

PROJECT TITLE: MICROSOFT TEAMS PLATFORM EXPANSION AND COMMUNICATIONS PROJECT FOR SOULINSPIRE INTERNATIONAL

Project Focus: expansion and configuration

a. EDIT PAGE OF TEAMS CREATED

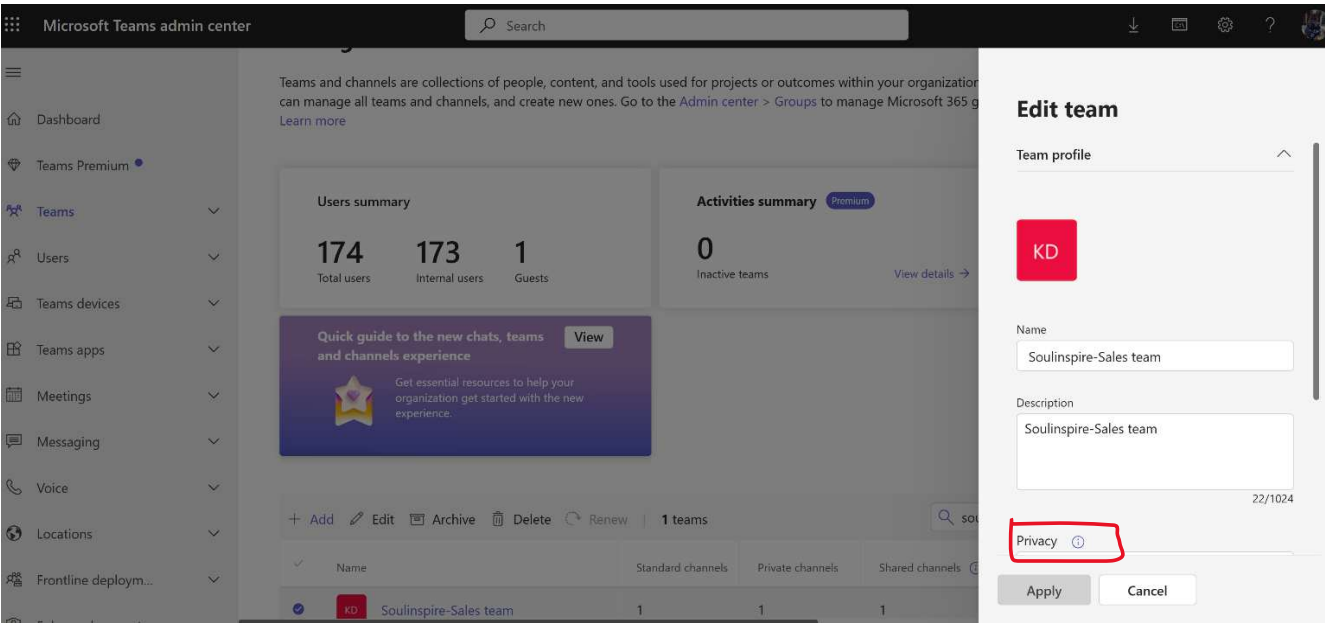


Fig.1 Sales Team

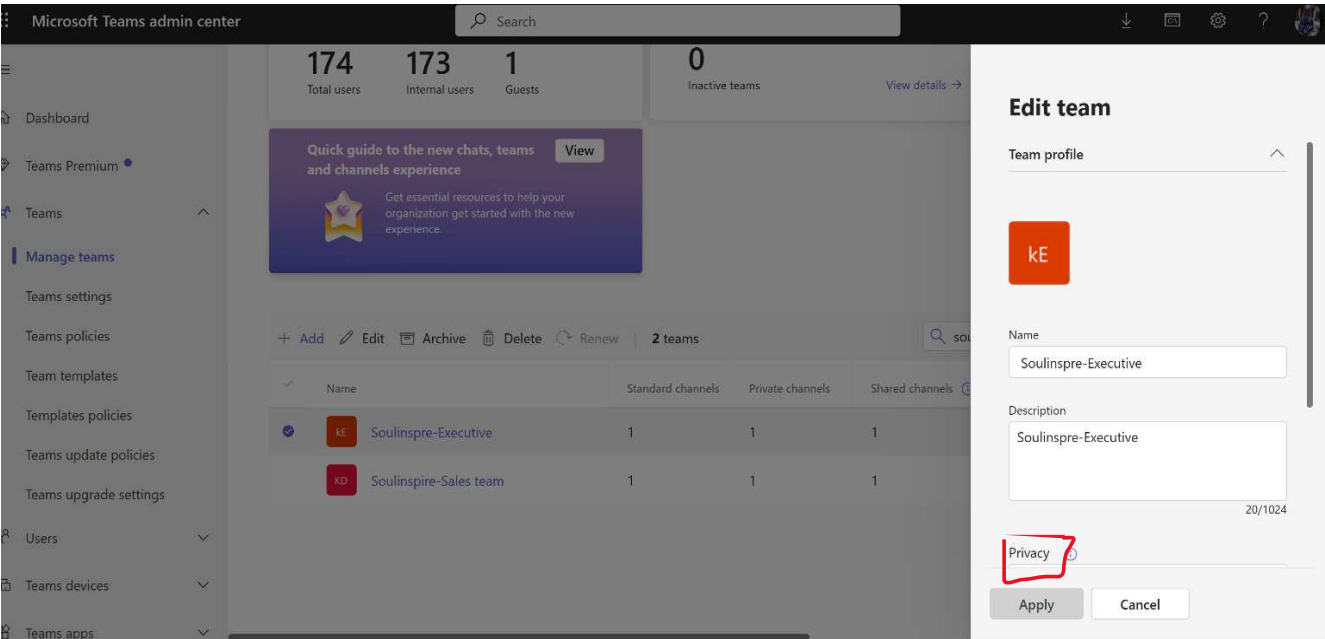


Fig.2 Executive Team

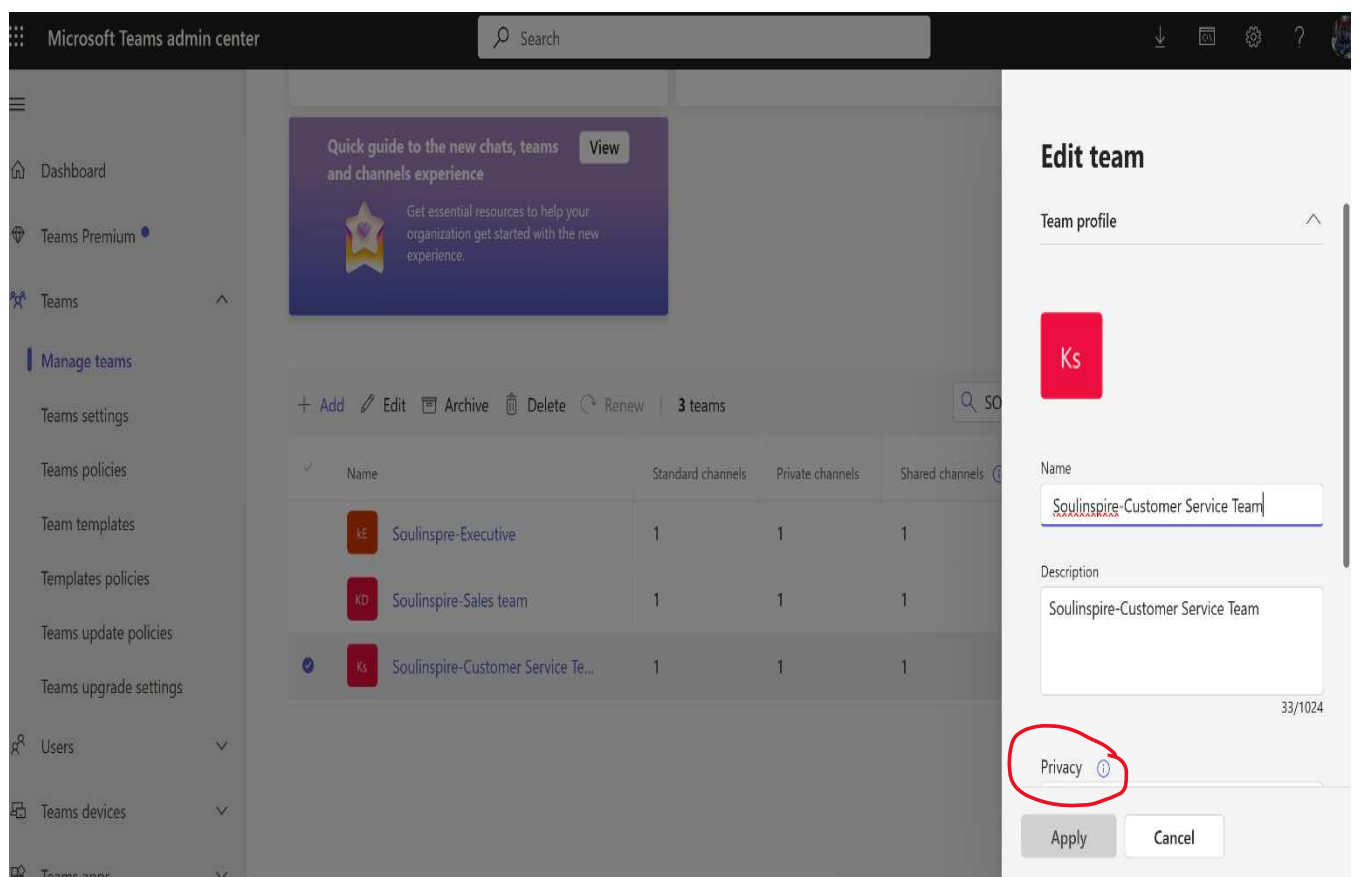


Fig .3 Customer Service Team

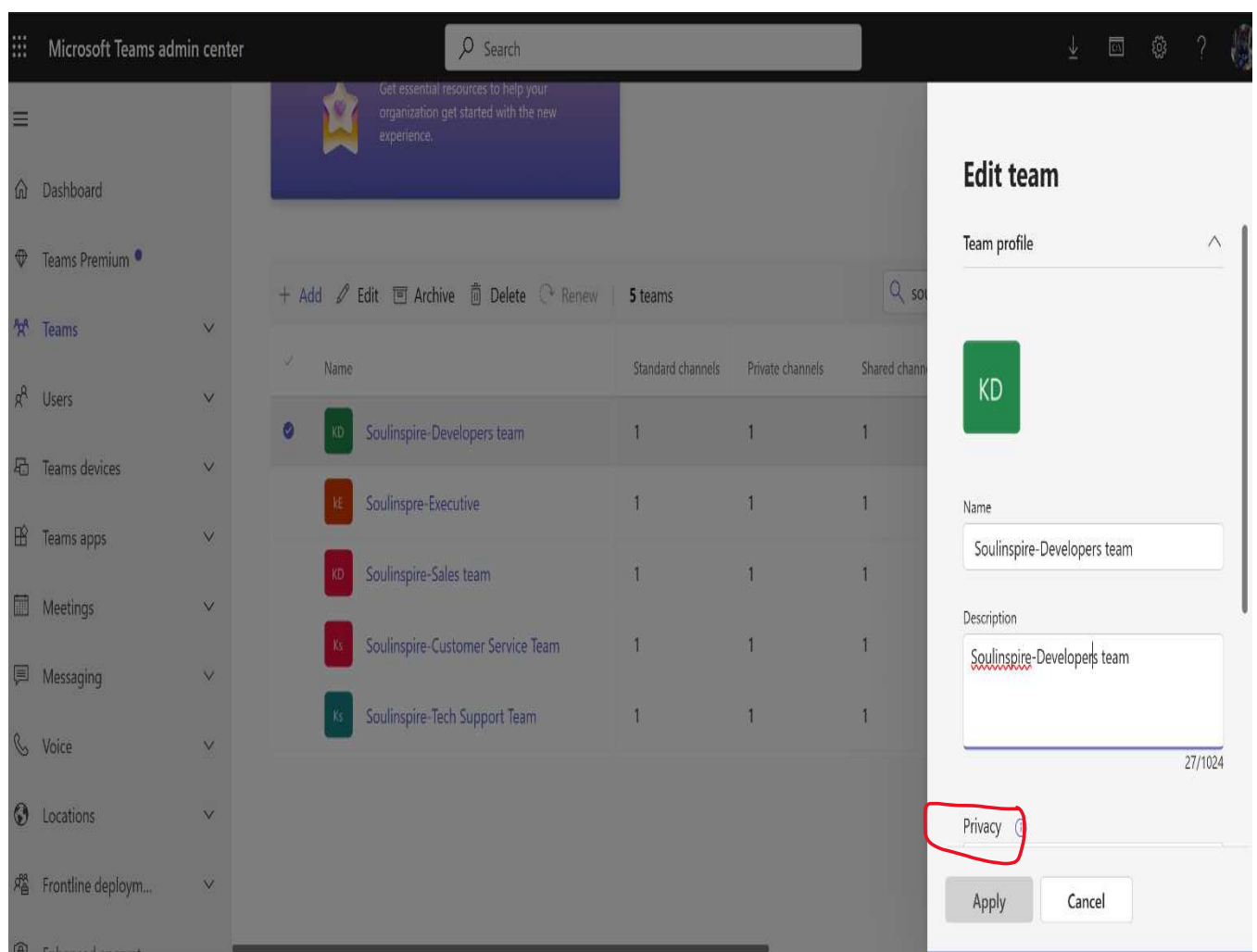


Fig.4 Developers Team

