

KATIPUNAN • DIPOLOG • CARCAR • COMPOSTELA • LILOAN • PAGADIAN • OROQUIETA • IPIL • TALISAY • TAGBILARAN • SINDANGAN • ESCARIO • LAPU-LAPU • DUMAGUETE • TAGOLOAN • CDO

RECORD OF ISSUED EQUIPMENTS

DEPARTMENT, BRANCH, OFFICE	DATE ISSUE	CUSTODIAL CODE
MANAGEMENT INFORMATION SYSTEM	December 09, 2017	134

PROPERTY ISSUED BY	DEPARTMENT	SIGNATURE
SYSTEM ADMIN	MANAGEMENT INFORMATION SYSTEM	
PROPERTY ISSUED TO	DEPARTMENT	SIGNATURE
CABILIN, MICHAEL	ENGINEERING	

DESCRIPTION OF EQUIPMENT

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00156	DESKTOP COMPUTER (CPGHI-PC-015)		
ASSET CATEGORY		QUANTITY	UNIT COST
COMPUTER SET		1	1.00

ASSET FULL DETAILS

PARTICULAR	DESCRIPTION
MOTHERBOARD	H81M-P33 (MS-7817) 1.0
RAM	4GB
HARD DISK DRIVE	ST500DM002-1SB10A (500.11 GB)
VIDEO CARD	N/A
MONITOR	Acer P166HQL (15.3") (CPGHI-MON-015)
CASING	INTEX
OTHER ACCESSORIES	N/A
YEAR MODEL	2015
MOUSE	SOUNDFRIEND 2.4G WIRELESS OP (CPGHI-MOU-015)
KEYBOARD	SOUNDFRIEND WIRELESS (CPGHI-KB-015)
PROCESSOR	3.30 gigahertz Intel Pentium G3260

MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

REMARKS

The items stated above are in good condition

Prepared by:
SYSTEM ADMIN
SYSTEM ADMIN

Coffeecup System 2018 © Winter Bugahod of Cebu Palm Grass Hotel, Inc. INNOVATION | INITIATIVE | LEADERSHIP | SOCIAL ACTIVISM AND JUSTICE | INTEGRITY | GOOD STEWARDSHIP



