

KATIPUNAN • DIPOLOG • CARCAR • COMPOSTELA • LILOAN • PAGADIAN • OROQUIETA • IPIL • TALISAY • TAGBILARAN • SINDANGAN • ESCARIO • LAPU-LAPU • DUMAGUETE • TAGOLOAN • CDO

RECORD OF ISSUED EQUIPMENTS

DEPARTMENT, BRANCH, OFFICE		DATE ISSUE	CUSTODIAL CODE	
WAREHOUSE		November 17, 2017	106	
		·		
PROPERTY ISSUED BY	DEPARTMENT	SIGNATURE	SIGNATURE	
INTERO, BHEL ANTHONY	WAREHOUSE			
PROPERTY ISSUED TO	DEPARTMENT	SIGNATURE		
BHEL ANTHONY INTERO	WAREHOUSE			

DESCRIPTION OF EQUIPMENT

FFE CODE	ITEM NAME (PRODUCT DESCRIPTION)		
00114	AT - 40 TELEPHONE (BLACK)		
ASSET CATEGORY		QUANTITY	UNIT COST
FIXTURES		3	3.00

ASSET FULL DETAILS

PARTICULAR	DESCRIPTION
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MEMORANDUM OF RECEIPT AND ACCOUNTABILITY

TO BE FILLED UP UPON RETURN/TURNOVER OF THE PROPERTY

PROPERTY RETURNED	DATE RETURNED	RECEIVED BY

REMARKS

The item	s stated	above	are in	good	condition
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Prepare	d by:	
	SYSTEM ADMIN	

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