

Kinderloop Reports & Planning

A simple and easy way to keep track of your posts on children, learning tags and plan for the weeks ahead.



Click the reports and planning icon in your online settings

Reports

Choose view
Click to choose group or tag view

Choose group

Choose time
Click to choose timescale

Choose date
Click arrows to change date

Shows tags or group & child

Shows children with tag used

Shows children without tag used

Planning

Choose view
Click to choose group

Choose date
Click arrows to change date

Add item
Click to add a new item

Add planning item
Add colour to the exercise

Select child/tag
Tag learning outcomes and/or children, they will then be seen as important/starred in your post choices

Change date
Alter the date and save as new to duplicate to another day

Note, if staff are assigned to groups, they will then see the daily group plan reminders

Duplicate
Alter the date and save as new to duplicate