



CIRCULAR – REPORT CARD ISSUE DAY



Ref: JHPS/CIR/PAR/49-A/2018-19

Date: 26.10.2018

Dear Parents,

1) Report Card Issue: Parents are requested to come personally along with their child (in school uniform) to collect the report cards of their children for Half Yearly Examination on **Report Card Issue Day i.e. on 27th October, 2018.**

2) Report Card issue for Classes LKG - V will be held as per the following schedule:

DATE	TIME	ROLL. NO	VENUE
27 th October, 2018	8.30 a.m. to 9.30 a.m.	1 – 13	Respective Classrooms
27 th October, 2018	10.00 a.m. to 11.00 a.m.	14 – 26	Respective Classrooms
27 th October, 2018	11.30 a.m. to 12.30 p.m.	27 – onwards	Respective Classrooms

- **Car Parking:** Car Parking will be provided in the **school playground.**
- **Only parents or guardians, as specified in the admission form will be allowed to attend.**
- **Entry into the school is restricted after 12.00 noon.**
- **Report Card Issue Day is only for issuing Report Cards; therefore the teachers will not be able to discuss other issues. If you wish to discuss something specific with the Class Teacher or the Subject Teachers, kindly take an appointment. The appointment slip is available with the Class Teacher.**

3) Art & Book exhibition: Art Exhibition and Book exhibition are also organized on the same day.

4) Lost And Found Items: We would like to inform you that many children are leaving their pencil boxes, lunch boxes, water bottles and sweaters in the classroom itself. All the lost and found articles are placed in the caretaker's room. We put them on display every month during Parent Teacher Meetings (PTM) in the Assembly area for you to collect. Once in a quarter all the leftover items are donated to the needy children in the surrounding schools.

for Jubilee Hills Public School,

Ms. Srilatha
Head Mistress

(P.T.O)

IMPORTANT RULES & REGULATIONS (EXTRACTS FROM SCHOOL ALMANAC)

- 1) School Uniform:** Uniform reflects the school's discipline and standards and makes everyone seem equal. Our school believes in uniformity and cannot permit children to attend school in any religious dress. Hence, we would like to inform parents to send their children compulsorily in the School Uniform including shoes and ID card.
- 2) Identity Cards:** Students are advised to keep their ID card in their school bag when they reach home. No student will be allowed to enter the school campus without an ID card and it is necessary that the student wears the ID card in the school every day.
- 3) School Diary:** Students are advised to bring School Diary every day to school and follow rules & regulations given in the Almanac. Parents should communicate with teachers through the School Diary which is checked every day by the teacher.
- 4) Bag Load:** As per Education Department of Telangana Government G.O.22, Parents are requested to note the recommended weight of the **School Bag with books.**

Classes	L.K.G to II	-	not more than 1½ kgs.
Classes	III, IV & V	-	not more than 3 kgs.
Classes	VI to VII	-	not more than 4 kgs.
Classes	VIII to X	-	not more than 4½ kgs.
Class	X	-	not more than 5 kgs.

Students are recommended to carry books according to their time table. If the parent needs any clarification / guidance, they may contact the class teacher.
- 5) Locker Facility:** Lockers are provided for students to store books and other educational material. Students are advised to use the lockers so that they can reduce the bag load.
- 6) Lunch Box:** Parents are requested to pack & send the lunch box of their children in the morning itself. We will not accept any lunch boxes in between school hours due to safety reasons.
- 7) Taking children from school in between School Hours:**
 - i. There is no provision for half day leave, except in cases of extreme emergencies with the permission of the Principal. Students who are ill should not be sent to school even on exam / test day.
 - ii. Parents should not approach the school authorities to take the child home during the school working hours or during exams except in exigencies / emergencies by producing valid documents / evidence in writing. The parents are advised not to fix appointments with the Doctor during school hours.
- 8) Re-test/ Re-exam policy:**
 - i. The school has no policy of holding retest for **Formative Assessments** in classes I – V. However, an average of the assessments may be considered based on the gravity of the reason furnished.
 - ii. Re exam is conducted for the students of classes I-V, if a student is absent due to illness or any other, exigency during the **Summative Assessment/Term Exam.**
- 9) Electronic Gadgets Rules:**
 - Carrying any kind of electronic device viz., Cell phone, I-pad, Tabs and Cameras is strictly prohibited in the school premises.
 - If students are found with any of the above gadgets the same will be confiscated. Parents are requested to go through the Almanac for rules and regulations.
 - In all such matters the decision of the School Management shall be final and no further request will be entertained.
- 10) Disciplinary Measures:**

The school Anti-bullying Committee adopts the following in dealing with the discipline matters reviewing the recurrence of students' undesired behavior.

 - Oral / Written warning and counselling
 - Suspension from attending classes / school for a specified period.
 - Withholding or cancelling the results.
 - Imposition of fine.
 - Expulsion/rustication from school.
 - Withdrawal of transport facility for misbehavior in the school bus.

Parents are requested to go through the Almanac for necessary guidance. We seek your support in all the above matters.



