



# CANDIDATE APPLICATION & REGISTRATION PROCESS

## CANDIDATE APPLICATION & REGISTRATION PROCESS

This presentation will guide you through the process, to complete your registration and application for the position of an **Associate Developer at IBM India**

**Before you start with your registration process, please ensure to keep a soft copy of the following documents ready:**

- Resume
- Government ID Proof with **correct Name** and **Complete Date of Birth** (as in Aadhar/PAN Card / Passport / Driving License / Voters ID)
- Marksheets
  - 10, 12, Diploma marksheets and certificates
  - UG & PG marksheets & certificates (as applicable) until the semester completed (**in case of internet copies of the last semesters – please ensure to get the same attested prior to uploading it on the portal**)
- Work Experience documents if any

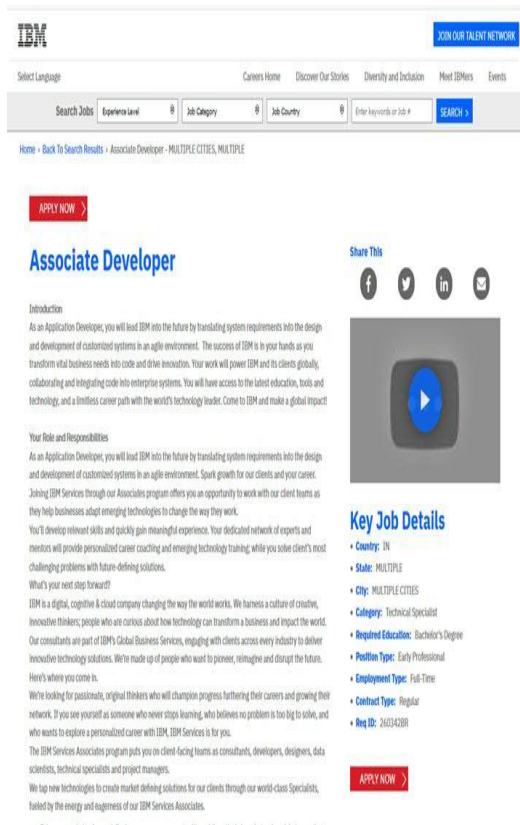
**Ensure to remember your log in ID and password throughout the process**

**You may also apply via your Desktop/Laptop or Mobile phone, for your reference the presentation depicts the mobile view**

