**Republic of the Philippines**

**Department of Environment and Natural Resources**

**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**Brgy. Concepcion, Port Area,**

**Iloilo City**

**TRAVEL ORDER**

**NO.\_\_\_\_\_\_\_\_\_\_\_\_**

Name: **RHODAMIE L. CARIAGA** Salary**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Position: **Computer Operator I/CDS Staff** Div./Sec/Unit: **TSD**

Departure Date: **August 4, 2022** Official Station**: PENRO Iloilo**

Destination: **Brgy. Dongoc & Bagumbayan** Arrival Date**: August 5, 2022**

**San Joaquin, Iloilo**

Purpose of Travel: **Assist the CBFM Coordinator in the conduct of Site Assessment in Brgy. Dongoc, San Joaquin, Iloilo and Brgy. Bagumbayan, San Joaquin, Iloilo**

Per diems/Expenses allowed**: \_\_\_\_\_\_\_\_\_**

Per diems/Expenses allowed**: \_\_\_\_\_\_\_\_\_\_\_**

Assistants or Laborers allowed**: none**

Appropriation for which the travel would be charged**: \_\_\_\_\_\_\_\_\_\_\_\_**

Remarks or Special instruction: **Submit report 5 days after the travel.**

**Certification:**

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Recommending Approval: Approved:

**ROSSINEE T. GUNCE SALVADOR C. MANGLINONG, JR.**

Chief, Management Services Division OIC-PENR Officer

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**AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed 20-day period upon return to my permanent official station pursuant to COA Circular2012-004 dated November 28, 2012.

**RHODAMIE L. CARIAGA**

Official/Employee