**AQAR 2012-13**

**1. Kindly provide the details of the institution**

|  |  |
| --- | --- |
| **Name of Institution:** |  |
| **Year of Establishment of the Institution:** |  |
| **Address Line 1:** |  |
| **Address Line 2:** |  |
| **City/Town:** |  |
| **State:** |  |
| **Postal Code:** |  |
| **Email Address:** |  |

**2. NAAC Accreditation/ Reaccreditation Details**

|  |  |
| --- | --- |
| **Year of Accreditation/ Reaccreditation:** |  |
| **Current Grade:** |  |
| **CGPA:** |  |

**3. Institutional Status: Aided**

**4. Contact Person Details**

|  |  |
| --- | --- |
| **Contact Person Details   Name of Head of Institution:** |  |
| **Contact Phone:** |  |
| **Email:** |  |
| **Website URL:** |  |
| **Name of IQAC Co-ordinator** |  |
| **Email:** |  |

**SECTION I:**   
This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Undergraduate (BA/B.Sc./B.Com etc.) |  |
| Post Graduate (MA/M.Sc./M.Com etc.) |  |
| Research Programmes (M. Phil/Ph. D) |  |
| Certificate Programmes |  |
| Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc) |  |
| Other value added programmes |  |
| Any other programme offered (Specify) |  |

**6. Details on Programme Development** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| New programmes added during the year |  |
| New programmes designed |  |
| Programmes under revision |  |
| Interdepartmental collaborative programmes |  |
| Inter institutional collaborative programmes |  |
| Number of review committee recommendations implemented (Total) |  |
| Number of NAAC peer team recommendations implemented |  |
| Number of UGC/any other expert committee recommendations implemented |  |
| Number of review committee recommendation under implementation |  |
| Number of NAAC peer team recommendations under implementation |  |
| Number of UGC/ any other expert committee recommendations under implementation |  |

**7. Faculty Details** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Total faculty strength required as per norms for all programmes |  |
| Total faculty on rolls |  |
| Faculty added during the year |  |
| Faculty positions vacant |  |
| Faculty left during the year |  |
| Total number of visiting faculty |  |
| Total number of guest faculty |  |

**8. Qualification of Faculty**

|  |  |
| --- | --- |
| Qualification of Faculty   Ph.D. and Above |  |
| M. Phil |  |
| Masters |  |
| Any other (Specify) |  |

**9. Faculty qualification improvement**

|  |  |
| --- | --- |
| Ph. D. awarded to existing faculty |  |
| M. Phil. awarded to existing faculty |  |
| Any other degree awarded to existing faculty |  |

**10. Administrative Staff Details** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Administrative staff (total sanctioned) |  |
| Administrative staff (Actual strength) |  |
| Added during the year of reporting |  |
| Left during the year |  |
| Number of posts vacant |  |

**11. Technical Support Staff Details** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Technical Support Staff (Total sanctioned strength) |  |
| Technical Support Staff (Actual strength) |  |
| Added during the year |  |
| Left during the year |  |
| Number of posts vacant |  |

**SECTION II:**

This section surveys the quality sustenance and development activities during the year taken up by IQAC.  
It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

**12. Establishment details**

|  | **DD** |  | **MM** |  | **YYYY** |  |
| --- | --- | --- | --- | --- | --- | --- |
| Year of establishment of IQAC |  | **/** |  | **/** |  |  |

**13. Composition of IQAC** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of IQAC members |  |
| Number of Alumni in IQAC |  |
| Number of Students in IQAC |  |
| Number of Faculty in IQAC |  |
| Number of Administrative Staff in IQAC |  |
| Number of Technical Staff in IQAC |  |
| Number of Management Representatives |  |
| Number of External experts in IQAC |  |
| Number of any other stakeholder and community representatives  Chairperson  Coordinator |  |

**14. IQAC Meetings**

|  |  |
| --- | --- |
| IQAC Meetings   Number of IQAC meetings held during the year |  |

**15. Whether Calendar of activities of IQAC formulated for the academic year: Yes**

**16. IQAC Plans for Development** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of academic programmes proposed |  |
| Number of value added programmes proposed |  |
| Number of skill oriented programmes proposed |  |
| Number of faculty competency and development programmes proposed |  |
| Number of other staff development programmes proposed |  |
| Number of student mentoring programmes proposed |  |
| Number of co-curricular activities proposed |  |
| Number of inter departmental cooperative schemes proposed |  |
| Number of community extension programmes proposed |  |
| Any other programmes proposed (Specify) |  |