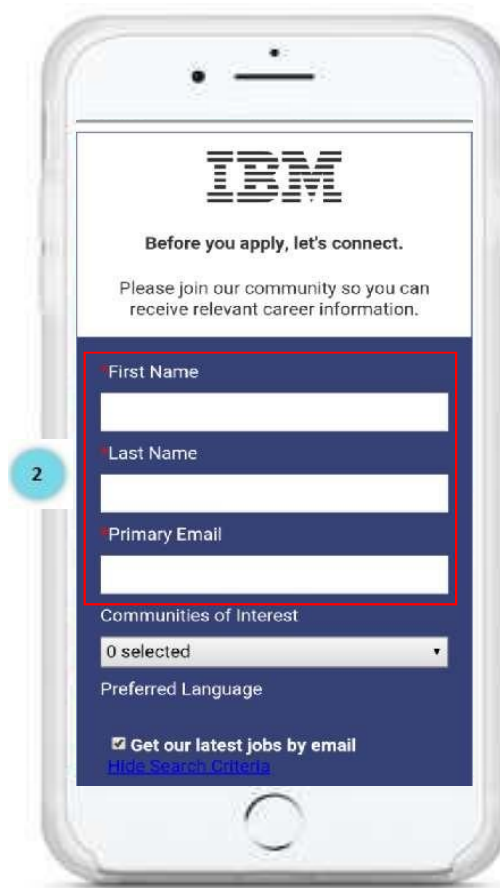
IBM Confidential



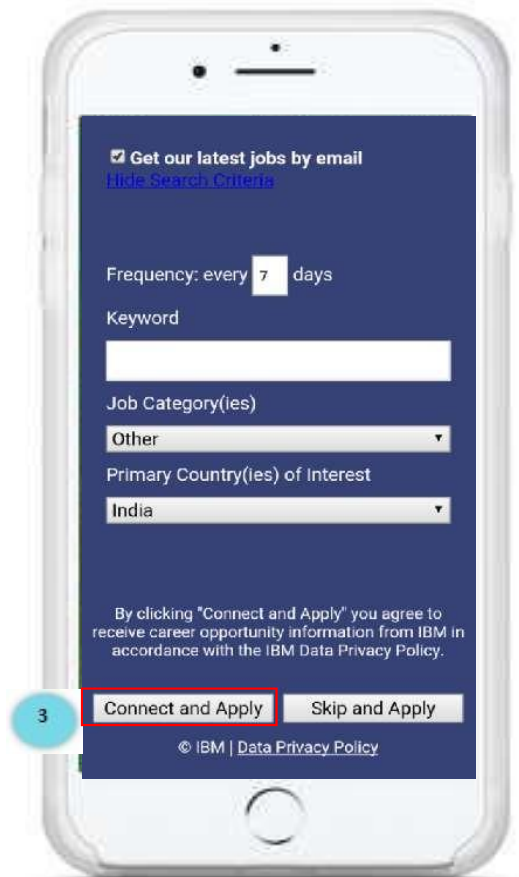
Step 1. Apply here ➡ <https://careers.ibm.com/ShowJob/Id/736349/Associate-Developer/?lang=en>



