

KATIPUNAN • DIPOLOG • CARCAR • COMPOSTELA • LILOAN • PAGADIAN • OROQUIETA • IPIL • TALISAY • TAGBILARAN • SINDANGAN • ESCARIO • LAPU-LAPU • DUMAGUETE • TAGOLOAN • CDO

RECORD OF ISSUED EQUIPMENTS

DEPARTMENT, BRANCH, OFFICE	DATE ISSUE	CUSTODIAL CODE
MANAGEMENT INFORMATION SYSTEM	December 09, 2017	131

PROPERTY ISSUED BY	DEPARTMENT	SIGNATURE
SYSTEM ADMIN	MANAGEMENT INFORMATION SYSTEM	
PROPERTY ISSUED TO	DEPARTMENT	SIGNATURE
CABILIN, MICHAEL	ENGINEERING	

DESCRIPTION OF EQUIPMENT

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00153	DESKTOP COMPUTER (CPGHI-PC-012)		
ASSET CATEGORY		QUANTITY	UNIT COST
COMPUTER SET		1	1.00

ASSET FULL DETAILS

PARTICULAR	DESCRIPTION
MOTHERBOARD	Gigabyte Technology Co., Ltd. G41M-Combo
RAM	2GB
HARD DISK DRIVE	ST3500321CS (500.11 GB)
VIDEO CARD	N/A
MONITOR	Acer P166HQL (15.3") (CPGHI-MON-012)
CASING	ASUS
OTHER ACCESSORIES	HL-DT-ST DVD-RAM GH22NS30,
YEAR MODEL	2011
MOUSE	A4TECH OP-720 (CPGHI-MOU-012)
KEYBOARD	CLICKER F21XQ3 (CPGHI-KB-012)
PROCESSOR	2.00 gigahertz Intel Pentium Dual

MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

REMARKS

The items stated	above	are in	good	condition
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Prepared	by:
	SYSTEM ADMIN
	SYSTEM ADMIN

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