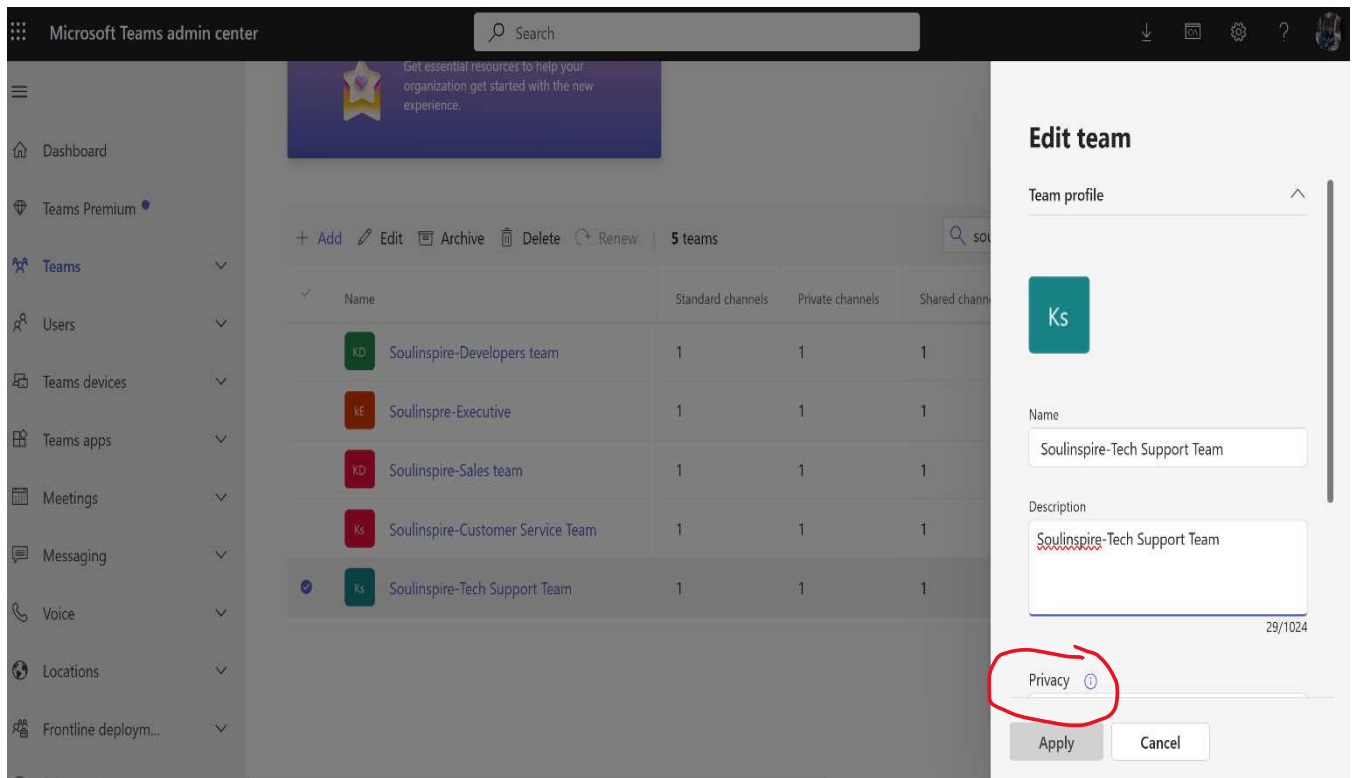


Fig.5 Technical Support Team

The above pictures are displays (fig1-5) of the edit interface of different teams within **Soulinspire outreach intn'l** created, this edit page is a subsection of the team's management interface, where administrators can modify various team settings. These include message permissions, mention capabilities, guest access permissions, and customization options such as fun settings

