OGUNYEMI, Oladapo Olabanji

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# **PROFESSIONAL SUMMARY**

I am a compassionate professional with excellent communication skills, computing and calculative ability, relevant trainings and experience in Health and Social care. I am very familiar with personal-centered care, can handle situations professionally whilst working both individually and as part of a team with minimum supervision. I currently seek employment as a Healthcare Assistant.

# **SKILLS**

* Empathetic and Compassionate
* Person-oriented care with highest level of sensitivity
* Calmness of heart
* Professionalism and Confidentiality
* Patience and Caring
* Team Leadership and Management
* Great Team Player

## **WORK EXPERIENCE**

LARCHFIELD HOUSE [Dementia, nursing care specialist]

### Larchfield Rd, maidenhead SL6 2SJ. United Kingdom Health Care Assistant December 2023 to Present

* Promoting mental and physical activities for patients through person centered care, undertaking such intimate duties such as bathing, toileting, cooking, feeding.
* Assisting with the dressing/undressing, personal cleanliness and appearance, including removal and hygienic disposal of soiled clothing.
* Ensuring continuous safety of patients and staff through ongoing assessment, monitoring and reviewing processes including monitoring of vital signs.
* Assisting in the care and escort of the service users, while encouraging social interactions with other members of the Care Team.
* Participating in staff meetings, attending supervision sessions and where possible, to attend reviews as well as assist in implementing recommendations as they relate to individual service users and to the group as a whole.
* Carrying out all required safety precautions, fire drills, personal and food hygiene practices

### JADO INDUSTRIES LIMITED, LAGOS, NIGERIA Safety

#### Officer August 2020 - November 2021

* As a safety lead, I ensured compliance with occupational health and safety (OHS) guidelines in a workplace.
* Promoted a safe working environment by advising on safety measures, conducting risk assessments, and enforcing preventative measures among company drivers and transporters.
* As an effective communicator, communicated and collaborated about safety and health throughout the organization to staff drivers.
* As a driver, I promoted and reinforce safe behaviours across projects drivers and on job sites.
* As a safety representative Interacted and communicated with State ministry of labour, work and transportation and other governing bodies as it relates to safety and health.
* I contributed to and helped lead the project safety council and/or safety committee.

### PARDEE FOODS NIGERIA LIMITED, LAGOS, NIGERIA

#### Administrative Assistant-Dispatcher March 2019 - May 2020

* Monitored the route and status of field units to coordinate and prioritize their schedule
* Provided field units with information about orders, traffic, obstacles and requirements
* Entered data in computer system and maintain logs and records of calls, activities and other information
* Received emergency and non-emergency calls and record significant information
* Addressed problems and requests by transmitting information or providing solutions
* Received and dispatch orders for products or deliveries
* Prioritized calls according to urgency and importance
* Use radio, phone or computer to send crews, vehicles or other field units to appropriate locations.

### **EDUCATION**

B.Sc. in Business Administration University of Ilorin, Kwara State, Nigeria

Feb/2014 - Sept/2018

### **TRAININGS/CERTIFICATES**

* Occupational Health and Safety
* Dispatcher Workshop on evaluation
* Handling Information Basic Life Support
* Basic First Aid
* Building Mental Health Resilience
* Food Hygiene.
* Medication Administration

#### **Trainings/Certificates** Expiry date

* Anaphylaxis Management
* Health and safety Risk assessment awareness
* Privacy and Dignity Communication
* Infection Prevention and Control (level 2)
* Moving and Assisting Work in Person-centered Way
* Moving and Infection Prevention and Control (level 2)
* Moving and Assisting Work in Person-centered Way
* Moving and Handling 09/11/2024
* Basic Life Support 09/11/2024
* Safeguarding Vulnerable Adults (Level 1&2) 30/11/2024
* Safeguarding Children (Level 1&2) 30/11/2024
* Understanding Learning Disability 21/11/2024
* Autism Awareness 20/11/2024
* MCA & DOLS 22/11/2024
* First Aid 24/11/2024
* Dementia Awareness 04/09/2024
* Information Governance/ GDPR/ Data Protection 21/11/2024
* Equality and Diversity 26/11/2024
* Health and Safety at Work 31/11/2026
* Covid 19 Awareness 26/11/2024
* Fire Safety Awareness 22/11/2024
* Infection Control 22/11/2026
* Food Hygiene 04/11/2024
* Medication Administration 18/11/2024
* Epilepsy awareness training 26/08/2024
* Challenging Behavior 26/10/2024
* Mental Health awareness 26/08/2024
* Buccal 30/10/2024
* Moving and Handling 30/10/2024

#### • BLS

* PMVA
* Care Certificate 12/12/2024

### **LANGUAGES**

English

### **References**

available upon request