**17. IQAC Plans for development & Implementation** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of academic programmes implemented |  |
| Number of value added programmes implemented |  |
| Number of skill oriented programmes implemented |  |
| Number of faculty competency and development programmes implemented |  |
| Number of other staff development programmes implemented |  |
| Number of student mentoring programmes implemented |  |
| Number of co-curricular activities implemented |  |
| Number of inter departmental cooperative programs implemented |  |
| Number of community extension programmes implemented |  |
| Any other programmes suggested that are implemented (Specify) |  |

**18. IQAC Seminars and Conferences** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of seminars/ conferences/ workshops organized by IQAC within the institution |  |
| Number of participants from the institution |  | |
| Number of participants from outside |  | |
| Number of external experts invited |  | |
| Number of external conferences/seminars/ workshops on institutional quality attended |  | |
| Number of events conducted with IQACs of other institutions as collaborative programmes |  | |
| **19. Did IQAC receive any funding from UGC during the year?**  http://www.surveymonkey.com/i/t.gif   Yes  http://www.surveymonkey.com/i/t.gifNo | | |

**20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management** (Specify amount)

|  |  |
| --- | --- |
| Amount Received from UGC |  |
| Amount Received from any other source including the college management |  |

**21. Any significant contribution made by IQAC on quality enhancement during current year** (Please provide details in bullet format)



* Started Cyber security Course for staff and student competency
* IQAC recommend staff to apply for Minor & Major Research Project
* IQAC recommend staff to Registered for Ph. D.
* IQAC recommend staff to apply for Organize & Participation to Seminars & Conferences
* IQAC recommend staff to apply for DST-FIST for Research Proposals.
* IQAC take initiative for Infrastructure
* IQAC take initiative for Indoor stadium.
* IQAC take initiative for Well establish Computer Laboratories for various departments.

**22. Academic Programmes**

|  |  |
| --- | --- |
| Number of new academic programmes developed or designed by faculty |  |
| Number of faculty members involved in curriculum restructuring/revision/syllabus development |  |
| Number of programmes in which evaluation process reformation taken up and implemented |  |
| Number of active teaching days during the current academic year |  |
| Average percentage of attendance of students |  |
| Percentage of classes engaged by guest faculty and temporary teachers |  |
| Number of self financed programmes offered |  |
| Number of aided programmes offered |  |
| Number of programmes discontinued during the year |  |

**23. Whether any systematic student feedback mechanism is in place?**

**YES**

**24. Feedback Details** (If answer to **Question 23** is **Yes**)

|  |  |
| --- | --- |
| Percentage of courses where student feedback is taken |  |

**25. Is feedback for improvement provided to the faculty?**

**YES**

**26. Faculty Research, Projects, and Publication details for the year**

|  |  |
| --- | --- |
| Number of major research projects undertaken during the year |  |
| Number of minor research projects undertaken during the year |  |
| Number of major ongoing projects |  |
| Number of minor ongoing projects |  |
| Number of major projects completed |  |
| Number of minor projects completed |  |
| Number of major project proposals submitted for external funding |  |
| Number of minor project proposals submitted for external funding |  |
| Number of research publications in peer reviewed journals |  |
| Number of research publications in international peer reviewed journals |  |
| Number of research publications in national peer reviewed journals |  |
| Number of research papers accepted for publication in international peer reviewed journals |  |
| Number of research papers accepted for publication in national peer reviewed journals |  |
| Average of impact factor of publications reported |  |
| Number of books published |  |
| Number of edited books published |  |
| Number of books (single authored) published |  |
| Number of books (coauthored) published |  |
| Numbers of conferences attended by faculty |  |
| Number of international conferences attended |  |
| Number of national conferences attended |  |
| Number of papers presented in national conferences |  |
| Number of papers presented in international conferences |  |
| Number of papers presented in national conferences |  |
| Number of conferences organized by the institution |  |
| Number of faculty acted as experts resource persons |  |
| Number of faculty acted as experts resource persons - international |  |
| Number of faculty acted as experts resource persons- national |  |
| Number of collaborations with international institutions |  |
| Number of collaborations with national institutions |  |
| Number of linkages created during the year |  |
| Total budget for research for current year as a percentage of total institution budget |  |
| Amount of external research funding received in the year |  |
| Number of patents received in the year |  |
| Number of patents applied for in the year |  |
| Number of research awards/ **recognitions received** by faculty and research fellows of the institute in the year |  |
| Number of Ph.D.’s awarded during the year |  |
| Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities |  |

