

RECORD OF ISSUED EQUIPMENTS

DEPARTMENT, BRANCH, OFFICE	DATE ISSUE	CUSTODIAL CODE
WAREHOUSE	October 17, 2017	35

PROPERTY ISSUED BY QUIJARDO, MARK ANGELO	DEPARTMENT COST CONTROLLER	SIGNATURE
PROPERTY ISSUED TO MARK ANGELO QUIJARDO	DEPARTMENT COST CONTROLLER	SIGNATURE

DESCRIPTION OF EQUIPMENT

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00036	DIGITAL WEIGHING SCALE (ELECTRONIC SF-400)		
ASSET CATEGORY		QUANTITY	UNIT COST
TOOLS		1	270.00

ASSET FULL DETAILS

PARTICULAR	DESCRIPTION
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MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

REMARKS

The items stated above are in good condition

Prepared by:

SYSTEM ADMIN
SYSTEM ADMIN