CIRCULAR – REPORT CARD ISSUE DAY



Ref: JHPS/CIR/PAR/49-A/2018-19

Date: 25.10.2018

Dear Parents,

1) Report Card Issue: Parents are requested to come personally along with their child (in school uniform) to collect the report cards of their children for Half Yearly Examination on **Report Card Issue Day i.e. on 27th October, 2018.**

2) Report Card issue for Classes LKG - V will be held as per the following schedule:

DATE	TIME	ROLL. NO	VENUE
27 th October, 2018	8.30 a.m. to 9.30 a.m.	1 – 13	Respective Classrooms
27 th October, 2018	10.00 a.m. to 11.00 a.m.	14 – 26	Respective Classrooms
27 th October, 2018	11.30 a.m. to 12.30 p.m.	27 – onwards	Respective Classrooms

- **Car Parking:** Car Parking will be provided in the **school playground.**
- **Only parents or guardians, as specified in the admission form will be allowed to attend.**
- **Entry into the school is restricted after 12.00 noon.**
- **Report Card Issue Day is only for issuing Report Cards; therefore the teachers will not be able to discuss other issues. If you wish to discuss something specific with the Class Teacher or the Subject Teachers, kindly take an appointment. The appointment slip is available with the Class Teacher.**

3) Art & Book exhibition: Art Exhibition and Book exhibition are also organized on the same day.

4) Lost And Found Items: We would like to inform you that many children are leaving their pencil boxes, lunch boxes, water bottles and sweaters in the classroom itself. All the lost and found articles are placed in the caretaker's room. We put them on display every month during Parent Teacher Meetings (PTM) in the Assembly area for you to collect. Once in a quarter all the leftover items are donated to the needy children in the surrounding schools.

for Jubilee Hills Public School,

Ms. Srilatha
Head Mistress

(P.T.O)

IMPORTANT RULES & REGULATIONS (EXTRACTS FROM SCHOOL ALMANAC)

- 1) School Uniform:** Uniform reflects the school's discipline and standards and makes everyone seem equal. Our school believes in uniformity and cannot permit children to attend school in any religious dress. Hence, we would like to inform parents to send their children compulsorily in the School Uniform including shoes and ID card.
- 2) Identity Cards:** Students are advised to keep their ID card in their school bag when they reach home. No student will be allowed to enter the school campus without an ID card and it is necessary that the student wears the ID card in the school every day.
- 3) School Diary:** Students are advised to bring School Diary every day to school and follow rules & regulations given in the Almanac. Parents should communicate with teachers through the School Diary which is checked every day by the teacher.
- 4) Bag Load:** As per Education Department of Telangana Government G.O.22, Parents are requested to note the recommended weight of the **School Bag with books.**

Classes	L.K.G to II	-	not more than 1½ kgs.
Classes	III, IV & V	-	not more than 3 kgs.
Classes	VI to VII	-	not more than 4 kgs.
Classes	VIII to X	-	not more than 4½ kgs.
Class	X	-	not more than 5 kgs.

Students are recommended to carry books according to their time table. If the parent needs any clarification / guidance, they may contact the class teacher.
- 5) Locker Facility:** Lockers are provided for students to store books and other educational material. Students are advised to use the lockers so that they can reduce the bag load.
- 6) Lunch Box:** Parents are requested to pack & send the lunch box of their children in the morning itself. We will not accept any lunch boxes in between school hours due to safety reasons.
- 7) Taking children from school in between School Hours:**
 - i. There is no provision for half day leave, except in cases of extreme emergencies with the permission of the Principal. Students who are ill should not be sent to school even on exam / test day.
 - ii. Parents should not approach the school authorities to take the child home during the school working hours or during exams except in exigencies / emergencies by producing valid documents / evidence in writing. The parents are advised not to fix appointments with the Doctor during school hours.
- 8) Re-test/ Re-exam policy:**
 - i. The school has no policy of holding retest for **Formative Assessments** in classes I – V. However, an average of the assessments may be considered based on the gravity of the reason furnished.
 - ii. Re exam is conducted for the students of classes I-V, if a student is absent due to illness or any other, exigency during the **Summative Assessment/Term Exam.**
- 9) Electronic Gadgets Rules:**
 - Carrying any kind of electronic device viz., Cell phone, I-pad, Tabs and Cameras is strictly prohibited in the school premises.
 - If students are found with any of the above gadgets the same will be confiscated. Parents are requested to go through the Almanac for rules and regulations.
 - In all such matters the decision of the School Management shall be final and no further request will be entertained.
- 10) Disciplinary Measures:**

The school Anti-bullying Committee adopts the following in dealing with the discipline matters reviewing the recurrence of students' undesired behavior.

 - Oral / Written warning and counselling
 - Suspension from attending classes / school for a specified period.
 - Withholding or cancelling the results.
 - Imposition of fine.
 - Expulsion/rustication from school.
 - Withdrawal of transport facility for misbehavior in the school bus.

Parents are requested to go through the Almanac for necessary guidance. We seek your support in all the above matters.