**SECTION IV**:

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

|  |  |
| --- | --- |
| The total intake of students for various courses (Sanctioned) |  |
| Actual enrollment during the year |  |
| Student dropout percentage during the year |  |
| Success percentage in the final examination across the courses |  |
| Number of academic distinctions in the final examination and percentage |  |
| Number of students who got admitted to institutions of national importance |  |
| Number of students admitted to institutions abroad |  |
| Number of students qualified in UGC NET/ SET |  |
| Number of students qualified GATE/ CAT/ other examination (Specify) |  |

**28. Does student support mechanism exist for coaching for competitive examinations?**

**Yes**

**29. Student participation, if response is yes to Qn.28**

|  |  |
| --- | --- |
| Number of students participated |  |

**30. Does student counseling and guidance service exist?**

**Yes**

**31. Student participation, if answer to Qn. 30 is yes**

|  |  |
| --- | --- |
| Number of students participated |  |

**32. Career Guidance**

|  |  |
| --- | --- |
| Number of career guidance programmes organized |  |
| Percentage of students participated in career guidance programmes |  |

**33. Is there provision for campus placement?**

**Yes**

**34. If yes to Qn. 33**

|  |  |
| --- | --- |
| Number of students participated in campus selection programmes |  |
| Number of students selected for placement during the year |  |

**35. Does gender sensitization program exist?**

**Yes**

**36. If Answer is Yes to Qn. 35**

|  |  |
| --- | --- |
| Number of programmes organized |  |

**37. Student activities**

|  |  |
| --- | --- |
| Number of students participated in external cultural events |  |
| Number of prizes won by students in external cultural events |  |
| Number of cultural events conducted by the institute for the students |  |
| Number of students participated in international sports and games events |  |
| Number of students participated in national level sports and games events |  |
| Number of students participated in state level sports and games events |  |
| Number of students participated in university level sports and games events |  |
| Number of prizes won by students in international sports and games events |  |
| Number of prizes won by students in national level sports and games events |  |
| Number of prizes won by students in state level sports and games events |  |
| Number of prizes won by students in university level sports and games events |  |
| Number of sports and games events conducted by the institute for the students |  |

**38. Composition of students**

|  |  |
| --- | --- |
| Composition of students   Percentage of Scheduled Caste |  |
| Percentage of Scheduled Tribe |  |
| Percentage of other backward communities |  |
| Percentage of women students |  |
| Percentage of physically challenged |  |
| Percentage of rural students |  |
| Percentage of urban students |  |
|  |  |
|  |  |
|  |  |

**39. Scholarships and Financial Support**

|  |  |
| --- | --- |
| Number of students availing financial support from the institution |  |
| Amount disbursed as financial support from the institution |  |
| Number of students awarded scholarship from the institution |  |
| Number of students received notable national/international achievements/recognition |  |

**40. Student initiatives**

|  |  |
| --- | --- |
| Number of community up-liftment programmes initiated by students |  |
| Number of literary programmes initiated by students |  |
| Number of social action initiatives based on science / environment initiated by students |  |
| Number of student research initiatives |  |

**SECTION V**:

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

**41. Whether perspective plan for overall developmental activities is created?**

http://www.surveymonkey.com/i/t.gifYes

http://www.surveymonkey.com/i/t.gifNo

**42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?**

http://www.surveymonkey.com/i/t.gifYes

http://www.surveymonkey.com/i/t.gifNo

**43. Whether benchmarking is created for institutional quality management efforts?**

http://www.surveymonkey.com/i/t.gifYes

http://www.surveymonkey.com/i/t.gifNo

**44. If the answer to Question 43 is Yes,** please list the benchmarking in various areas of development in bullet format



* Various committees and their written reports, and minutes of meetings.
* Regular meetings of IQAC.
* Written feedback.
* Correspondence.
* Computer records.
* Annual Reports of Departments and Units.
* Prospectus.
* College Annual Magazine: *‘Godatarang’*.
* Advertisements.
* New items.
* Various functions.

**45. Is a Management Information System (MIS) in place?**

http://www.surveymonkey.com/i/t.gif Yes

http://www.surveymonkey.com/i/t.gifNo

**46. If answer to question 45 is Yes, please provide details of MIS applied to**



1. ***Administrative procedures including finance:*** The College Principal acts as facilitator between the governing body and the college staff. All the data concerning various processes is well maintained and principal retrieves data as per the requirements. All the financial transactions are also processed through installed software ‘Vridhi’ where it can be easily detected whether the funds allocated are properly utilized or not.