b. Soulinspire Executive Teams Page

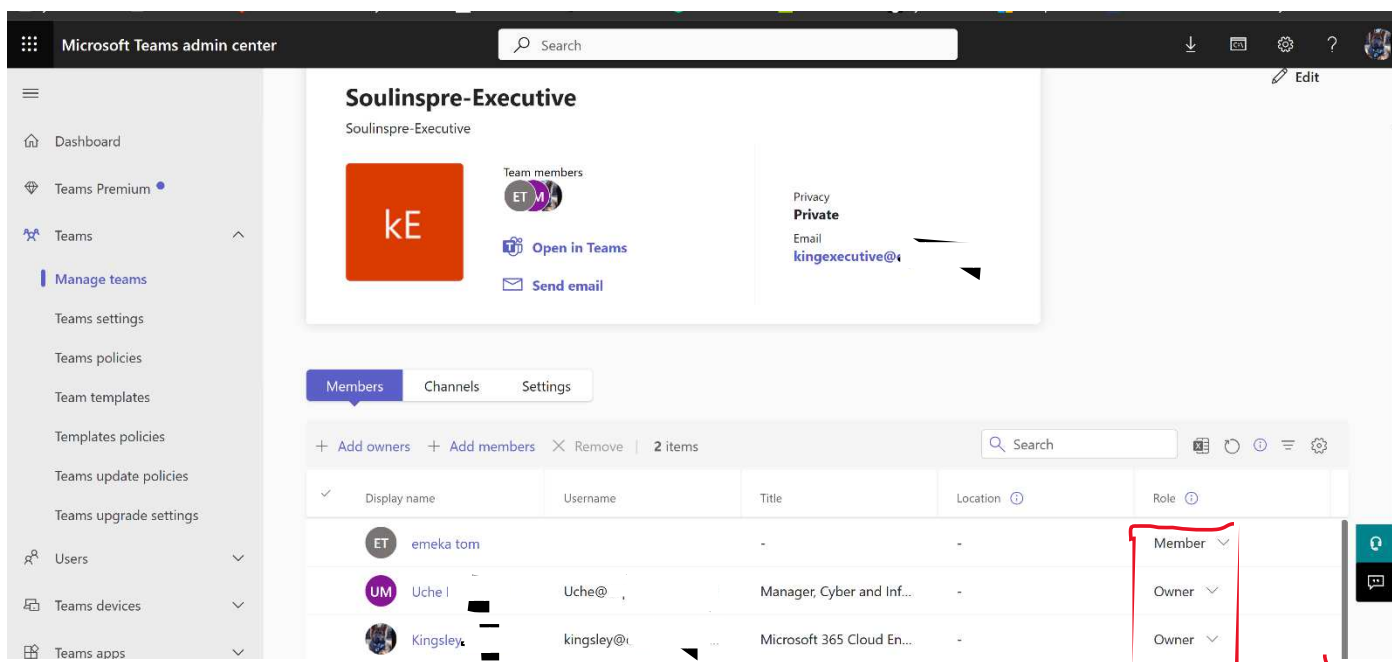


Fig.6 The picture above displays the **Soulinspire Executive Team** interface, including its members their names corporate email addresses, their job title in the organisation and their respective roles in the team, each member's role within the team defines their level of authority and responsibilities, contributing to the overall governance and structure of the team.

