#### **SCHOLARSHIP POLICY**

### **Intent of the Policy**

Kingdom Cares International Scholarships exist to provide youth who do not have the financial means to do so, the opportunity to participate in the Kingdom Hoops basketball program. The intent of this policy is to outline and manage the scholarship program in a way that grants assistance to those who are in a need of financial assistance while managing the number of scholarships to meet financial goals of Kingdom Cares International. The scholarship review committee will be generous when granting scholarships while keeping in mind the financial goals and limitations regarding scholarships. This policy will be visible on the Kingdom Cares International website and scholarship applications. This policy will also serve as standard procedure for all applicants regardless of skill level.

## **Selection of Grantees**

Selection will be need based. Scholarships may be granted in the form of full financial assistance as well as partial financial assistance. Kingdom Cares International will not limit scholarships to a specific dollar amount annually, rather scholarships will be granted to qualifying applicants until a certain percentage is reached. Scholarships will be granted to the Kindergarten – High School boys and girls program.

Once all scholarships are filled, qualifying applicants will be put on hold until a spot opens later in the season, their tuition is fundraised, or until the following season.

## **Criteria for Selection**

All scholarships are granted based on need. Kingdom Cares International does not like to turn youth away because of financial inability. During the grant process, the scholarship review committee looks at the following criteria to determine whether an applicant is eligible to receive full or partial assistance:

A. Travel distance from Kingdom Hoops

#### B. Household income:

Persons in Household	<b>Household Income</b>
2	\$45,390
3	\$57,270
4	\$69,150
5	\$81,030
6	\$92,910
7	\$104,790
8	\$116,670

To be eligible for a Kingdom Cares International scholarship you must not exceed the amounts listed in the table above.

### **Selection Committee**

The scholarship review committee will be made up of one Executive Board Member and the Executive Director. The scholarship policy and application has been reviewed and adopted by the Board of Directors. The review committee will meet to review applications and oversee the entire scholarship program. Scholarship program statistics and updates will be presented by the review committee during board meetings.

## **Application and Nomination Process**

To be considered for financial assistance each applicant must provide the following:

- A. Completed and signed application
- B. Most recent tax return for each adult in the household
- C. Uniform fee

Scholarships will be reviewed and granted by a date determined within the season registration period. Applicants will receive an email from the Executive Director regarding scholarship eligibility and status. In some cases, applicants or their parent may be asked to work events to help offset their financial assistance. Applications may be mailed to Kingdom Courts, dropped off in the administration offices, hand delivered to the Executive Director, or completed online.

### **Renewal Process**

Prior to each Kingdom Hoops season scholarships will reopen. The duration of financial assistance lasts only during the current Kingdom Hoops season and will not give any advantage over other applicants in following seasons. To renew a scholarship, applicants must follow the same application process and guidelines.

# **Record Keeping**

All application materials will remain confidential with the review committee. Records will be filed in the administration offices or electronically. Important tax documents that are submitted for review will be given back at request or once the status of the application has been determined. If at any time an applicant wants to withdraw their application they need to contact the Executive Director. Kingdom Cares International will not throw away sensitive or confidential information as it will be shredded or deleted.