The data in admission includes important aspects such as salary maintenance of teaching & non-teaching and adhoc, balance sheet, PF/ pension, Recruitment procedure, Student admission, correspondence with university, DHE, UGC, Management & other external bodies, RTI correspondence, records maintenance & building maintenance etc.

1. ***Student admissions:*** Information’s provided through college website and prospectus of college.
2. ***Student records:*** The data concerning students, personal information, educational qualification, internal examination, performance, attendance records, etc. can be accessed through MIS is maintained in the form of registers & on computers.
3. ***Evaluation and examination procedures:*** Internal evaluation is done on the basis of class tests. The concern faculty transfers the data to the office and the in-charge of attendance. The office maintains a record using university guidelines. Controller of Examination is appointed as per the guidelines of University. In house first year examination of undergraduate course is conducted as per guidelines of Pune University.
4. ***Research administration:*** Records of project done by some undergraduate and postgraduate students is maintained in the concern department. A research committee is appointed to guide the faculty member in assisting their research documentations and solving their quires.
5. ***Other:*** For this purpose LAN has been developed and software ‘Vridhi’ is installed and being used.

**47. Existence of learning resource management**

|  | **Yes** | **No** |
| --- | --- | --- |
| **e-database in library** | http://www.surveymonkey.com/i/t.gifExistence of learning resource management e-database in library  Yes | e-database in library  No |
| **ICT and smart-class room** | http://www.surveymonkey.com/i/t.gifICT and smart-class room Yes | http://www.surveymonkey.com/i/t.gifICT and smart-class room No |
| **e-learning sources (e-Books, e-Journals)** | http://www.surveymonkey.com/i/t.gife-learning sources (e-Books, e-Journals)  Yes | http://www.surveymonkey.com/i/t.gife-learning sources (e-Books, e-Journals)  No |
| **Production of teaching modules** | http://www.surveymonkey.com/i/t.gifProduction of teaching modules Yes | http://www.surveymonkey.com/i/t.gifProduction of teaching modules No |
| **Interactive learning facilities** | http://www.surveymonkey.com/i/t.gifInteractive learning facilities  Yes | http://www.surveymonkey.com/i/t.gifInteractive learning facilities  No |

**48. Internal resource mobilization: Kindly provide the amount contributed**

|  |  |
| --- | --- |
| Research |  |
| Consultancy and training |  |
| Student contribution |  |
| Alumni contribution |  |
| Well-wishers |  |

**49. Infrastructure and welfare spending: Please specify the amount**

|  |  |
| --- | --- |
| Amount spent for infrastructure development |  |
| Amount spent for student welfare |  |
| Amount spent for staff welfare |  |

**50. Is delegation of authority practiced?**

http://www.surveymonkey.com/i/t.gif Yes

http://www.surveymonkey.com/i/t.gifNo

**51. Does grievance Redressal cell exist?**

|  | **Yes** | **No** |
| --- | --- | --- |
| **Faculty** | http://www.surveymonkey.com/i/t.gif Faculty **Yes** | http://www.surveymonkey.com/i/t.gifFaculty No |
| **Students** | http://www.surveymonkey.com/i/t.gifStudents **Yes** | http://www.surveymonkey.com/i/t.gifStudents No |
| **Staff** | http://www.surveymonkey.com/i/t.gifStaff **Yes** | http://www.surveymonkey.com/i/t.gifStaff No |

**52. Grievances received from faculty and resolved** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of grievances received |  |
| Number of grievances resolved |  |

**53. Number of grievances received from students and resolved** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of grievances received |  |
| Number of grievances resolved |  |

**54. Number of grievances received from other staff members and resolved** (Enter a number; 0 for nil)

|  |  |
| --- | --- |
| Number of grievances received |  |
| Number of grievances resolved |  |

**55. Has the institution conducted any SWOT analysis during the year?**

http://www.surveymonkey.com/i/t.gif **Yes**

http://www.surveymonkey.com/i/t.gifNo

**56. The SWOT analysis was done by internal or by external agency**

http://www.surveymonkey.com/i/t.gif **Internal (In IQAC Meeting)**

http://www.surveymonkey.com/i/t.gifExternal

**57. Kindly provide three identified strengths from SWOT Analysis** (in bullet format)



1. Construction of new building for classrooms and laboratories, and construction of new separate Gymkhana with all facilities.
2. Effective addition in use of ICT and value added programmes.
3. Effective management of feedback and Grievance Redressal cell.