1 Select 'ApplyNow'



2 Enter your first name, last name as per your Govt ID & documents and Email address

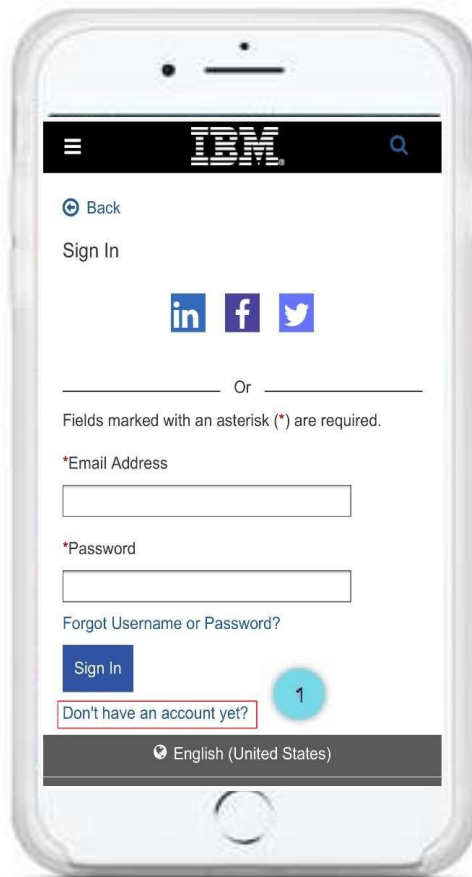


3 Select 'Connect and Apply'

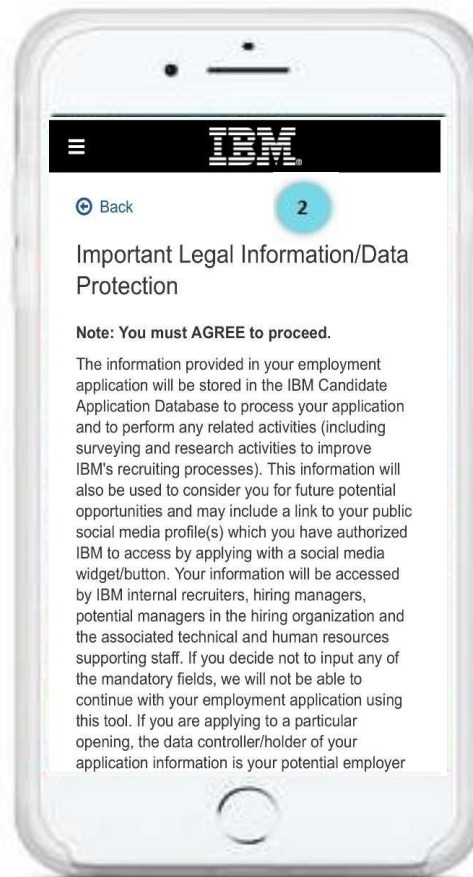
IBM Confidential



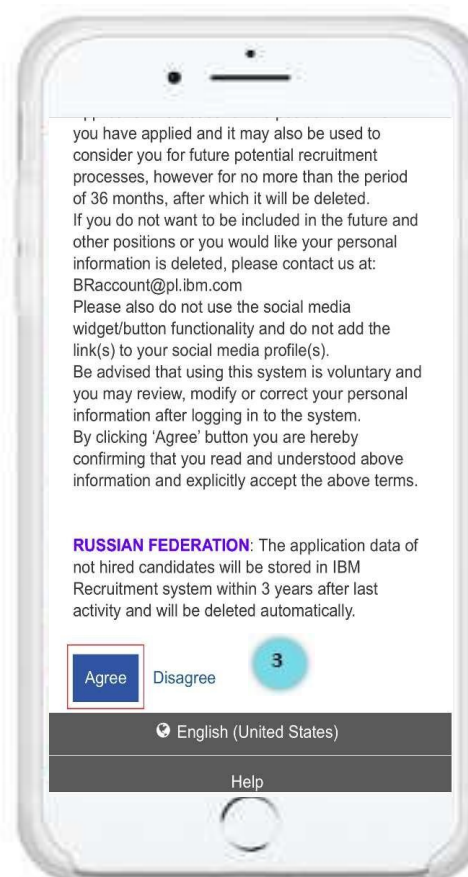