C. Private channel listing

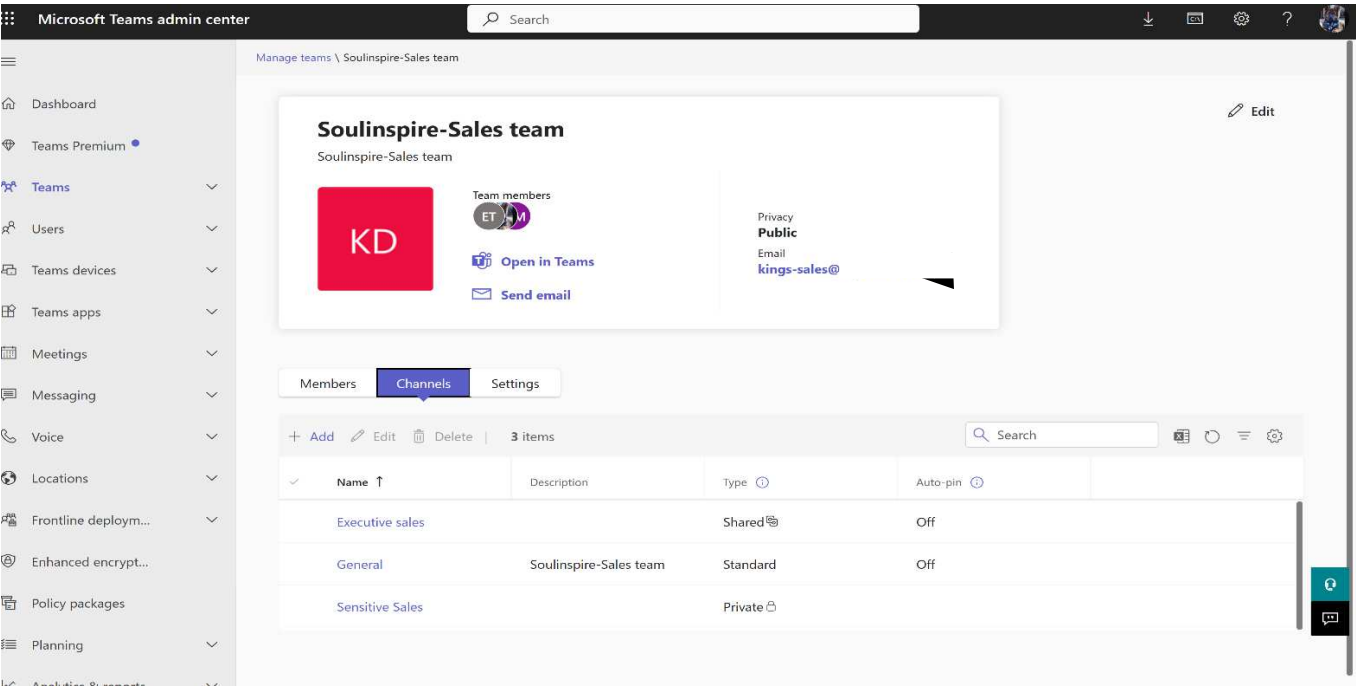


Fig.7 The picture above illustrates the **Soulinspire Sales Team** interface, showcasing the communication channels created within the team. Each channel is categorized by type, reflecting its intended purpose and use within the team’s collaboration framework.

d. Teams Policy Page

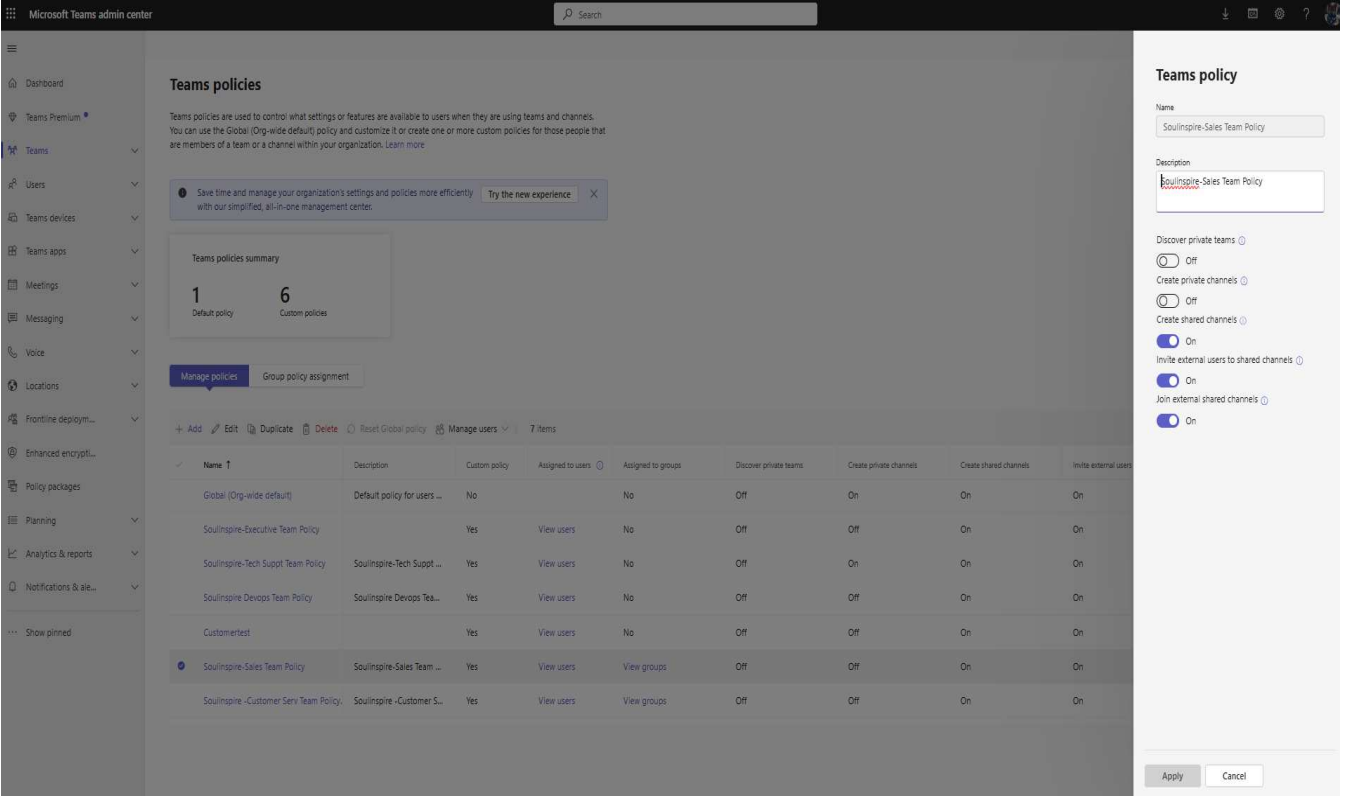


Fig.8 The picture above displays the **Soulinspire Sales Team Policy** interface, the right-hand pane serves as the administrative control centre, allowing administrators to configure settings and enforce policies that guide team member activities. These configurations help ensure that team operations are streamlined and aligned with the organization's overall goals and objectives.

