

KATIPUNAN \* DIPOLOG \* CARCAR \* COMPOSTELA \* LILOAN \* PAGADIAN \* OROQUIETA \* IPIL \* TALISAY \* TAGBILARAN \* SINDANGAN \* ESCARIO \* LAPU-LAPU \* DUMAGUETE \* TAGOLOAN \* CDO

# **RECORD OF ISSUED EQUIPMENTS**

DEPARTMENT, BRANCH, OFFICE	DATE ISSUE	CUSTODIAL CODE
MANAGEMENT INFORMATION SYSTEM	October 24, 2017	88

PROPERTY ISSUED BY	DEPARTMENT	SIGNATURE
SYSTEM ADMIN	MANAGEMENT INFORMATION SYSTEM	
PROPERTY ISSUED TO	DEPARTMENT	SIGNATURE
MICHAEL CABILIN	ENGINEERING	

## **DESCRIPTION OF EQUIPMENT**

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00089	COMPUTER CD/DVD PLAYER (ASUS)		
ASSET CATEGORY		QUANTITY	UNIT COST
IT EQUIPMENT		2	2.00

### **ASSET FULL DETAILS**

PARTICULAR	DESCRIPTION
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### MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

# TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

### **REMARKS**

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Prepared by:
SYSTEM ADMIN
SYSTEM ADMIN

Katipunero Ko