## Step 2. Create an account



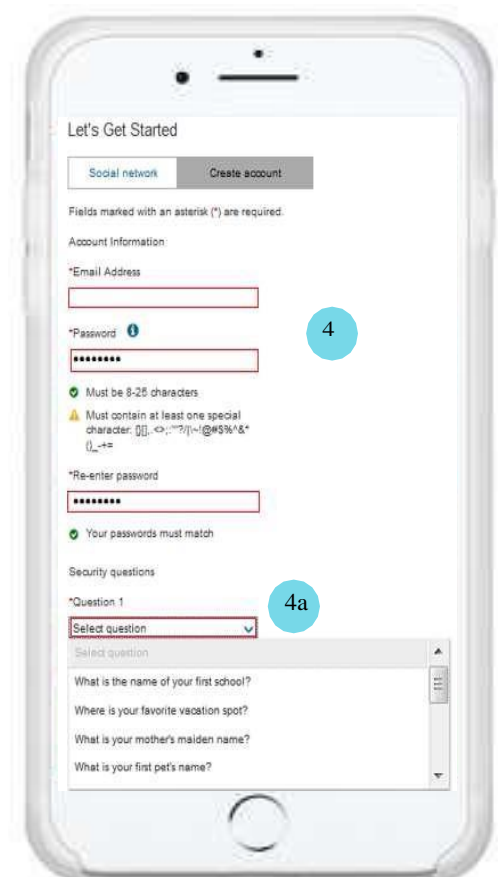
1 Click to create an account



2 Read the legal information



3 Click on 'Agree'



4

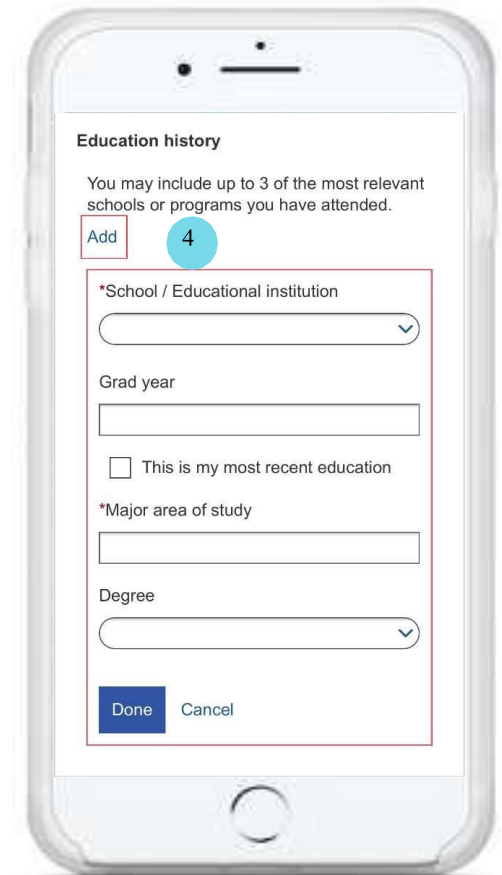
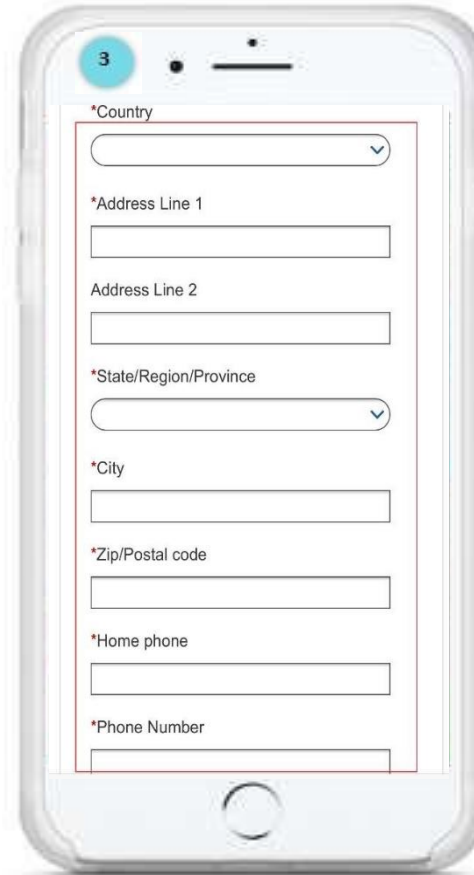
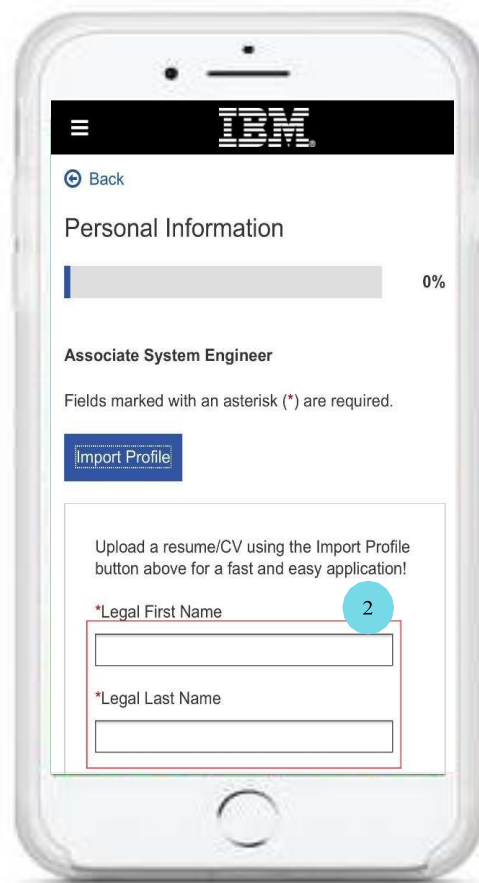
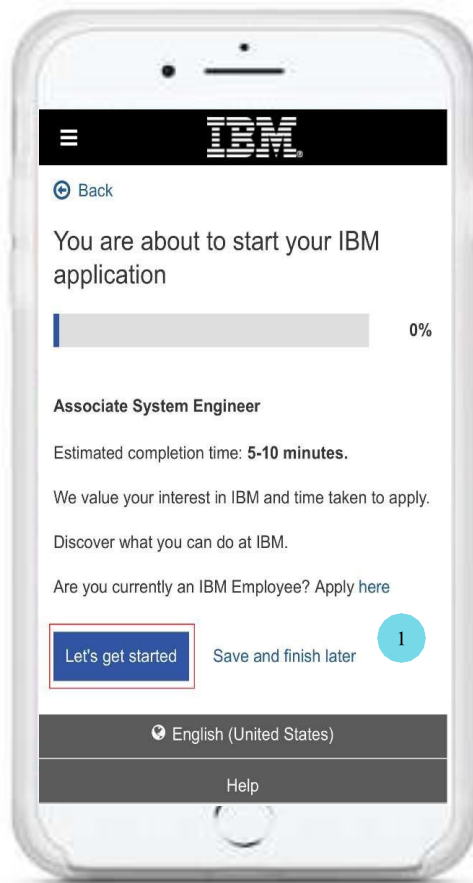
Create user id and password

