

# ROXANNE N. CABANILLA, RN, MAN

📍 309 Encarnacion Subdivision, San Jose City, Nueva Ecija  
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## Professional Summary

Dedicated and detail-oriented Registered Nurse with over 9 years of diverse experience in hospital care, home health services, and healthcare quality assurance. Skilled in case management, compliance auditing, and interdisciplinary collaboration. HIPAA certified with strong knowledge of CMS guidelines and home health care standards. Proven leadership in quality improvement and staff development.

## Key Skills – Proficient Remote Professional

- Quality Assurance & Compliance
- UB-04 / Medical Billing
- Home Health & Patient Education
- HIPAA & CMS Regulatory Knowledge
- EMR Proficiency
- Team Leadership & Training
- Utilization Review
- Strong Interpersonal & Communication Skills

## Professional Experience

- Insurance Utilization Reviewer (Remote, Project-Based) – Team Lead  
January 2023 – Present
  - Conduct in-depth reviews of medical claims and itemized bills (UB-04s) to validate accuracy of charges.
  - Collaborate directly with itemized billing departments to ensure all charges meet medical necessity and payer policy guidelines.
  - Apply clinical judgment and compliance criteria to identify billing inconsistencies and recommend appropriate adjustments.
  - Lead a team of reviewers, providing QA oversight and ensuring adherence to productivity and accuracy targets.
  - Assist in automation improvements and content development for enhanced claim review efficiency.
  - Maintain HIPAA compliance and confidentiality across all workflows.
- Case Manager / QA Consultant  
TK Home Health | November 2021 – December 2022
  - Oversee clinical documentation and led performance improvement initiatives.
  - Mentored healthcare staff and ensured CMS and accreditation compliance.
  - Conducted root cause analysis and provided staff training to improve patient care delivery.
- Staff Nurse  
Philippines | July 2014 – April 2021
  - Delivered direct patient care across various medical conditions and departments.
  - Collaborated with a multidisciplinary team to ensure holistic patient management.
  - Maintained strict patient confidentiality and adhered to hospital care standards.

## Education

- Master of Arts in Nursing – Urdaneta City University, 2016
- Bachelor of Science in Nursing – University of Baguio, 2014

## Certifications & Licensure

- Registered Nurse, PRC License No. 0832620
- HAAD Registered Nurse, License No. GN33948
- HIPAA Certification
- [Add BLS/ACLS if available]