participants
Administrative and Finance Unit	Representative/s
Regional/Field Office	
Cluster 1: June 13-17, 2023	
CAR	
CDD-PAMBCS	Immaculate C. Vega
CDD-CRFMS	Faith Anne F. Buned
PENRO Abra	Elmer Timbreza
CENRO Baguio	Melody Liaban
Region I	
CDD-PAMBCS	Jeverly D. Butangen
CDD-CRFMS	Angie Wesley
CENRO Western Pangasinan	Kevin Lingaling
CENRO La Union	Jesley Angelo Mariñas
Manleluag Spring Protected Landscape	Angelica Esteban
Region II	
CDD-PAMBCS	Jennifer C. Arugay
CDD-CRFMS	Michelle Tiffany V. Tan
PENRO Cagayan	Mylene S. Saquing
CENRO Aparri	Representative
Bangan Hill National Park	Monalyn Joy F. Alcantara
Casacnan Protected Landscape	Atty. Junny Vic M. Andaya
Salinas Natural Monument	Danilo N. Gapasin
Region III	
CDD-PAMBCS	Maricca Ziarina Suba
CDD-CRFMS	Kristin Kay E. Retirado
PENRO Pampanga	Kristine Jane T. Galang
PENRO Zambales	Rhodora C. Bunos
Amro River Protected Landscape	Lyncel C. Agbayani
Dinadiawan River Protected Landscape	Geoffrey A. Librero
Simbahan-Talagas Protected Landscape	George E. Llantero
Talaytay Protected Landscape	Camille B. Balbuena
Bataan Natural Park	Julius L. Timog
Roosevelt Protected Landscape	John Mark G. Arroz
Mt. Arayat Protected Landscape	Cristela B. Buan
Cluster 2: July 3-7, 2023	
NCR	

Office/Division	Name of Participants
CDD-PAMBCS	Christopher C. Villarin
CDD-CRFMS	Elyzza Mae Torre
CALABARZON	
CDD-PAMBCS	Jefferson G. Cruz
CDD-CRFMS	Hazel Joyce P. Alcantara
CENRO Calaca	Melody Cantos
PENRO Cavite	Ariane Joyce Mugol
PENRO Quezon	Melinda G. Gordo
MIMAROPA	
CDD-PAMBCS	Michaela T. Rongavilla
CDD-CRFMS	Fatima G. Grate
PENRO Oriental Mindoro	Anna Ritchelle D. Nicanor
PENRO Palawan	Lauri Rose S. Coquia
Mts. Iglit-Baco NP	Representative
Mt. Calavite WS	Representative
Region V	
CDD-PAMBCS	Ma. Pia S. Cariño
CDD-CRFMS	Roussel F. Balaoro
PENRO Camarines Norte	John Mark R. Violeta
PENRO Masbate	Marical B. Añonuevo
PENRO Camarines Sur	Kenneth Christian P. de Quiroz
Buhi Wildlife Sanctuary	Gemma L. Ampongan
Mt. Isarog Natural Park	Marco V. Navarroza
Lagonoy Natural Biotic Area	Niño A. Cañaveral
Region VI	
CDD-PAMBCS	Melba J. Salditos
CDD-CRFMS	Mary Ann F. Astete
PENRO Guimaras	Rachel Ann Dequilla
CENRO Sara	Romeo L. Launio
Northern Negros NP	Joan Nathaniel F. Gerangaya
Sibalom Natural Park	Joery D. Oczon
Northwest Panay Peninsula Natural Park	Jonne L. Adaniel
Mount Kanlaon Natural Park	Dennis P. Piñosa
Negros Occidental Coastal Wetlands CA	Rosie P. Pablico
Cluster 3: September 4-8, 2023	
Region VII	
CDD-PAMBCS	Ma. Jennen L. Llena