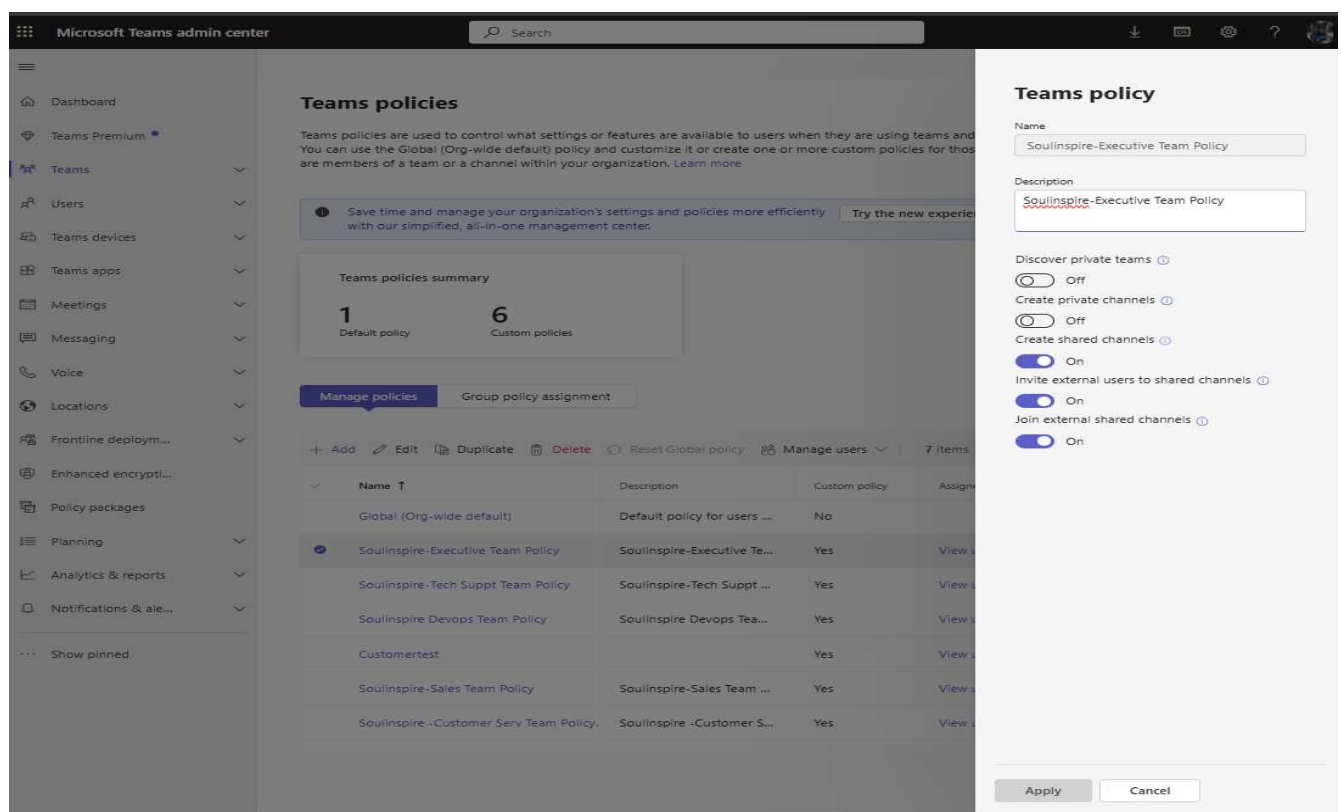


Fig.9 The image above displays the **Soullinspire Executive Team Policy** interface, the right pane serves as the administrative control centre allowing administrators to configure settings and enforce policies that guide team member activities. These configurations help ensure that team operations are streamlined and aligned with the organization's overall goals and objectives.

e. Teams message policy

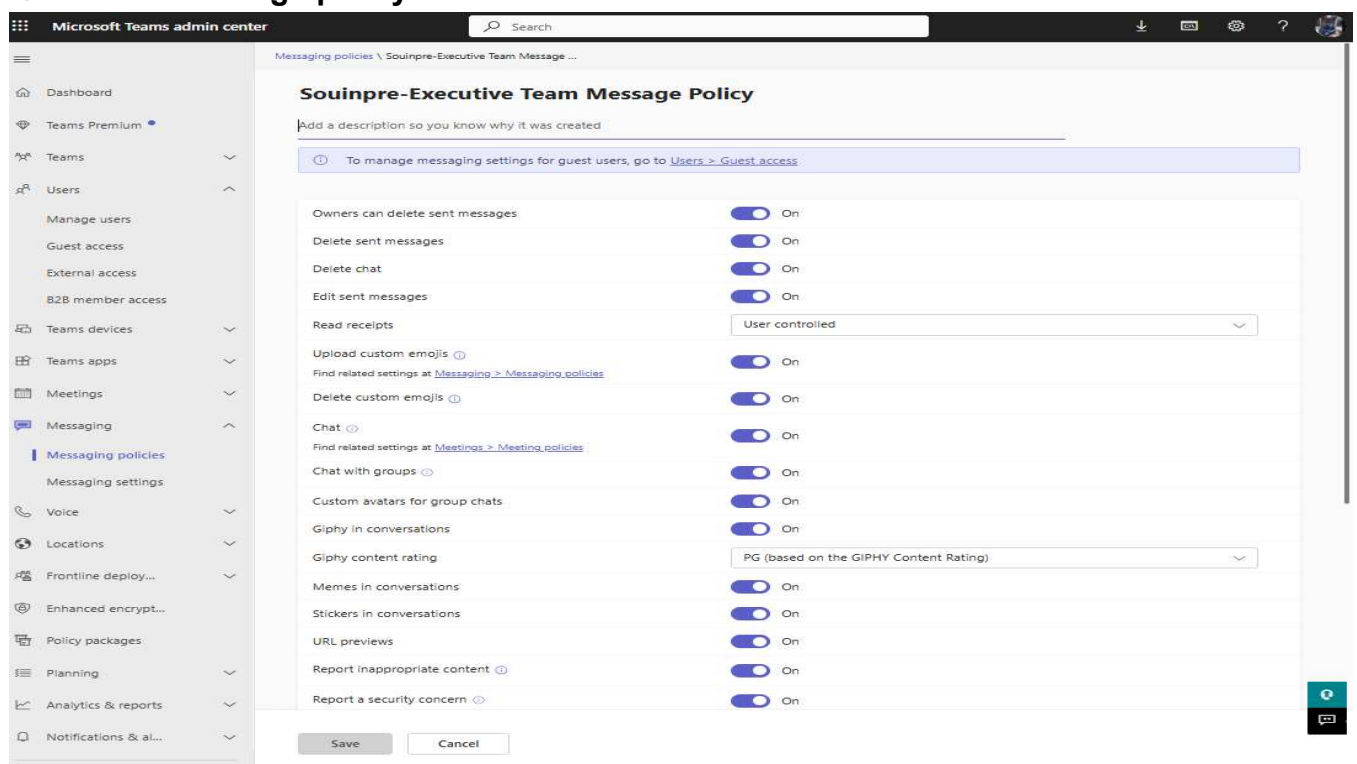


Fig 10. The image above displays the **Soullinspire Executive Team Message Policy** Interface, its the administrative control centre, it outlines all the features, controls, and permissions granted to executive team members to support effective collaboration, specifically related to messaging, it guides executive team member activities.