\*Please ensure to remember this throughout the application process

4a

Select a security question from the drop down and click 'Continue'

## Step 3. Fill In your personal details



1 Click 'Let's get started'

2 Enter your first name and last name as per your Govt ID & documents

3 Enter your personal details

4 Click 'Add' and fill in your education details from 10<sup>th</sup> until the highest education pursuing

Continued...

5 Add work experience (if any)

6 After filling your education and work details click 'Save and continue'

7 Select 'India' from the drop down

7a Add Resume as an attachment

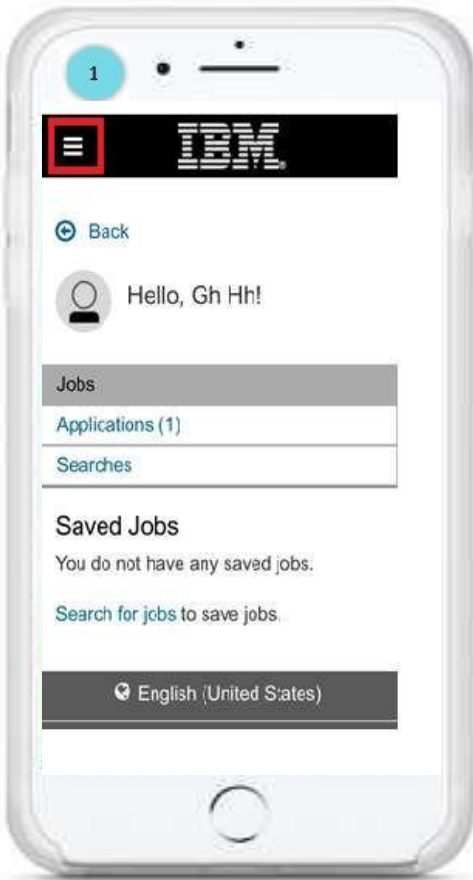
7b Click 'Save and continue'

