Lightweight Start-up Company Kit

CS Team 10 Bi-Weekly Report
COMP204P – Software Engineering
12/10/2016

<u>Team 10</u>

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Overview

Over the past week, we've been allocated a team and given a short brief by Lee Stott, a co-ordinator for multiple projects, but unfortunately, we haven't been able to get into contact with the actual client yet as Lee told us we would get an e-mail soon from the client and we haven't received one yet. As a result of this, we've been unable to get more details about the task at hand and start come up with the initial and negotiating requirements. This has given us an experience into possible situations when things don't go the way you expected it to.

Aside from this, we have assigned the team roles and did some research into cloud services, what services Microsoft offers to its customers and a little bit in start-ups.

Two members have been in a project before with COMP103P, Sam and Javier, and we discussed what went well last year and what we could do better this year to make things more efficient and the client happier. We are unable to get into contact with the third member at this moment in time and have told the TA and Yun Fu. As a result, everything we have done is for a two-man team.

Meetings
04/10/2016 – 2:00pm
Place: Malet Place 1.05
Outline: Meet TA and get contact details of client
Attendees: Sam Pham, Lee Stott, Saheed Busari

At the meeting, we introduced ourselves to the TA and to Lee Stott where he gave us a simple brief about the task at hand. We then discussed about the brief through some questions to give us a better understanding. Unfortunately, only one member was available at the time as others had commitments due to timetabling error.

11/02/2016 – 7:00pm
Place: Skype
Outline: Meet up with team members and assigned roles
Attendees: Javier Mesa, Sam Pham

Since Javier and Sam have been in a team before in COMP103P, we discuss about what went well last year and what could've have been improved upon. We also discussed the brief trying to understand it a bit more and assigned roles between the two of us. Also we came up with some questions to ask the client once they get into contact with us and in a possible interview.

Complete Tasks
Below is a list of completed tasks:
- Created a Slack channel to keep communication between the team members
- Some research into the project based on the short brief
- Assigned roles to each of the team members
- Met up with the TA and Microsoft co-ordinator

At the time of writing this report, we feel that we are behind schedule. As we haven't been able to get into contact with the client and start negotiating requirements.

Individual Reports

Sam Pham

The past week has been a new experience for me. Last year with COMO103P everything went smoothly. We got into contact with the client instantly and all members turned up. It is the complete opposite this year. It has allowed me to experience what can go wrong. So being team leader over the week I've contacted other team members and passing along the project brief and trying to co-ordinate meetings for us. I have also been trying to get in touch with the client. And finally I had set up the Slack channel and done some research into Azure.

Javier Pasual Mesa

I have started carrying out research on the main issues start-up companies face when they begin and have already thought of some ideas of what a website that aims to help these businesses should look like, and what utilities it should provide. Additionally, I have started looking into what migration of cloud accounts looks like and how it can be achieved. Finally, I have kept in contact with my team to make sure I am on the same page as everyone.

In the Next Two Weeks

So over the next two weeks we will helpfully get into contact with the client and be able to get a better understand of the project. After come up with a set of requirements we think are suitable for the team and client and then negotiate.

So the following team meetings over the next two weeks with probably include the following:

- Contacting the client and talk over the brief
- Come up with requirements and negotiate them
- Start research on project and decide who will research what
- Get access to Microsoft services to use and the website server