



COUNTY GOVERNMENT OF TRANS-NZOIA

PUBLIC SERVICE BOARD

VACANCY

Trans-Nzoia County Public Service Board wishes to recruit competent and qualified persons to fill the position of:

COUNTY DIRECTOR OF MEDICAL SERVICES, JOB GROUP “R” (1 POST): THREE (3) YEAR CONTRACT

Salary Scale: Ksh118,290 x 5,920 – 124,210 x 6,210 – 130,420 x 6,400 – 136,820 x 6,590 – 143,410 x 6,780 – 150,190 x 6,970 – 157,160 p.m

Duties and Responsibilities

- (i). Provide leadership in formulation and implementation of health policies in the department.
- (ii). Offer supervisory role to medical superintendents, unit heads, and sub county medical officers of health (MOHs).
- (iii). Manage administrative responsibilities that include preparation and approval of work plans, departmental budgets, attending on behalf of the Department standing committee meetings, Board meetings on invitation.
- (iv). Provide leadership and guidance towards service delivery.
- (v). Implementation of monitoring and evaluation of health services provision in the county.
- (vi). Ensure health service and operations are in compliance with the law of regulatory bodies.
- (vii). Coordination of national health programs in the county.
- (viii). Oversee health outreach activities, peer review, documentation and care planning.
- (ix). Ensure implementation of affirmative and gender /disability/mainstreaming in the department of health.
- (x). Provide leadership and implementation of corporate governance in the department of health.
- (xi). Enhance sustainability of health operations through partnership and collaboration with development partners and health/learning institutions.
- (xii). Establish and maintain a good working environment for the health providers and the community, manage physician relations / representation.
- (xiii). Receive and make reports about the medical services within the county
- (xiv). Handle clinical patient complaints, support physician education, address emergency issues and handle physician behaviour and impairment issues; and any other duties as may be assigned from time to time.

Requirements for Appointment

For appointment to this grade a candidate must have:

- (i). Served as a Senior assistant Director of Medical Services / Medical Specialist[1] for a minimum period of three (3) years
- (ii). Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentist Board;
- (iii). Masters degree in any of the following fields; Medicine, Anaesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics and Gynaecology, Occupational Medicine, Ophthalmology, Orthopaedic Surgery, Paediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board,

- (iv). Certificate of Registration by the Medical Practitioners and Dentists Board,
- (v). Valid practicing license from Medical Practitioners and Dentists Board,
- (vi). Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
- (vii). Certificate in computer application skills from a recognized institution, and
- (viii). Demonstrate professional competence and managerial capability as reflected in work performance and results.

IMPORTANT INFORMATION TO ALL APPLICANTS

All applications should contain the following attachments:-

- (i). Copy of National Identity Card or Passport.
- (ii). Copies of academic and professional certificates, testimonials, registrations, and
- (iii). Copies of current statutory clearances: KRA, HELB, EACC and C.I.D.

HOW TO APPLY

All written applications, CVs, copies of certificates, testimonials and Identity Cards should be submitted in a sealed envelope clearly marked on the left side the position being applied for; AND should be addressed to:

The Secretary,
Trans-Nzoia County Public Service Board
P.O. Box 4210, 30200
Kitale

All applications should reach the Board Secretary, County Public Service Board's main office near Mt. Elgon Hospital on or before Wednesday, 3rd April, 2019.

***Canvassing will lead to automatic disqualification.
Only shortlisted candidates will be contacted.***

Details of the job description and requirements can be obtained by visiting our website:
www.transnzoia.go.ke