Office/Division	Name of Participants
CDD-CRFMS	Queen C. Aloyan
PENRO Cebu	Lorenz Gideon F. Esmero
PENRO Negros Oriental	Ma. Theresa A. Quijano
Rajah Sikatuna PL	Allan P. Hilot
Camotes Island PLS	Luther V. Dejadena
Region VIII	
CDD-PAMBCS	Leira R. Merced
CDD-CRFMS	Zarah Mae G. Velarde
CENRO Baybay	Elizabeth F. Pancito
CENRO Borongan	Joevien D. Pagaura
Region IX	
CDD-PAMBCS	Brendelyn P. Madarang
CDD-CRFMS	Ahmad S. Julkarnain
PENRO Zamboanga del Sur	Mario B. Ronulo
CENRO Zamboanga City	Domiliza B. Campaner
Region X	
CDD-PAMBCS	Shaira S. Gaw
CDD-CRFMS	Haskell Anne R. Distajo
PENRO Misamis Occidental	Representative
PENRO Bukidnon	Representative
Mt. Balatukan Range NP	Wena Marie B. Dagondon
Mt. Inayawan Range NP	Representative
Mimbilisan PL	Julieta T. Casison
Region XI	
CDD-PAMBCS	Jonas Joseph Jacinto
CDD-CRFMS	Ariel R. Pliego
PENRO Davao de Oro	Clint Michael Cleofe
PENRO Davao Oriental	Richelle Benemerito
CENRO Maco	Representative
CENRO Mati	Leynon Jay Bargamento
Aliwagwag PL	Representative
Mainit Hotspring PL	Representative
Mati PL	Representative
Mt. Hamiguitan Range WS	Representative
Region XII	
CDD-PAMBCS	For. Mangayao C. Macapodi
CDD-CRFMS	For. Felix D. Robles, Jr.

Office/Division	Name of Participants
PENRO Sarangani	Hope P. Florentino
CENRO Glan	Marivic G. Quisto
Region XIII	
CDD-PAMBCS	Jholivyl C. Embat
CDD-CRFMS	Liza J. Maturan
PENRO Surigao del Sur	Jeff Dalton P. Ramirez
PENRO Surigao del Norte	Queenée Tarife
Agusan Marsh Wildlife Sanctuary	Representative
Cabadbaran Watershed	Representative
Alamio, Buayan, Caracan, Panikian River and Sipangpang Falls Watershed FR	Representative
Andanan Watershed FR	Representative
Surigao Watershed FR	Representative

The Orientation on BDFE and Refresher Course on BDS will be conducted through a face-to-face learning session. Members of the BMB BDFE Core Group will serve as resource persons and secretariat for the learning event. The BMB will also engage the previous resource person for the BDS refresher course.

The BMB Director/Officer-In-Charge is authorized to amend and/or reschedule the above-mentioned activities in case of conflict with other events/activities of the Bureau and concerned Offices. The BMB shall also inform HRDS on any changes to be made regarding the said activities.

All expenses to be incurred in the conduct of this activity such as food and venue/accommodation for the duration of the event shall be chargeable against the DENR-BMB funds, while traveling expenses of the participants shall be charged to their respective offices subject to the usual accounting and auditing rules and regulations.

All participants are required to conduct a re-echo of the activity immediately upon return to their respective offices. A report of their attendance shall include the report on the re-echo activity to be submitted to BMB fifteen (15) days after the activity.

A report shall be submitted online (bit.ly/LNDportal) by the BMB to the undersigned through the Human Resource Development Service (HRDS) within fifteen (15) days after completion of the activity.

This Order shall take effect on the dates specified herein.

AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation and
Human Resources



ACTIVITY DESIGN

Learning Event Title	Orientation on DAO 2021-13 or the Guidelines for the Development and Recognition of Biodiversity-Friendly Enterprises (BDFE) for its Implementation in Terrestrial Ecosystems and Refresher Course on Business Development Services (BDS)																			
Schedules	<p>The activity will be conducted in three clusters with target Regions and schedules as follows:</p> <table><tr><th>Cluster</th><th>Regions</th><th>Schedule</th><th>Venue</th></tr><tr><td>Cluster 1</td><td>CAR, 1 to 3</td><td>June 13-17, 2023</td><td>Clark, Pampanga</td></tr><tr><td>Cluster 2</td><td>NCR, CALABARZON, MIMAROPA, 5 to 6</td><td>July 3-7, 2023</td><td>Metro Manila</td></tr><tr><td>Cluster 3</td><td>7 to 13 (CARAGA)</td><td>September 4-8, 2023</td><td>Davao City</td></tr></table>				Cluster	Regions	Schedule	Venue	Cluster 1	CAR, 1 to 3	June 13-17, 2023	Clark, Pampanga	Cluster 2	NCR, CALABARZON, MIMAROPA, 5 to 6	July 3-7, 2023	Metro Manila	Cluster 3	7 to 13 (CARAGA)	September 4-8, 2023	Davao City
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Background and Rationale	<p>Republic Act 7586 or the National Integrated Protected Areas System Act (NIPAS) of 1992, as amended by Republic Act 11038 or the Expanded NIPAS Act of 2018 established the NIPAS as the system of classifying and administering all designated protected areas to maintain essential ecological processes and life-support systems, to preserve genetic diversity, to ensure sustainable use of resources found therein, and to maintain their natural conditions to the greatest extent possible. Some of the communities located within or near protected areas often rely on natural ecosystems and the associated services they provide for their livelihoods. To promote fair and equitable sharing of benefits and provide livelihood opportunities, the Department of Environment and Natural Resources (DENR), through the Biodiversity Management Bureau (BMB), has developed various guidelines on Biodiversity Friendly Enterprises (BDFEs) and has been providing technical and financial assistance to several People’s Organizations in protected areas through the Coastal and Marine Ecosystems Management Program (CMEMP).</p> <p>On 21 May 2021, the Guidelines for the Development and Recognition of BDFEs in Protected Areas under the NIPAS, and other Conservation Areas, Providing for Incentives and Supporting Mechanisms, was issued by virtue of DENR Administrative Order No. 2021-13. This Guideline covers Micro and Small Enterprises of People’s Organizations (POs) that are dependent on ecosystem goods and services within multiple use zones and buffer zones of terrestrial and marine protected areas and designated conservation areas outside the NIPAS. The DAO also provides various tools for inventory, assessment, and monitoring of potential BDFEs including the BDFE appraisal tool which determines the level of development of the PO and its enterprise.</p> <p>One of the goals of the Bureau is to expand the BDFE Program to cover terrestrial protected areas and other conservation areas in consideration of the lessons learned from its implementation in marine PAs. As part of this effort, the Bureau conducted the first Orientation for the PAMO personnel in selected terrestrial protected areas, including representatives from CDD, through virtual platform in CY 2022.</p>																			



