

## ATTESTATION ON BUSINESS AND CUSTOMER DATA SECURITY

I hereby confirm that I do not have confidential business or customer data or information (including information which could lead to identification theft or confidential data disclosure) stored in the various equipment/ media that Citi provides to me for my use to discharge my various work functions/ responsibilities, including but not limited to my desktop, laptop, blackberry, PDA, mobile phone etc. (my "Workstation") or if I do have such information it is required for valid business purposes and stored with password protection or other appropriate protection (e.g. Citi approved encryption, when available) and will be completely deleted when no longer required.

本人在此保证，本人并未将机密业务或客户数据和信息（包括可能导致身份盗用及机密数据泄漏的信息）存储在花旗集团向我提供的用于工作用途的各种设备/媒体中，包括但不限于台式机、笔记本电脑、黑莓手机、PDA、手机等（我的“工作站”）。本人保证，如果本人确实持有此类信息，必定是出于正当的工作需要，并在密码保护或其他方式保护下进行存储（如花旗集团所核准的加密），一旦不需要时就将彻底删除此信息。

I understand the risks related to sharing of business and customer data via electronic mails (and other electronic means of communication) and confirm that I will share data only with those employees who have the necessary authority or need for the information. I confirm that I will seek approval from my Supervisor before sending any such data to a customer or external entity (including Citi affiliates), and will ensure that any contents are carefully reviewed to ensure that (i) only the correct and appropriate contents are being sent, and (ii) such contents are adequately protected (e.g. by password or encryption) where necessary.

本人了解通过电子邮件（和其他电子通讯手段）共享业务数据和客户数据的相关风险。本人保证只会将数据共享给被授权的或需要此信息的其他员工。本人保证在将相关数据发送给客户或外部组织（包括花旗集团关联公司）前，获取主管的批准，并确保只有正确和适当的内容被发送和必要时所有内容被妥善保护（例如使用密码或加密）。

I confirm that I will comply with all applicable Citi Information Security policies and guidelines (including all policies that may be notified to me by email or similar means) at all times and will ensure that I continue to be fully aware of the content of these and the attached documents. I further confirm that maintaining and ensuring security over Citi data and customer information is my personal responsibility.

本人保证将随时遵守所有适用的花旗集团信息安全政策和指导方针（包括所有以电子邮件或其他方式告知我的政策），并充分了解这些方针政策的内容及所附文件。同时，本人进一步确认，维护和保障花旗集团数据和客户信息的安全是本人的责任。

I understand that I am only authorized to use my Workstation for approved business purposes only. Use for any other business purpose is prohibited. All transactional records, reports, email, software and other data residing in my Workstation are the property of Citi and may be used by Citi for any purpose. Any activities conducted on my Workstation (whether authorized or unauthorized) may be monitored).

本人了解，本人仅被授权将工作站用于被批准的工作用途。任何其他商业目的均是被禁止的。所有存储在本人工作站中的交易记录、报告、电子邮件、软件和其他数据均为花旗集团的财产，花旗集团可为任何目的而使用。所有工作站中的操作（不论授权或是未经授权的）均会被监测。

I understand that a breach of these undertakings may cause the company who employs me, its parent co and affiliates within Citi ("the Companies") irreparable harm and I hereby agree to indemnify the Companies from any of the breaches of my undertakings therein.

本人理解违反以上承诺可能导致雇用我的公司、其母公司和花旗集团不可弥补的损失。若违反以上承诺，本人同意赔偿公司因此而产生的损失。



The breach of any of the above undertakings may render me liable to disciplinary action, including but not limited to dismissal

违反上述任何一项承诺都将可能导致对本人进行纪律处分，包括但不限于被解雇。

NAME:

姓名:

金伟

GEID:

工号:

1011005968

DEPARTMENT:

部门:

Digital

SUPERVISOR NAME:

主管名字:

Wang, Ru

SIGNATURE:

签名:

金伟

Date:

日期:

2021.02.22

NOTE: This attestation is to create awareness amongst staff, on review of sensitive data storage in their individual workstation. The control measures stated herein are effective once the staff signs on the Attestation Form. Staff should also, as far as possible, delete all sensitive data which had been stored on their workstations prior to signing the Attestation Form.

注意：本声明是为了提高员工审核各自工作站中所存储的敏感数据的意识。一旦员工签署此份声明，上述控制措施立即生效。工作人员也应在签署此份声明前，尽可能删除已存储在工作站中的所有敏感数据。

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