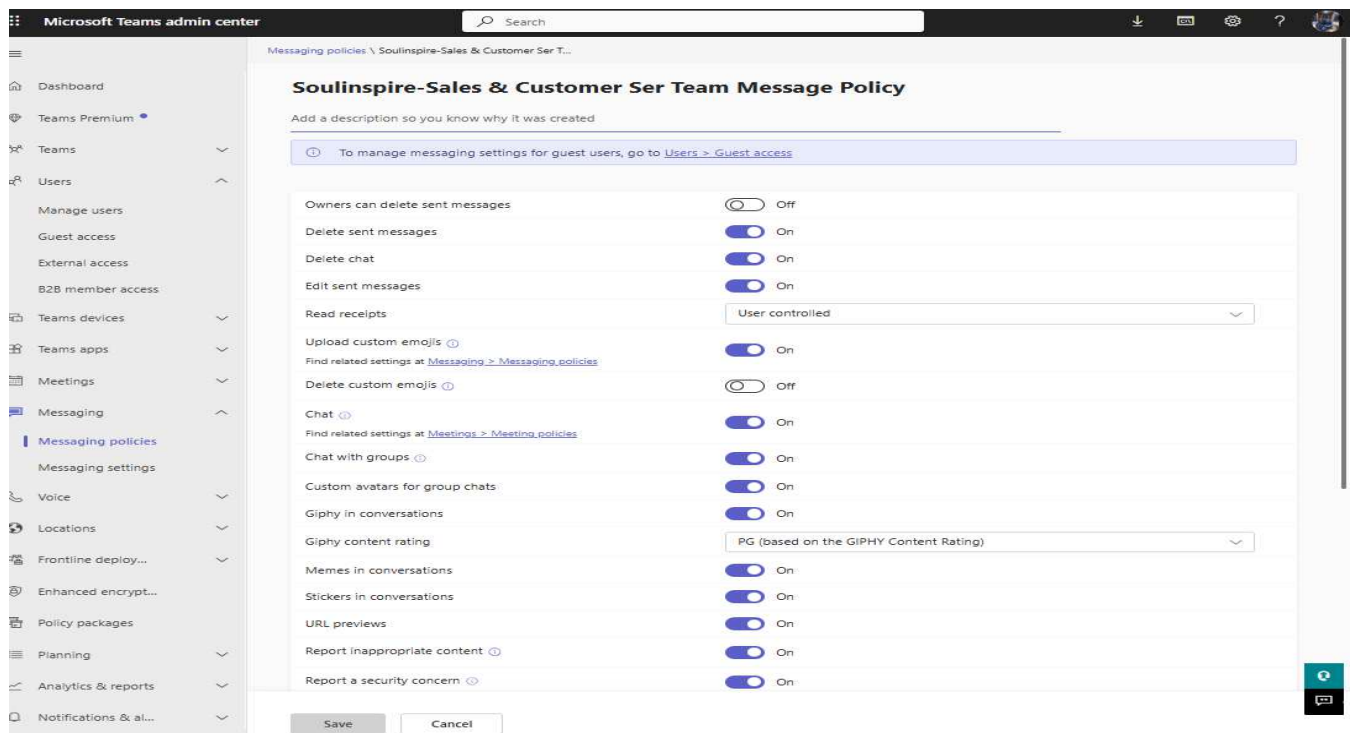


Fig 11. The image above showcases the **Soulinpire Sales and Customer Service Team Message Policy** Interface, this interface provides a comprehensive overview of the messaging-related features, controls, and permissions assigned to team members. It is designed to facilitate effective communication and collaboration in alignment with the organization’s communication policies.

f. Caller Identification Policy

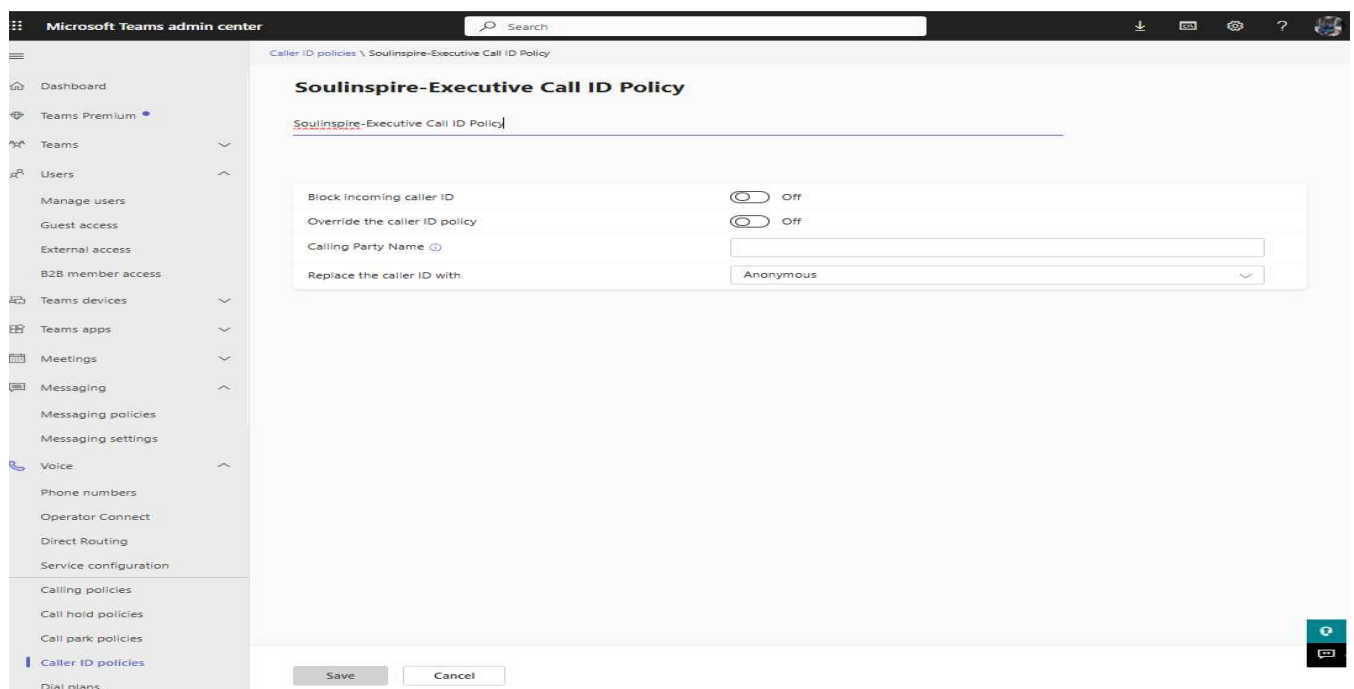


Fig.12 The picture above displays the **Soulinpire Executive Team Call ID Policy** Interface, this interface highlights the call identification controls and settings enabled for executive team members. These configurations are designed to align with organizational goals and define the privileges granted to team members in relation to call-related activities.

