

KATIPUNAN * DIPOLOG * CARCAR * COMPOSTELA * LILOAN * PAGADIAN * OROQUIETA * IPIL * TALISAY * TAGBILARAN * SINDANGAN * ESCARIO * LAPU-LAPU * DUMAGUETE * TAGOLOAN * CDO

RECORD OF ISSUED EQUIPMENTS

| DEPARTMENT, BRANCH, OFFICE | | DATE ISSUE | CUSTODIAL CODE |
|-------------------------------|------------|-------------------|----------------|
| MANAGEMENT INFORMATION SYSTEM | | November 17, 2017 | 105 |
| | | | |
| PROPERTY ISSUED BY | DEPARTMENT | SIGNATURE | |
| INTERO, BHEL ANTHONY | WAREHOUSE | | |
| PROPERTY ISSUED TO | DEPARTMENT | SIGNATURE | |
| BHEL ANTHONY INTERO | WAREHOUSE | | |

DESCRIPTION OF EQUIPMENT

| FFE CODE | ITEM NAME (PRODUCT DESCRIPTION) | | |
|----------------|---------------------------------|----------|-----------|
| 00113 | AT - 40 TELEPHONE (WHITE) | | |
| ASSET CATEGORY | | QUANTITY | UNIT COST |
| FIXTURES | | 4 | 27.00 |

ASSET FULL DETAILS

| PARTICULAR | DESCRIPTION |
|------------|-------------|
|------------|-------------|

MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

| PROPERTY RETURNED | DATE RETURNED | RECEIVED BY |
|-------------------|---------------|-------------|
| | | |

REMARKS

| The item | s stated | above | are in | good | condition |
|----------|----------|-------|--------|------|-----------|
|----------|----------|-------|--------|------|-----------|

| Prepared by: | |
|---------------------------|---|
| SYSTEM ADMIN SYSTEM ADMIN | - |

Katipunero Ko