

# Hello I'm Kira Neeb

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## Skills

Some of the skills I have acquired are of the following; competent in American Sign Language, have recent CPR certification, experience in different work environments, have both leadership and customer service skills, a quick learner, and know what it takes to be a part of a successful team.

## Experience

Jun 2023 - PRESENT

### **Jesus Loves Me Learning Center, Mankato, MN - *Teacher Aid***

- Taught and supervised kids age 1-5
- Took care of housekeeping and maintenance for the center
- Gained leadership skills
- Trained in CPR

2022

### **Fun.com, North Mankato, MN - *Warehouse Worker & Customer Service***

- Worked in the warehouse to complete and ship orders
- Work in customer service to respond and send emails to customers about their returns miscellaneous questions they had.
- Familiar with Email and Word Spreadsheets

2021

### **Windom Country Club, Windom, MN - *Greens Crew Member***

- Maintained greens on the course
- Gained customer service and team building skills

## Education

August 2024 - Present

### **University of Minnesota - Duluth, Duluth, MN - *Marketing and Graphic Design***

Currently I am a sophomore at the University of Minnesota Duluth, and I am working towards my Marketing and Graphic Design degree, and am also going for a minor in American Sign Language.