**58. Kindly provide three identified weaknesses from the SWOT analysis** (in bullet format)



1. Limits for resource generation and self finance courses.
2. Lack of consultancy services due to geographical conditions.
3. Lack of proper awareness among parents.

**59. Kindly provide two opportunities identified from the SWOT analysis** (in bullet format)



1. Conducting research on Pri-mahabharata period with reference to Yayati-Devyani episode as Kopargaon-Bet is the place where the events take place. The religious heritage of Kopargaon provides vast scope for research of worldwide significant as it is related to Hindu epics.
2. Being in rural area, we can plan and implement various programmes and activities related to agriculture if we receive grants.

**60. Kindly provide two identified challenges/threats from SWOT analysis** (in bullet format)



1. Increasing number of private colleges in the surrounding area.
2. Government bans on recruitment and Non-grant policies, also multiplicity of control over the Higher Education Institution.

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year** (list below in bullet format)



1. Started study centre of Yashwantrao Chavan Maharashtra Open University for one month online awareness program in cyber security.
2. CCTV cameras installed for security and control.
3. Library is enriched with latest books, journals, N-list etc.
4. Library has become e-resource due to installation of OPAC, member of INFLIBNET (N-List).
5. In order to make teaching and learning effective, both faculty and students are encouraged to use IT for various academic purposes.
6. Organization of self financed National Seminar on Cyber security.
7. Various steps taken to bring together in one place the educational facilities of professional P.G. course such as M. Sc., M.C.A. I additional to traditional courses of M.A. & M.Com.
8. Emphasis is laid on the active learning process and cultivating scholarly habit and scientific methods by organizing departmental quiz and poster competitions, technical events such as aptitude test, ‘C’ Programming, Research Paper presentations etc.
9. College strives to make the students aware of the various career opportunities available in various fields by organizing lectures under Training and Placement Cell & convincing students to pursue them for better future. Considering the same college has introduced interdisciplinary self financed career oriented certificate courses.
10. Gold Medal has been awarded to the students of Political Science at B. A. Examination by University of Pune.
11. The percentage of female students is higher than the male students in the total college students.
12. The percentage of SC, ST, NT, VJNT and OBC students has increased in various courses.
13. Blood Donation and HB Checkup camp were organized.
14. One day workshop on ‘PC Assembling’ was organized in association with Jetking Institute.
15. One of the faculty members was appointed as a member of AIFUCTO (All India Federation of University and College Teachers Organization).

**62. How do you perceive the role of NAAC in the quality development of your institution** (Suggestions in bullet format to be given below)



1. NAAC inspires/motivates for quality enhancement in all aspects. It acts as quality enhancement agent for our institution. NAAC’s advent has really created better work culture and an instinct of achieving more knowledge and information among the teachers of our college. It motivates college to provide quality human resources to the nation.
2. NAAC guidelines help in continuous improvement and making teaching learning process more effective by regular academic audit.
3. NAAC gives more exposure to faculty so as to make learning more effective and having research oriented attitude.
4. NAAC as a reliable official body to evaluate quality development and guides to assess quality development initiatives.
5. NAAC has made us aware of necessity and procedure of quality enhancement of our institution.
6. In the Global context, assessment of HEI’s is a must. However, State Government Policies and the working of the offices of Director of Higher Education also be assess and acridities by NAAC in order to make NAAC’s efforts effective and meaningful.

**CONCLUDING REMARKS:**   
This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analyzed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes/initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.   
NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.   
  
Thank you for your participation.

**Annual Quality Assurance Reports: 2012-13**

Prepared by

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Name | Member | Signature |
| 1. | Hon. Ashokrao Rohamare. (Chairman, K.T.E.Society), | Member IQAC |  |
| 2. | Hon. S. D. Kulkarni (Secretary, K.T.E.Society), | Member IQAC |  |
| 3. | Dr. C. J. Abhang, I/C Principal | Chairperson |  |
| 4. | Dr. B. B. Bhosale | Coordinator |  |
| 5. | Prof. S. R. Pagare | Member IQAC |  |
| 6. | Prof. K. L. Giramkar | Member IQAC |  |
| 7. | Prof. V. C. Thange | Member IQAC |  |
| 8. | Prof. N. T. Dhokale | Member IQAC |  |
| 9. | Smt. Neeta Shinde | Member IQAC |  |
| 10. | Mr. A. C. Shinde (O.S) | Member IQAC |  |
| 11. | Hon. Principal H.V Deshpande | Member IQAC | Expert Guide |