



August 1, 2022

MEMORANDUM

FOR : The CENR Officer
DENR CENRO, Belison

THRU : The Chief, Conservation and Development Section

FROM : FT II JONEL A. MIÑEZA
FEO ELNA R. SAGCELO

SUBJECT: **NARRATIVE REPORT ON THE ACCOMPLISHMENTS OF THE UNDERSIGNED PER TRAVEL ORDER**

In compliance to the travel order dated July 27-29, 2022, please be informed that the undersigned travelled to Barangay Bakiang, Valderrama, Antique.

Prior to the said activities, the undersigned properly coordinated with Punong Barangay Gina Colibao and PO President Rolly Lopez for courtesy while following proper guidelines and protocol of new normal situation.

The following are activities conducted by the undersigned:

- o Assisted and attended monthly meeting of Bakiang Upland Farmers Association held within the compound of PO President Lopez with the following agenda to wit:
 - a. Status of E-NGP third quarter activities;
 - b. Tentative schedule of monitoring and evaluation for third quarter billing;
 - c. Continuous review of CBL;
 - d. Financial Status;
 - e. Other matters.

The PO members continuously conducted third quarter activities such as replanting, ringweeding, fertilizer application and patrolling. Based on the tentative schedule of monitoring and evaluation, the undersigned instructed the PO to accomplish the target activities by the end of August 20, 2022 in order to be ready for monitoring and evaluation.

Then, the undersigned continuously reviewed the Constitution and By Laws to the PO Officers and members to remind their role and responsibilities as well as to serve as guide in implementing the activities and for the betterment of the association. While financial status of the association was regular updated for transparency. The undersigned extended technical assistance on their continuous conduct of replanting, ringweeding and application of fertilizer.

Moreover, the PO had conducted tree planting activity at E-NGP CY 2019 with a total of 2,200 indigenous species which includes Lisak, Pangadlawan, Tapuyay, Bakan and others.

Attached is the attendance sheet.

PHOTO DOCUMENTATION



Geo-tagged photos taken during the conduct of monthly meeting of Bakiang Upland Farmers Association held at Brgy. Bakiang, Valderrama, Antique.



The undersigned extending technical assistance to the PO members of BUFA in the conduct of third quarter activities.



Geo-tagged photos of BUFA members during the conduct of tree planting activity at E-NGP CY 2019 Timber Commodity last July 18, 2022.

Recommendations:

- Conduct continuous activities of third quarter Maintenance and Protection of E-NGP CY 2020 Bamboo Commodity.
- Review and apply the laws stated at the CBL of the association.

For information and record.

Prepared by:


JONEL MIÑEZA
Forest Technician II


ELINA SAGCELO
Forest Extension Officer

SUBSCRIBE AND SWORN to before me this 17 day of August 2022 at CENRO Belison,
Antique.


RUSSELL Y. RIZARDO
Chief, CDS/NGP Coordinator



Republic of the Philippines
Region VI-Western Visayas
Municipality of Valderrama
BAKIANG UPLAND FARMERS ASSOCIATION
Bakiang, Valderrama, Antique
Mobile Number: 09759023274

ATTENDANCE SHEET
MONTHLY MEETING
JULY 27, 2022

MYEMBRO / NGARAN	EDAD	PIRMA	KONTAK NUMBER
1. Jackson Rafael		mlm	
2. Alpha Vicente		mlm	
3. Montes Vicente		mlm	
4. Mary Jane Berdin		mlm	
5. Losito Vicente		mlm	
6. Salvador Fernando		mlm	
7. Anton Arsenio		mlm	
8. JOAQUIN R. ALBINO		mlm	
9. Eddie Arsenio		mlm	
10. Mark Anthony Lopez		ML	
11. Nally Lopez		N-L	
12. Joebert Lopez		J-L	
13. Adakida Pina			
14. Jiji Lopez		Jiji Lopez	
15. Jovan Arsenio		Jovan	
16. Enrico Vicente		En	
17. Bangena Lopez		B-L	
18. Marko Banesio		Marko	
19. Remo Lopez		Remo Lopez	
20. Zaiden Lopez		Z-L	
21. Melani Arsenio		ML	
22. Jopie Lopez		J-L	
23. Joy Arsenio		J-L	
24. Fredo Lopez		F-L	
25. Boxboy Arsenio		B-L	
26. Roy Arsenio		R-L	
27. Jijie Arsenio		J-L	
28. Leah Berdin		Leah	
29. Reynaldo Lopez		R-L	
30.			
31.			
32.			
33.			
34.			
35.			