

DISBURSEMENT VOUCHER

DV No.
10269

Date:
July 02, 2018

CLASIFICATION OF PAYMENT

☐ Check Payment ☐ Cash Payment ☒ Cash Advance

Name of Claimant:
ALLERE, ARCELIE

Department:
HOUSEKEEPING

PARTICULARS

Date	Supplier	PO Number	Note	Amount
2018-06-09	Colonnade Mall	12902	MINIBAR FOR REQUEST - ON HAND (OFFICE) OUT OF STOCK.	962.40
2018-06-13	Colonnade Mall	12961	San Mig. Light for request. . . On hand stocks - 2 cans left here in hk office	946.80
2018-06-13	Colonnade Mall	12960	Sprite out of stock in the Hk Office . . .	577.20

Amount in words:
TWO THOUSAND FOUR HUNDRED EIGHTY SIX PESOS AND FORTY CENTS ONLY

2,486.40

NOTE: initial payment


SIGNATORIES

A Prepared By:



WINTER S. BUGAHOD
System Admin

B Checked By:



DACERA, MARIA LYN
Accounting Officer

C Check Details:



Check No.
Bank Name:
Date:

D Approved By



AGUNOD, AGRIPINA CHRISTY
Chief Finance Officer

E Received Payment:

ALLERE, ARCELIE
Signature Over Printed Name