



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES  
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE  
Roxas City, Province of Capiz  
Tel. / Fax No. (036) 633-0299 / 621-52-40/ 621-00-15

**TRAVEL ORDER**

(No. \_\_\_\_\_)

Name: **JULLA Z. BELTRAN** Salary: \_\_\_\_\_  
**HEARTY STALWART ISAGAN**  
Position: **C-CDO I** Div/Sec/Unit: **TSD-CDS**  
Departure Date: **June 28, 2022** Official Station: **PENRO Capiz**  
Destination: **Municipality of President Roxas, Jamindan, Tapaz, Capiz and vicinities** Arrival Date: **July 1, 2022**  
Purpose of Travel: **To assist in the conduct IEC on Solid Waste Management and Orientation of Mangrove Ecosystems**  
**To assist in the coordination for the forthcoming Public Consultation of Central Panay Mountain Range within the Province of Capiz**  
**To assist in the coordination for PA related activities**

Per Diems/Expenses Allowed: \_\_\_\_\_  
Assistants or Laborers Allowed: \_\_\_\_\_  
Appropriations to which travel should be charged: \_\_\_\_\_  
Remarks of special instructions: \_\_\_\_\_

**Certifications:**

This is to certify that the travel is necessary and is connected with the functions of the employee of this Div./Sec./Unit

Recommending Approval:  
*for and in the absence of OIC-Chief, MSD*

**MARY GRACE M. MOLINA**  
OIC-Chief, Planning Section

Approved:  
*for and in the absence of OIC-PENR Officer,*

**NONILON S. MOLINA**  
Chief, CDS/SrEMS  
Officer-In-Charge

**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed twenty-day period upon return to my permanent official station pursuant to COA 2012-004 dated November 28, 2012.

\_\_\_\_\_  
Official/ Employee