

CONTACT AND PERSONNAL INFORMATION

KIPCHUMBA KEVIN KENDUIWA

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CARREER OBJECTIVE

To work in a highly competitive and industrious environment where qualities, expertise and character content will be an added advantage to higher levels. I will get to employ my experience, environmental competency, qualified education and organizational skills as I work in a competitive organization to realize my full potential in the work environment. My specific career objective is to steer the organization to greater heights of integrity and productivity. I aspire to be a great administrator and a leader in a dynamic institution and impact knowledge for the next generation

EDUCATIONAL BACKGROUND

June 2019 to September 2019: Muva Academy - Software development(Android apps)

September 2015 to April 2019: Kenyatta University- BCOM.

Bachelor of Commerce (Accounting)

March 2014- November 2014: Maryland Mountain Academy

Mean Grade: A-

2010 - 2013: Cheptenye High School

Mean Grade: B-

2000 - 2009: Sogoo Junior Academy

Mean Grade: B+

WORK EXPERIENCE

April-August 2015: Worked as a cashier at Simag Restaurant located along Mombasa road, Vision Plaza.

Main duties performed;

Inspecting and tracking of receipts and cash payments.

- Billing the services offered.

- Stock taking and control.
- Safeguarding the cash balances.
- Record taking and reporting.

June-August 2017: Worked at Brookmini supermarket, Gilgil.

Main duties performed;

- Customer attendance
- Cleaning and arrangement of goods

KEY SKILLS AND COMPETENCE

- Software Development - Android (github.com/kipchumbakevin)
- Accounting procedures and methodologies.
- Risk Assessment and leadership skills.
- Full conversant with Microsoft suits.
- Excellent written and verbal communication skills.
- A quick learner who is open to new ideas and change.
- Knowledge of applying risk management tools and techniques.
- Ability to work both as alone individual and as part of a team.
- Influencing and facilitating at all levels within an organization.
- Methodical in attitude and always following through even for small matters.

REFERENCES

Benard Kabiru, 0720567931

Brookmini supermarket

Agnes Koitaba, 0702254920

Simag restaurant