



|                            |                    |  |
|----------------------------|--------------------|--|
| Project Name (Section)     |                    | Contract No.   |
| Highway                    |                    | Federal Aid No.  |
| Contractor / Subcontractor | On-Site Supervisor | Supervisor Present? <input type="checkbox"/> Yes <input type="checkbox"/> No |

Prepared by \_\_\_\_\_ Cert No. \_\_\_\_\_ Signature \_\_\_\_\_  
 \_\_\_\_\_ ☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday  
 Shift \_\_\_\_\_ Work Date \_\_\_\_\_

**Temporary Traffic Control**Photo(s) ☐ Yes ☐ NoAll traffic control items have been inspected and found to be satisfactory ☐ Yes ☐ No (if no, explain below)**Equipment**Photo(s) ☐ Yes ☐ No**Effects on Work (weather, accidents, breakdowns, delays, personnel, etc.)**Photo(s) ☐ Yes ☐ No**Materials Rejected**Photo(s) ☐ Yes ☐ No**Project Visitors**Photo(s) ☐ Yes ☐ No

Prepared by \_\_\_\_\_

Cert No. \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_ ☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday

Shift

Work Date \_\_\_\_\_

**Remarks**Photo(s) ☐ Yes ☐ No

Include condition of traffic control and roadway; important discussions with contractors regarding rejected work or materials and reasons; delays, difficulties, accidents, utility damage and other unusual conditions and events; arrivals and departures of major equipment, visitors.

Prepared by \_\_\_\_\_ Cert No. \_\_\_\_\_ Signature \_\_\_\_\_  
\_\_\_\_\_ ☐ Sunday ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday \_\_\_\_\_  
Shift \_\_\_\_\_ Work Date \_\_\_\_\_

General Daily Progress Report  
PHOTOGRAPHS

| Project Name (Section)  | Work Date   |
|---|---|
| <div><div></div><div>Insert photo in this box. (Click in box and upload photo from computer or source.)</div></div> | <div><div></div><div>Insert photo in this box. (Click in box and upload photo from computer or source.)</div></div> |
| <div><div></div><div>Photo #</div></div>  | <div><div></div><div>Photo #</div></div>  |
| <div><div></div><div>Brief Description</div></div>  | <div><div></div><div>Brief Description</div></div>  |
| <div><div></div><div>Insert photo in this box. (Click in box and upload photo from computer or source.)</div></div> | <div><div></div><div>Insert photo in this box. (Click in box and upload photo from computer or source.)</div></div> |
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