g. Resources

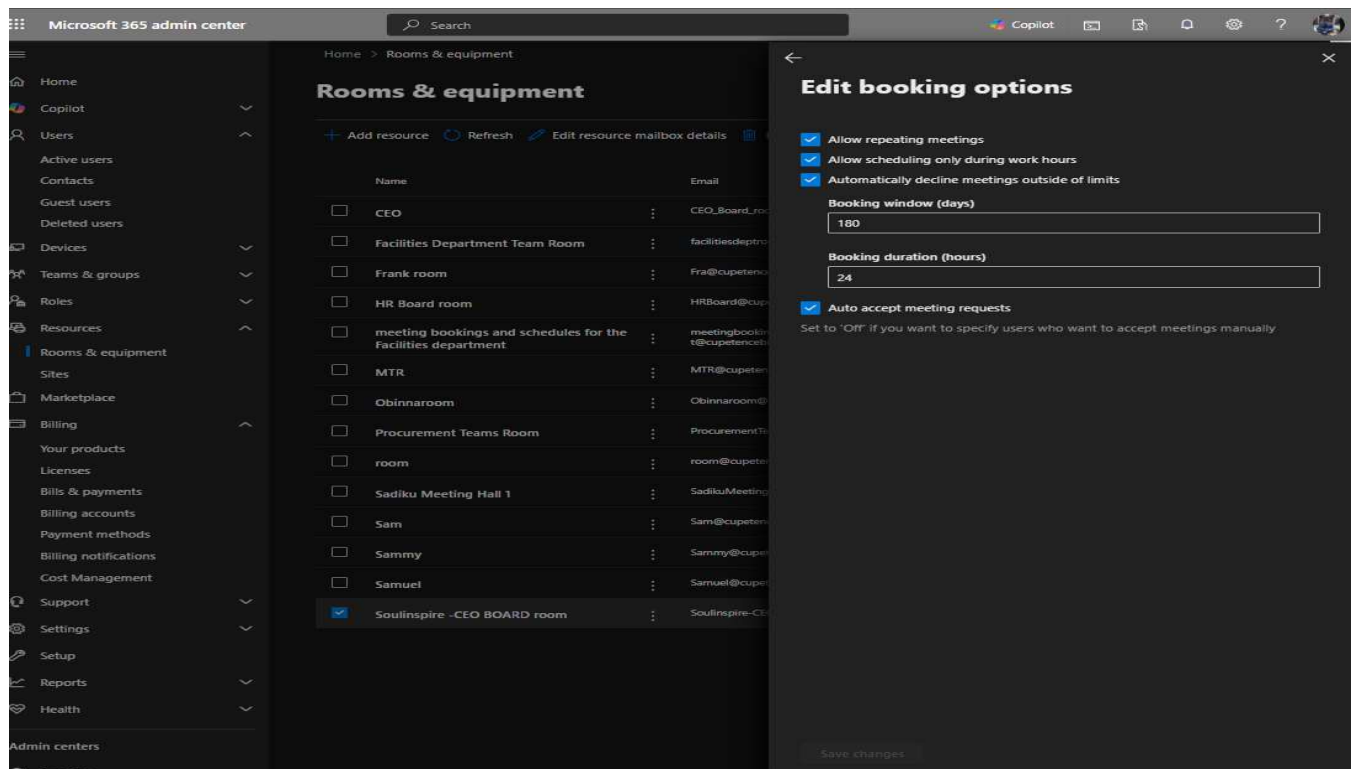


Fig.13 the above picture is the **Soulinspire CEO Board Room** edit booking pane of the resource and equipment interface where administrator can configure booking controls or rules for a particular room or equipment resource, ensuring it aligns with organization's policies and scheduling needs.

h. Audio Conferencing Policy

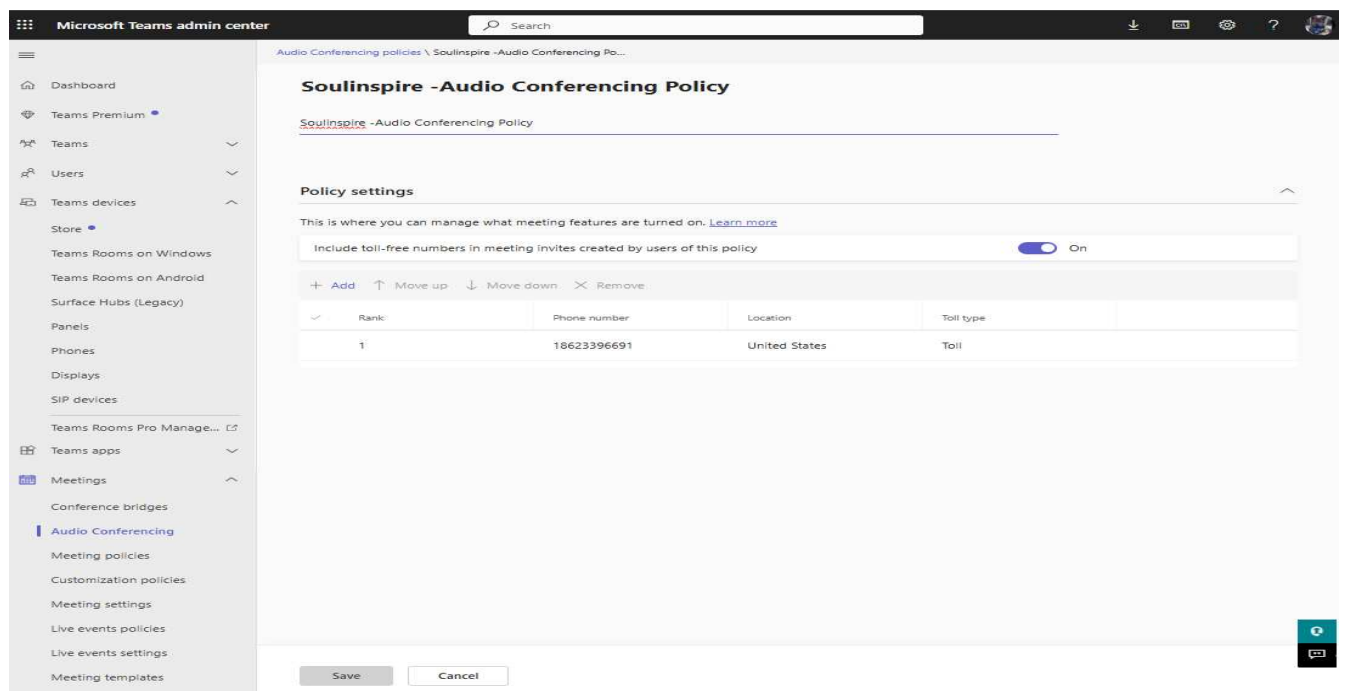


Fig 14. The picture above displays the **Soullnspire Audio Conferencing Policy** interface, this interface allows administrators to manage audio conferencing settings, including enabling toll or toll-free dial-in numbers for meeting participants. In this example, a U.S.-based toll number has been added and prioritized for users governed by this policy.