Ref: JHPS/CIR/PAR/49-B/2018-19

Date: 25.10.2018

Dear Parents,

1) Report Card Issue: Parents are requested to come personally along with their child (in school uniform) to collect the Report cards of their children for Half Yearly Examination on **Report Card Issue Day i.e. on 27th October, 2018.**

2) Report Card issue for Classes VI - XII will be held as per the following schedule:

DATE	TIME	ROLL. NO	VENUE
27 th October, 2018	11.00 a.m. to 12.00 noon	1 – 13	Respective Classrooms
27 th October, 2018	12.30 p.m. to 1.30 p.m.	14 – 26	Respective Classrooms
27 th October, 2018	2.00 p.m. to 3.00 p.m.	27 – onwards	Respective Classrooms

- **Car Parking:** Car Parking will be provided in the **school playground.**
- **Only parents or guardians, as specified in the admission form will be allowed to attend.**
- **Entry into the school is restricted after 3.00p.m.**
- **Report Card Issue Day is only for issuing Report Cards; therefore the teachers will not be able to discuss other issues. If you wish to discuss something specific with the Class Teacher or the Subject Teachers, kindly take an appointment. The appointment slip is available with the Class Teacher.**

3) Art & Book exhibition: Art Exhibition and Book exhibition are also organized on the same day.

4) Lost And Found Items: We would like to inform you that many children are leaving their pencil boxes, lunch boxes, water bottles and sweaters in the classroom itself. All the lost and found articles are placed in the caretaker's room. We put them on display every month during Parent Teacher Meetings (PTM) in the Assembly area for you to collect. Once in a quarter all the leftover items are donated to the needy children in the surrounding schools.

for Jubilee Hills Public School,

Ruchi Sabharwal
Vice Principal

(P.T.O)

IMPORTANT RULES & REGULATIONS (EXTRACTS FROM SCHOOL ALMANAC)

- 1) School Uniform:** Uniform reflects the school's discipline and standards and makes everyone seem equal. Our school believes in uniformity and cannot permit children to attend school in any religious dress. Hence, we would like to inform parents to send their children compulsorily in the School Uniform including shoes and ID card.
- 2) Identity Cards:** Students are advised to keep their ID card in their school bag when they reach home. No student will be allowed to enter the school campus without an ID card and it is necessary that the student wears the ID card in the school every day.
- 3) School Diary:** Students are advised to bring School Diary every day to school and follow rules & regulations given in the Almanac. Parents should communicate with teachers through the School Diary which is checked every day by the teacher.

- 4) Bag Load:** As per Education Department of Telangana Government G.O.22, Parents are requested to note the recommended weight of the **School Bag with books.**

Classes	L.K.G to II	-	not more than 1½ kgs.
Classes	III, IV & V	-	not more than 3 kgs.
Classes	VI to VII	-	not more than 4 kgs.
Classes	VIII to X	-	not more than 4½ kgs.
Class	X	-	not more than 5 kgs.

Students are recommended to carry books according to their time table. If the parent needs any clarification / guidance, they may contact the class teacher.

- 5) Locker Facility:** Lockers are provided for students to store books and other educational material. Students are advised to use the lockers so that they can reduce the bag load.
- 6) Lunch Box:** Parents are requested to pack & send the lunch box of their children in the morning itself. We will not accept any lunch boxes in between school hours due to safety reasons.
- 7) Taking children from school in between School Hours:**
 - i. There is no provision for half day leave, except in cases of extreme emergencies with the permission of the Principal. Students who are ill should not be sent to school even on exam / test day.
 - ii. Parents should not approach the school authorities to take the child home during the school working hours or during exams except in exigencies / emergencies by producing valid documents / evidence in writing. The parents are advised not to fix appointments with the Doctor during school hours.
- 8) Re-test/ Re-exam policy:**
 - i. The school has no policy of holding retest for **Formative Assessments** in classes VI – IX. However, an average of the assessments may be considered based on the gravity of the reason furnished.
 - ii. Class X students may be considered for a retest in Periodic Test if appropriate reasons with evidences for leave are submitted.
 - iii. Re exam is conducted for the students of classes VI-XII, if a student is absent due to illness or any other, exigency during the **Summative Assessment/Term Exam.**

9) Electronic Gadgets Rules:

- Carrying any kind of electronic device viz., Cell phone, I-pad, Tabs and Cameras is strictly prohibited in the school premises.
- If students are found with any of the above gadgets the same will be confiscated. Parents are requested to go through the Almanac for rules and regulations.
- In all such matters the decision of the School Management shall be final and no further request will be entertained.

10) Disciplinary Measures:

The school Anti-bullying Committee adopts the following in dealing with the discipline matters reviewing the recurrence of students' undesired behavior.

- Oral / Written warning and counselling
- Suspension from attending classes / school for a specified period.
- Withholding or cancelling the results.
- Imposition of fine.
- Expulsion/rustication from school.
- Withdrawal of transport facility for misbehavior in the school bus.

Parents are requested to go through the Almanac for necessary guidance. We seek your support in all the above matters.