Controller of Immigration Singapore	Date:
Dear Sir	
LETTER OF INTRODUCTION	I FOR VISA APPLICATION
The applicant for the visa, (country/place) is comir (country/place) (e.g., holidate) visiting friends & relatives, employment, ed applicant is my daughter, spouse, business partner; for other Yours faithfully Only for application where Local Contact is a	ng to Singapore from ace of embarkation) for the purpose of ay, transit, business, meeting, exhibition fucation; for others, please specify). The(e.g., father, mother, brother, sister, son rs, please specify).
Signature of Local Contact	NRIC (Pink / Blue) No
Name of Local Contact	Contact Number
Address of Local Contact	Email Address
Only for application where Local Contact is a	a company:
Signature of person acting on behalf of the company/firm	Unique Entity Number (UEN) of the company/firm

Contact Number

Email Address

Name, NRIC No. and Designation/Capacity

Company Name and Address