	<p>The previous Orientation provided an overview of the key features of DAO 2021-13 and shared experiences and lessons learned from the field, specifically from the POs. To ensure that field implementers are equipped with the necessary skills and knowledge to effectively implement the BDFE Program, it is essential to provide continuous and periodic orientation through various workshops and learning events. This will enable the field offices to fully understand the guidelines and implement them in a manner that aligns with the objectives of the BDFE program.</p> <p>The BDFE Program includes understanding how the Business Development Services (BDS) fit into the whole market system and the processes along the value chain that may be critical in biodiversity conservation and the management of communities and their enterprises within and adjacent to PAs and conservation areas. Therefore, BDS and enterprise development are essential components of the BDFE capacity development.</p> <p>In view of the above, the Bureau is organizing a face-to-face Orientation on DAO 2021-13 or the Guidelines for the Development and Recognition of Biodiversity-Friendly Enterprises (BDFE) for its Implementation in Terrestrial Ecosystems and Refresher Course on Business Development Services (BDS). This will help ensure that field implementers are equipped with the relevant and helpful information and knowledge to implement the BDFE program effectively, while also strengthening their understanding of the critical roles of BDS in biodiversity conservation and sustainable economic development.</p>
Objectives	<p>The objective of this learning event is to provide orientation to DENR regional and field offices as well as key personnel from the DENR central office on the salient features of the DAO 2021-13 or the Guidelines on BDFE Development and Recognition, and the Key Concepts of BDS for BDFE. Specifically, the learning event, aims to achieve the following:</p> <ol style="list-style-type: none">1. Level-off and enhance the appreciation and understanding of the principles, procedures and processes involved in the development and recognition of BDFEs in NIPAS PAs and other conservation areas;2. Understand the salient provisions of the DAO including its Annexes;3. Increase appreciation and understanding of the implementation of BDFE as a tool for biodiversity management and conservation; and4. Increase knowledge, appreciation and understanding of the BDS in relation to enterprise development.
Expected Output	<p>At the end of the learning session, the participants are expected to:</p> <ol style="list-style-type: none">1. Gain knowledge and understanding on the salient provisions of the DAO on BDFE and the key concepts of the BDS;2. Understand the development and recognition of BDFEs in terrestrial areas; and3. Able to apply relevant knowledge and information in implementing the BDFE in terrestrial ecosystems.
Participants	<p>The following are the target participants for the learning event:</p> <p>DENR - CO</p>



- One (1) representative from PPS

DENR-BMB

- National Parks Division (4)
- Coastal and Marine Division (4)
- Caves, Wetlands and other Ecosystems Division (4)
- Wildlife Resources Division (1 rep per cluster)
- Biodiversity Planning and Knowledge Management Division (1 per cluster)
- One (1) representative from each BMB-FASPS
 - ABS and SGP7 (Cluster 1)
 - BDCor and BioFin (Cluster 2)
 - ESBenePeat (Cluster 3)

