

RECORD OF ISSUED EQUIPMENTS

DEPARTMENT, BRANCH, OFFICE		DATE ISSUE	CUSTODIAL CODE
MANAGEMENT INFORMATION SYSTEM		December 09, 2017	123
PROPERTY ISSUED BY	DEPARTMENT	SIGNATURE	
SYSTEM ADMIN	MANAGEMENT INFORMATION SYSTEM		
PROPERTY ISSUED TO	DEPARTMENT	SIGNATURE	
CABILIN, MICHAEL	ENGINEERING		

DESCRIPTION OF EQUIPMENT

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00145	DESKTOP COMPUTER (CPGHI-PC-004)		
ASSET CATEGORY	QUANTITY	UNIT COST	
COMPUTER SET	1	1.00	

ASSET FULL DETAILS

PARTICULAR	DESCRIPTION
MOTHERBOARD	ECS H81H3-M4 1.0
RAM	4GB
HARD DISK DRIVE	ST500DM002-1ER14C (500.11 GB)
VIDEO CARD	N/A
MONITOR	Acer P166HQL (15.3") (CPGHI-MON-004)
CASING	INTEX
OTHER ACCESSORIES	TSSTcorp CDDVDW SH-224FB SCSI,
YEAR MODEL	2013
MOUSE	GENIUS NETSCROLL 120 (CPGHI-MOU-004)
KEYBOARD	A4TECH KRS-83 (CPGHI-KB-004)
PROCESSOR	3.30 gigahertz Intel Pentium G3260

MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

REMARKS

The items stated above are in good condition

Prepared by:

SYSTEM ADMIN  
SYSTEM ADMIN