



PERSONAL PARTICULARS

EMERGENCY CONTACT DETAILS (Please mention immediate family members for emergency contact) Mandatory –

Name:	Phone Nos.:
Relationship:	Residential Number:
Address:	Mobile:
	Alternate Mobile:

PARTICULARS FAMILY & DEPENDENTS (To provide father's name in full) Mandatory

Name in full (Please specify Mr./Mrs./Ms./Dr.)	Relationship	Sex (M/F)	Address & Telephone (Do not mention if same as Present Address)	Date of Birth	Marital Status	Occupation

EDUCATION AND PROFESSIONAL QUALIFICATION (Please start with SSC and end with the most recent qualification)

Degree/Diploma/Board	University/College/School	Main Subjects	Date/Year completed	Grade / Percentage

Please support with clear and uncut mark sheet/certificates for the above declared information.

PROFESSIONAL MEMBERSHIP

Institution	Nature of Membership	Valid From	Valid to

Please support with membership certificates for the above declared information.

TRAINING (Please begin with the first training attended ending with the most recent)

Name of the Training Course	Institute	Date/Year Completed

TECHNICAL PLATFORM AND LANGUAGE SKILL (Details of the technical environment and languages you have worked on)

Technical Platform and Language Skills	Basic	Advanced	Expert

RELEVANT WORK EXPERIENCE : (Please list your experience in reverse order, starting with your most recent job)

Date		Name of the Company	Designation & Employee Code	Annual Remuneration Start/Finish. (Please mention)	Reason for Change	Nature of Employment (Permanent or Temporary)
From	To					

SALARY BREAK UP

HEADS	PRESENT ANNUAL	EXPECTED ANNUAL
FIXED PAY		FIXED PAY ONLY
VARIABLE PAY / PERFORMANCE BONUS		
OTHER ALLOWANCE (PLEASE MENTION)		
TOTAL CTC		
STOCKS (IF ANY)		
Are you currently serving a bond with your present organization? (Yes/No)		
If yes, please specify the duration and bond value :		
Notice period with present Organization :		

GAP DECLARATION (Applicable only if gap is more than 3 months)

Education to Education	Reason
Duration : From To	
Education to Employment	Reason
Duration : From To	
Employment to Employment	Reason
Duration : From To	

REFERENCES (Preferred HR contact details from your current and previous organization)

Name	Position	Organization	Email address & Contact Number
Current :			
Previous :			

Other Information

Hobbies, sports and other special interests outside work:
Association and societies in which you are active:
Give details of any relatives work in HSBC group:
State whether you have worked or traveled Overseas :
Can a reference be taken now? Yes/No: If no, when can it be taken? :
Have you appeared for an interview / test with HSDI before? (Yes / No) If yes? Please mention the month & year :
Have you worked in an auditor profile earlier - (Yes / No) Are you related to any member performing audit for/in HSBC - (Yes / No)

UNDERTAKING

I acknowledge that this 'Application of Employment' (herein after known as application') is only to confirm of my interest to be employed with the organization - HSBC Software Development (India) Private Limited (herein after referred to as "HSDI") and thus I am aware that this application shall not be construed as ‘Employment Offer’ Or ‘Offer letter’ with HSDI.

I hereby attest and warrant that the information declared herein by me, in the application is correct & complete in all respect to the best of my knowledge, which will match my accreditation, once I submit; and that I am categorically explicated that, should this application be led to my employment with HSDI, then; to falsify information or providing misleading information on this application or at the time of interview is grounds for refusing to hire me or discharging of my service should I be hired, regardless of when discovered by HSDI.

I am that my employment with HSDI is subject to satisfactory background verification of my previous employment(s), (if any), my educational qualifications: my credit and criminal checks and positive responses from my references. Therefore I give my irrevocable consent; unto this date to HSDI (or any person acting on behalf of the company) conducting such checks and investigations as the company in its sole and absolute discretion deems necessary in order (i) to verify the matters covered by the representations set out above; and (ii) to determine my suitability for employment with the company.

I authorize HSDI to :

- Contact any of my former employers to verify the information I have provided and inquire as to my work history.
- To request and receive such information in consideration for my employment and agree to adhere to the rules and regulation of the company and hereby acknowledge that these rules and regulations may be changed by HSDI at its sole option and without any prior notice.

I also authorize any person, organization of company listed on this application to furnish you any and all information concerning my previous employment, educational and qualifications for employment. I therefore release; HSDI and any person, organization or company listed by me from all liability for contacting asking and issuing such information.

"HSDI RESERVES THE RIGHT FOR LEGAL ACTION AGAINST MISREPRESENTATION,
WRONGFUL AND INCORRECT STATEMENT IN THE FORM"

Name	Place	Date	Signature
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