I. Event Policy

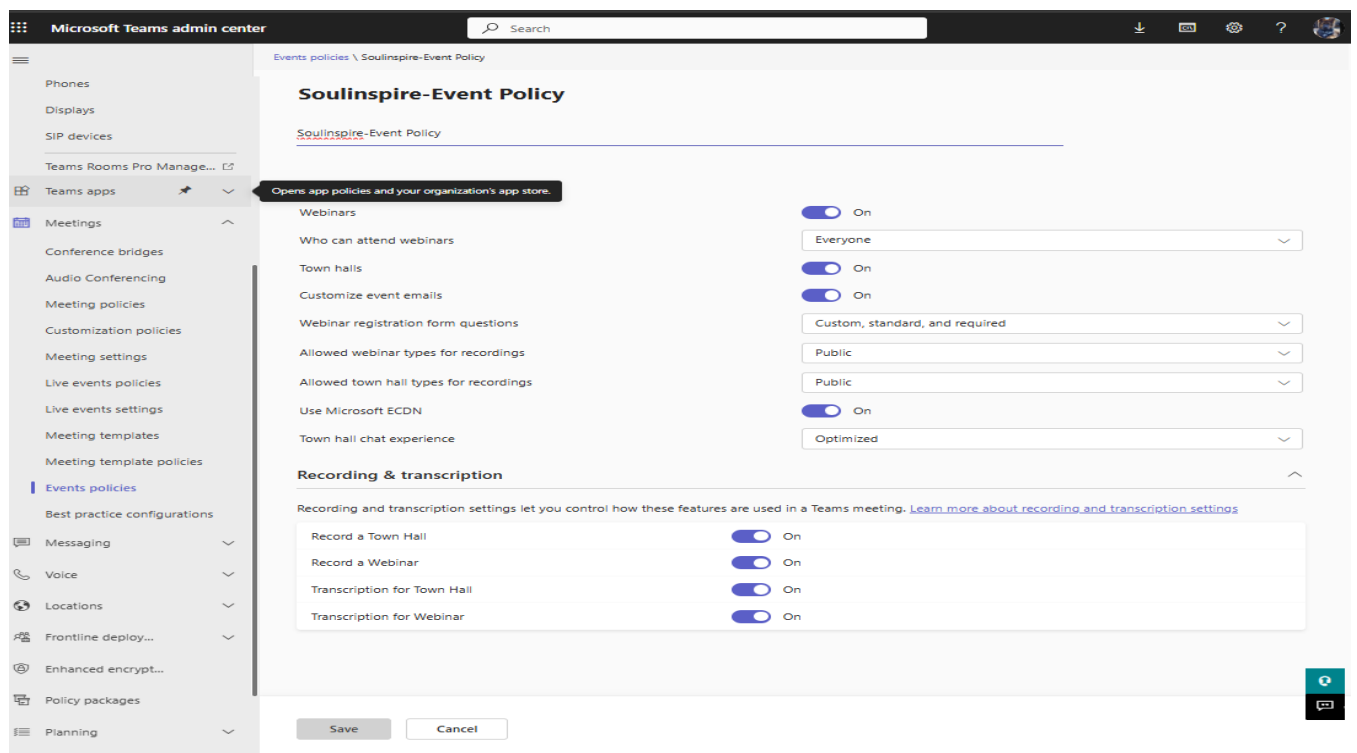


Fig 15. The picture above shows the **Soullnspire Event Policy** settings interface. this interface enables administrators to configure webinar and town hall controls, including access permissions, recording options, event customization, and transcription features. These controls help ensure events are managed in alignment with organizational standards and communication policies.

j. caller policy

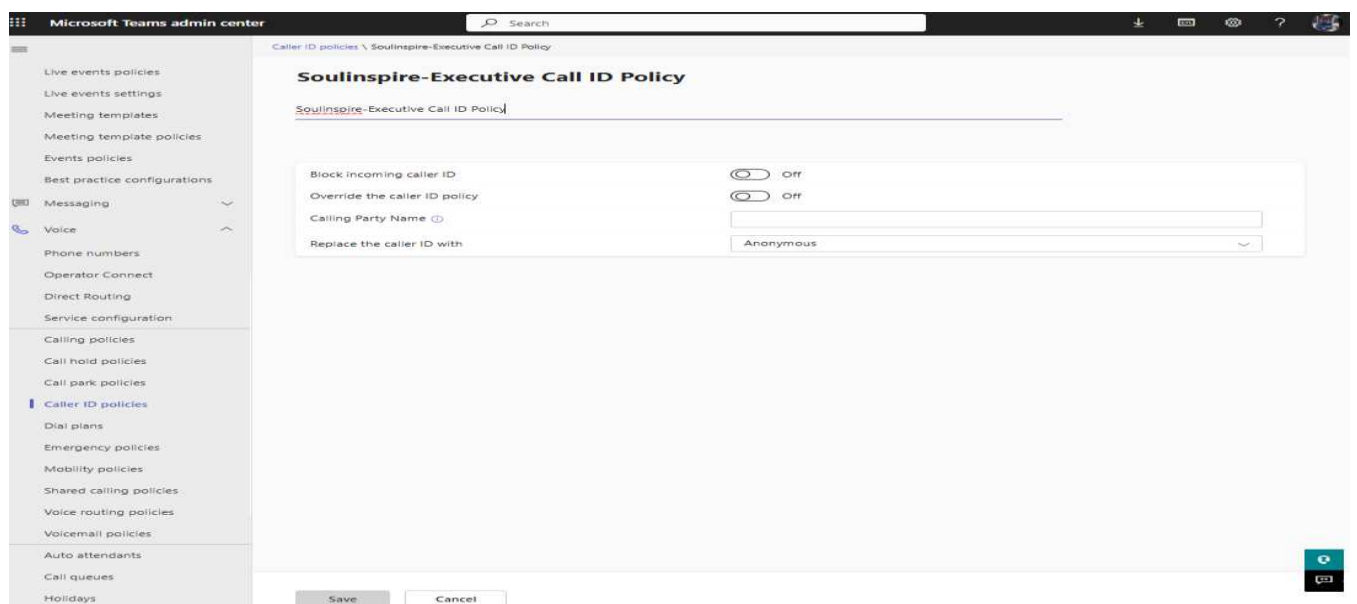


Fig 16. The picture above shows the **Soullnspire Executive Call ID Policy** configuration interface, this interface allows administrators to manage caller ID settings for members of the executive team, including options to block or override incoming caller ID, define a custom calling party name, and choose how the caller ID is displayed—such as replacing it with “Anonymous.” These settings help enforce privacy and calling standards aligned with organizational policies.