8 Read the disclaimer and click 'Agree'

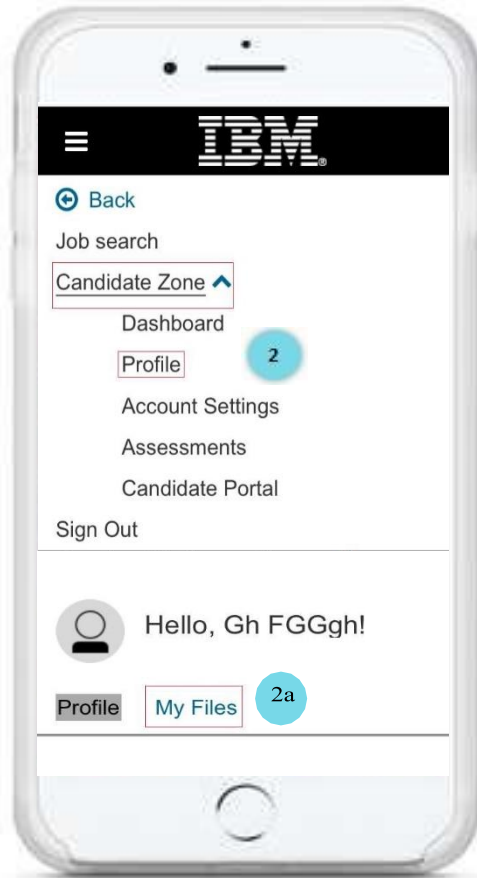
8a Click on 'Send my application'



## Step 4. Upload documents

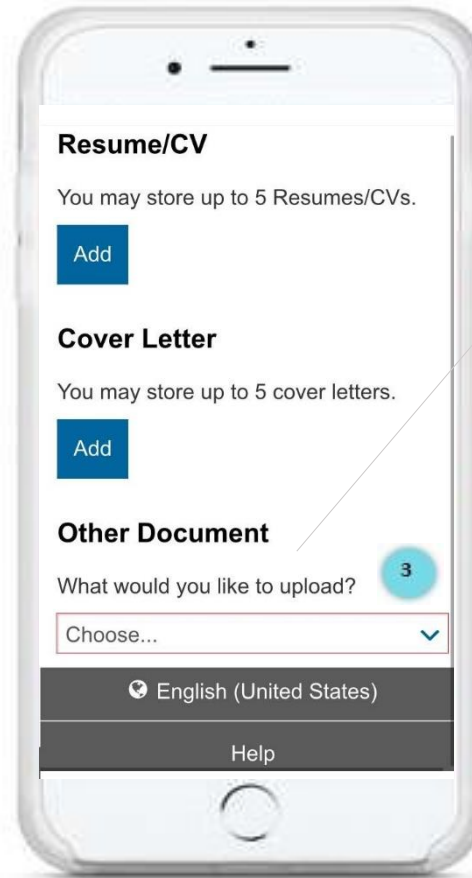


1 Click on the highlighted icon to get to the 'Candidate zone'

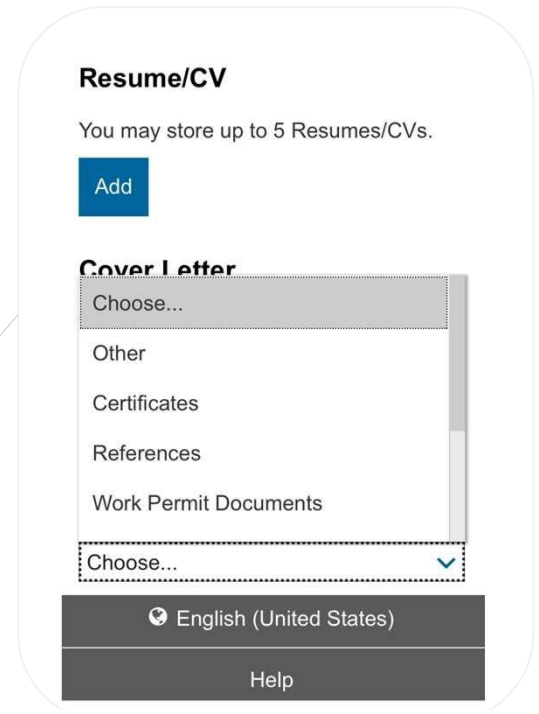


2 Click on 'Profile'

2a Click 'My files'



3 Click the drop down and upload mandatory documents \*



- Resume
- Government ID Proof
- Marksheets
  - .10, 12, Diploma marksheets and certificates
  - .UG & PG marksheets & certificates

AND LOG OUT





THANK YOU