

Privacy Notice -EY DigiGST

This privacy statement was updated on 2025 and applies to persons visiting Ernst & Young Services Private Limited. This Privacy Notice should be read together with the ey.com Privacy Statement, and in case of any conflict with the ey.com Privacy Statement, the terms of this Privacy Notice will prevail.

1. Introduction

This Privacy Notice is intended to describe the practices EY follows in relation to the EY DigiGST ("Tool") with respect to the privacy of all individuals whose personal data is processed and stored in the Tool.

We are committed to protecting the privacy and security of information about you ("**data**") when you visit EY DigiGST in connection with our services pursuant to Agreement currently in force as on date of this notice. This privacy statement explains how EY collect, use, and share data. This includes the following:

- Clearly stating the purposes for which we process personal data, as detailed in this privacy statement.
- Limiting our collection of personal data to only what is necessary for legitimate purposes.
- Requesting potential/existing data subjects explicit consent before processing their personal data when required and/or when data subjects directly provide their data to EY.
- Implementing appropriate security measures to protect their personal data and requiring the same from any third parties that process personal data on our behalf.
- Respecting their right to access, correct, or delete their personal data upon request, as permitted by law.

2. Who manages the Tool?

"EY" refers to one or more of the member firms of Ernst & Young Global Limited ("EYG"), each of which is a separate legal entity and can act as a data controller in its own right. The entity that is acting as data controller by providing this Tool on which your personal data will be processed and stored is Ernst & Young LLP (EYLLP).

The personal data you provide in the Tool is shared with Ernst & Young LLP (EYLLP), who are member firms of EYG (see "Who can access your information" section below).

The tool is hosted on SAP cloud environment.

Why do we need your information?

The purpose of the DigiGST solution is to *enable clients of EY to use the solution for GST return filing, generation of E-way bill and Generation of E-invoice, the information that is captured is required to create user credentials for enabling user specific accounts to access the DigiGST solution*

The provision of your personal data to us is optional. However, if you do not provide all or part of your personal data, we may be unable to carry out the purposes for processing which are set out above.

3. What type of personal data is processed in the Tool?

The Tool processes the following categories of personal data:

- Name (first name, last name)

- Corporate email address
- Mobile number

This data is sourced from the clients while onboarding them to the solution

4. Sensitive Personal Data

Sensitive personal data reveals your racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, data concerning health or data concerning sex life or sexual orientation.

“EY does not intentionally collect any sensitive personal data from you via the Tool. The Tool’s intention is not to process such information.”

5. Who can access your information?

Your personal data is accessed in the Tool by the following persons/teams:

- Internal employees of EY
- Full access role This role involves full administrative access i.e. they can view, edit and extract information and grant access to the Tool, for the purpose of analyzing the data keyed in engagement managers and partners and preparing the reports thereon. They will be tasked with managing the application. Access is needed for the management and maintenance of the tool.
- Read and write access to engagement managers and partners- This involves view, edit and extract access to the data pertaining to their respective portfolio.
- Read-only role to all <> will have read-only access that will allow them to view the data keyed in by the Client Users.
- The geographical scope of this system would be **India**.

The access rights detailed above involves transferring personal data in various jurisdictions (including jurisdictions outside the European Union) in which EY operates (EY office locations are listed at www.ey.com/ourlocations). EY will process your personal data in the Tool in accordance with applicable law and professional regulations in your jurisdiction. Transfers of personal data within the EY network are governed by EY’s Binding Corporate Rules (www.ey.com/bcr).

The transfer of personal data from the Tool is governed by an agreement between EY and the service provider that includes standard data protection model clauses adopted by the European Commission. Accordingly, unless otherwise specified in the Agreement, when processing Personal Data subject to the General Data Protection Regulation and local legislation.

6. Data retention

The policies and/or procedures for the retention of personal data in the Tool are:

Data retention is in accordance with EY [Records Retention Global Policy](#) and the applicable Global, Area, Region or Country Retention Schedule. *Please provide details of applicable retention period. If you do not have these details, please contact the [Records and Information Management \(RIM\) team](#) within Risk Management for assistance*

Your personal data will be retained in compliance with privacy laws and regulations.

After the end of the data retention period, your personal data will be deleted.

7. Security

EY is committed to making sure your personal data is secure. To prevent unauthorized access or disclosure, EY has technical and organizational measures to safeguard and secure your personal data. All EY personnel and third parties EY engages to process your personal data are obliged to respect your data's confidentiality.

8. Controlling your personal data

EY will not transfer your personal data to third parties (other than any external parties referred to in section 6 above) unless we have your permission or are required by law to do so.

You are legally entitled to request details of EY's personal data about you.

To confirm whether your personal data is processed in the Tool or to access your personal data in the Tool, contact your usual EY representative or email your request to global.data.protection@ey.com.

9. Rectification, erasure, restriction of processing or data portability

You can confirm your personal data is accurate and current. You can request rectification, erasure, restriction of processing or a readily portable copy of your personal data by contacting your usual EY representative or by sending an e-mail to global.data.protection@ey.com

10. Children

Our website is not designed to attract children, and it is not our intent to collect personal data from children under the age of consent in their country of residence.

11. Complaints

If you are concerned about an alleged breach of privacy law or any other regulation, contact EY's Global Privacy Leader, Office of the General Counsel, 6 More London Place, London, SE1 2DA, United Kingdom or via email at global.data.protection@ey.com or /gdpr.india@in.ey.com or via your usual EY representative. An EY Privacy Leader will investigate your complaint and provide information about how it will be handled and resolved.

If you are not satisfied with how EY resolved your complaint, you have the right to complain to your country's data protection authority. You can also refer the matter to a court of competent jurisdiction.

12. Contact us

If you have any questions or requests with respect to this privacy statement or for the Data Protection Officer, please send an email to global.data.protection@ey.com. /gdpr.india@in.ey.com