DENR Regional and Field Offices

- Two (2) from Conservation and Development Division of all the regional offices
 - PA Management, and Biodiversity Conservation Section (preferably BDFE focal/facilitator)
 - Coastal Resources and Foreshore Management Section (preferably BDFE facilitator)
- One (1) representative from Biodiversity Corridor sites.
- One (1) representative from the selected PENROs, CENROs, and PAMOs listed hereunder:

CAR

- PENRO Abra
- CENRO Baguio

Region I

- CENRO Western Pangasinan
- CENRO La Union
- Manleluag Spring Protected Landscape

Region II

- PENRO Cagayan
- CENRO Aparri
- Bangan Hill National Park
- Casecnan Protected Landscape
- Salinas Natural Monument

Region III

- PENRO Pampanga
- PENRO Zambales
- Amro River Protected Landscape
- Dinadiawan River Protected Landscape
- Simbahan-Talagas Protected Landscape
- Talaytay Protected Landscape
- Bataan Natural Park
- Roosevelt Protected Landscape
- Mt. Arayat Protected Landscape

CALABARZON



- PENRO Batangas
- PENRO Cavite
- PENRO Quezon

MIMAROPA

- PENRO Oriental Mindoro
- PENRO Palawan
- Mts. Iglit-Baco NP
- Mt. Calavite WS

Region V

- PENRO Camarines Norte
- PENRO Masbate
- PENRO Camarines Norte
- Buhi Wildlife Sanctuary
- Mt. Isarog Natural Park
- Lagonoy Natural Biotic Area

Region VI

- PENRO Guimaras
- CENRO Sara
- Northern Negros NP
- Sibalom Natural Park
- Northwest Panay Peninsula Natural Park
- Mount Kanlaon Natural Park
- Negros Occidental Coastal Wetlands CA

Region VII

- PENRO Cebu
- PENRO Negros Oriental
- Rajah Sikatuna Protected Landscape
- Camotes Island PLS

Region VIII

- CENRO Baybay
- CENRO Borongan

Region IX

- PENRO Zamboanga del Sur
- CENRO Zamboanga City

Region X

- PENRO del Sur
- PENRO Bukidnon
- Mt. Balatukan Range NP
- Mt. Inayawan Range NP
- Mimbilisan PL

Region XI

- PENRO Davao de Oro
- PENRO Davao Oriental
- Aliwagwag PL
- Mainit Hotspring PL
- Mati PL
- Mt. Hamiguitan Range WS




	<p>Region XII</p> <ul style="list-style-type: none">○ PENRO Sarangani○ CENRO Glan <p>Region XIII</p> <ul style="list-style-type: none">○ PENRO Surigao del Sur○ PENRO Surigao del Norte○ Agusan Marsh Wildlife Sanctuary○ Cabadbaran Watershed○ Alamio, Buayan, Caracan, Panikian River and Sipangpang Falls Watershed FR○ Andanan Watershed FR○ Surigao Watershed FR
Mechanics and Strategies	<ul style="list-style-type: none">• The Orientation on BDFE and BDS refresher course will be conducted in three (3) clusters, lasting for 3 days. It will consist of a combination of lectures, workshops, and interactive games/skits.• Members of the BMB BDFE Core Group will serve as Resource Persons and Secretariat during the Workshop. Consultants who were previously engaged in the BDS Orientation for the Coastal and Marine personnel will also be invited as resource persons.• The Program will be divided into two parts:<ul style="list-style-type: none">▪ Presentation of the BDFE Guidelines or the DAO 2021-13 and its Annexes including the policy consultation on the draft guidelines for Screening of Proposals for the BDFE Financial Assistance; and▪ Presentation of BDS Modules 1 to 5.• The first part of each cluster will include the discussion of the processes and procedures in undertaking the various assessments of existing livelihoods and enterprises within and adjacent PAs and conservation areas; the processes involved in appraisal of enterprises, and the details of the ten (10) Annexes. Highlights of each section will be presented and elaborated.• The first part also includes the presentation of the draft guidelines on the Screening of Proposals for the BDFE Financial Assistance, of at least one (1) hour to solicit comments and feedback from the participants.• While the second part will be allocated on the elaboration of the key concepts of BDS and how it is connected to BDFE and how it contributes in attaining inclusive and sustainable development.• After each presentation, 30 minutes will be allotted for an open forum to express clarifications and encourage sharing of first hand experiences on the ground and practices.• Around 30 to 35 participants are expected to join the learning event excluding the resource persons and secretariat per cluster. Over-all, around 50 to 55 attendees are expected to participate in the learning event.




