



Republic of the Philippines
URBIZTONDO, PANGASINAN

OFFICE OF THE BUILDING OFFICIAL



ELECTRICAL PERMIT REQUIREMENTS

1. Duly accomplished ELECTRICAL PERMIT FORM, signed and sealed by Professional Electrical Engineer / Registered Electrical Engineer / Master Electrician.
2. (8) Sets Electrical Plans, signed by the owner / applicant, duly signed / sealed by Professional Electrical Engineer.
3. Updated PTR / PRC of Engineers
4. Photocopy of valid ID of the owner (*Preferably Government Issued ID*)
5. Notarized Authorization Letter to transact on behalf of the owner or SPA from owner
6. (5) sets notarized Bill of Materials / Cost Estimate
7. (5) sets notarized Specifications
8. Barangay Clearance (*If Within the Barangay*)
9. Homeowners Clearance from HOA (*If Inside the Subdivision*)
10. Locational Clearance from Municipal Planning and Development Office (MPDO)
11. Fire Safety Evaluation Clearance (FSEC) from Alabang Fire Department
12. Construction Safety and Health Program (CSHP) approval from DOLE
13. Construction Business Permit, Contractor's Business Permit or Municipality Tax (*For Non-Contractor*)
14. Secretary's Certificate (*For Corporation*)
15. Contract of Lease or Award Notice (*If Property is Not Owned*)
16. (1) Logbook
17. (2) Long Folders (*White*)