	<ul style="list-style-type: none">An evaluation survey will be administered to all participants through Google Forms after each session.
COVID-19 measures	<p>The following Standard Health Protocol for COVID-19 pandemic should be strictly observed by the participants and the trainers, respectively:</p> <ol style="list-style-type: none">The learning session will be a face-to-face learning session. and online.Always wear a mask, and maintain physical distance; andPractice proper hygiene and social etiquette.
Budgetary Requirements	<p>Clusters I to III</p> <p>Food and Accommodation.....PhP2,200,000.00 (5 days and 4 nights)</p> <p>Professional Fees.....PhP280,000.00 (2 Resource Persons)</p> <p>Supplies & Materials.....PhP10,000.00</p> <p>Miscellaneous.....PhP10,000.00</p> <hr/> <p>TOTAL PhP 2,500,000.00</p>

Prepared by:


RYAN A. CUANAN
Supervising EMS
In-Charge, NPD


ARMIDA P. ANDRES
OIC, Assistant Director
In concurrent capacity as Chief, Coastal
and Marine Division

Noted by:


MARCIAL C. AMARO, JR.
The Director
In concurrent capacity as the Assistant Secretary for
Policy, Planning and Foreign-Assisted and Special Projects



ORIENTATION ON DAO 2021-13 AND ITS ANNEXES FOR TERRESTRIAL PAs BACK-TO-BACK BUSINESS DEVELOPMENT SERVICES (BDS) REFRESHER COURSE

Cluster I: June 13-17, 2023

Cluster II: July 3-7, 2023

Cluster III: September 4-8, 2023

PROVISIONAL PROGRAM

Time	Activity	Responsible Person
Day 0 Arrival of participants and BMB BDFE Core Strategic Planning Workshop		
Day 1		
8:00 - 9:00	Registration	Secretariat
9:00 - 9:10	Preliminaries	Facilitator/s
	Welcome Message Asec Marcial C. Amaro, Jr. Director, In concurrent capacity as Assistant Secretary for Policy, Planning, and Foreign-Assisted and Special Projects	
9:10 - 9:15	Introduction of Participants	Facilitator
9:15 - 9:30	Rationale and Objectives	Ms. Juvy Ladisla Supervising EMS Chief, Partnership and Engagement Section, CAWED
9:30 - 10:00	Salient Features of the DAO 2021-13	Mr. Ryan A. Cuanan Supervising EMS Chief, Community Management and Sustainable Financing Section, NPD
10:00 - 10:15	Break	
10:15 - 12:00	Processes and procedures in the Development of BDFEs Annexes	Mr. John Erick Avelino Supervising EMS Chief, Integrated Coastal and Marine Partnership Section, CMD
12:00 - 1:00	Lunch	
1:00 - 1:15	Ice breaker/Games	BPKMD



Time	Activity	Responsible Person
1:15-2:00	Continuation..	Mr. John Erick Avelino Supervising EMS <i>Chief, Integrated Coastal and Marine Partnership Section, CMD</i>
2:00 - 2:30	Open Forum	
2:30 - 2:45	Break	
2:45 - 3:45	Processes and procedures in the Recognition of BDFEs including the <i>draft guidelines prescribing the BDFE Label and Certificate of Recognition (CoR).</i>	Ms. Argean Guiaya Senior EMS <i>BBCore member, CAWED</i>
3:45 - 4:00	Open Forum/Discussion	
4:00 - 5:00	Consultation on the draft Guidelines on the Screening of Proposals for the BDFE Financial Assistance.	Representative from CMD
Day 2		
8:30 - 9:30	BDS Module 1: Key Concepts	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
9:30 – 12:00	BDS Module 2: Introduction to Entrepreneurship & Enterprise Development	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
12:00 - 12:45	Lunch	
12:45 - 1:00	Ice breaker	
1:00 – 3:00	BDS Module 3: Business Development Services (BDS)	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
3:00 - 3:45	Break	
3:45 – 4:30	Open Forum/End of Day 2	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
Day 3		
8:30 - 9:00	Preliminaries: <ul style="list-style-type: none">- Recap of Day 2- Overview of Day 3	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP



Time	Activity	Responsible Person
9:00 - 12:00	BDS Module 4: Facilitating BDS for BDFEs	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
12:00 - 12:45	Lunch	
12:45 - 1:00	Ice breaker	
1:00 - 2:30	BDS Module 5: Making it Happen	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
2:30 – 3:00	Break	
3:00 – 4:00	Open Forum Wrap up & Evaluation	Ms. Regina Gaza and Ms. French Vibar bizFTC/RP
4:00-4:30	Closing Remarks	AD Armida P. Andres OIC Assistant Director In concurrent capacity as Chief, Coastal and Marine Division
Day 4 Homebound		