

SL_NO	COA_DESCRIPTION	Figure indication	Data category	Matching Field
1	Inter Branch Un-reconciled Debit Entries(number)	as on Reporting date/ end of month	Reconciliation Information	
2	Inter Branch Un-reconciled Debit Entries (amount)	as on Reporting date/ end of month		
3	Inter Branch Un-reconciled Credit Entries(number)	as on Reporting date/ end of month		
4	Inter Branch Un-reconciled Credit Entries(amount)	as on Reporting date/ end of month		
5	Last date of Inter Branch Reconciliation Completed(YYYYMMDD)	as on Reporting date/ end of month		
6	Total Asset	as on Reporting date/ end of month		6 = 16
7	Total Fixed Asset	as on Reporting date/ end of month		7 < 6
8	Head Office General Ledger Positive Balance (after netting off)	as on Reporting date/ end of month		
9	Total Other Asset	as on Reporting date/ end of month		9 < 6

10	Accrued Income	as on Reporting date/ end of month	Asset Information	
11	Prepaid Expenses Other Than Tax	as on Reporting date/ end of month		
12	Suspense Account	as on Reporting date/ end of month		
13	Total amount of Protested Bill	as on Reporting date/ end of month		
14	Stationary & Stamp	as on Reporting date/ end of month		
15	Other Receivables	as on Reporting date/ end of month		
16	Total Liability	as on Reporting date/ end of month		
17	Yearly Deposit Target	For the accounting year		
18	Total Deposit	as on Reporting date/ end of month		
19	Total Current Deposit	as on Reporting date/ end of month		
20	Total Savings Deposit	as on Reporting date/ end of month		
21	Total STD	as on Reporting date/ end of month		
22	Total Term Deposit	as on Reporting date/ end of month		

23

Total Savings Scheme Deposit

as on Reporting date/ end of month

24

Total Margin Deposit

as on Reporting date/ end of month

25

Total Sundry Deposit

as on Reporting date/ end of month

26

Total Institutional Deposit

as on Reporting date/ end of month

27

Total 1 (one) Crore and above Deposit

as on Reporting date/ end of month

28

Total Number of Deposit Account

as on Reporting date/ end of month

29

Total Number of 10 Tk. Account

as on Reporting date/ end of month

30

Total Number of non-operative 10 Tk. Account

as on Reporting date/ end of month

31

Total Number of Unclaimed Deposit Account

as on Reporting date/ end of month

**Liability
Information**

32

Total amount of Unclaimed
Depositas on Reporting date/ end of
month

33

Deposit with Insurance Coverage

as on Reporting date/ end of
month

34

Head Office General Ledger
Negative Balance (after netting
off)as on Reporting date/ end of
month

35

Total Other Liability

as on Reporting date/ end of
month

36

Local DD, TT, MT & PO Payable

as on Reporting date/ end of
month

37

Foreign DD, TT, MT & PO Payable

as on Reporting date/ end of
month

38

Accepted Bills Payable (Local)

as on Reporting date/ end of
month

39

Accepted Bills Payable (Foreign)

as on Reporting date/ end of
month

40

Accepted Bills Receivable (Local)

as on Reporting date/ end of
month

41

Accepted Bills Receivable
(Foreign)as on Reporting date/ end of
month

42

Other Bills Payable

as on Reporting date/ end of
month

43

Sundry Creditors

as on Reporting date/ end of
month

44

Total Off Balance Sheet Exposure

as on Reporting date/ end of
month

45

Acceptance and Endorsement

as on Reporting date/ end of
month

46

Letters of Guarantee

as on Reporting date/ end of
month

47

Irrevocable Letters of Credit

as on Reporting date/ end of
month

48

Bills for Collection

as on Reporting date/ end of
month

49

Other Contingent Liabilities

as on Reporting date/ end of
month

50

Other Commitments

as on Reporting date/ end of
month

51

Short Term Trade-related
Transactionsas on Reporting date/ end of
month**Off Balance Sheet
Exposure**

52	Forward Assets Purchased	as on Reporting date/ end of month		
53	Total Number of Loan Account	as on Reporting date/ end of month	General Credit Information	
54	Total Loan Outstanding	as on Reporting date/ end of month		$54 = (59+60+61+62+63) / 54 = (92+93+94) / 54 = (95+96) / 54 = (97+98+99)$
55	Yearly Loan Target	For the accounting year		
56	Overdue Loan Amount	as on Reporting date/ end of month		$56 \geq 58$
57	Total Number of NPL Account	as on Reporting date/ end of month		
58	Total NPL Outstanding	as on Reporting date/ end of month		$58 = 61+62+63$
59	Total Standard Loan	as on Reporting date/ end of month		
60	Total SMA Loan	as on Reporting date/ end of month		
61	Total Substandard Loan	as on Reporting date/ end of month		
62	Total Doubtful Loan	as on Reporting date/ end of month		$58 = 61+62+63$

63	Total Bad Loan	as on Reporting date/ end of month	Loan Classification Information	
64	Total Security Value Against Loan	as on Reporting date/ end of month		
65	Total Security Value Against Classified Loan	as on Reporting date/ end of month		
66	Total Interest Suspense Against Loan	as on Reporting date/ end of month		
67	Total Interest Suspense Balance	as on Reporting date/ end of month		67 > = 66
68	Total Base for Provision	as on Reporting date/ end of month		
69	Total Provision Required	as on Reporting date/ end of month		
70	Total Provision Kept	as on Reporting date/ end of month		
71	Total Cash Credit Hypo Loan	as on Reporting date/ end of month		
72	Total Cash Credit Pledge Loan	as on Reporting date/ end of month		

73	Total OD/SOD Loan	as on Reporting date/ end of month
74	Total PC/PSC	as on Reporting date/ end of month
75	Total ECC	as on Reporting date/ end of month
76	Total PAD (General)	as on Reporting date/ end of month
77	Total PAD(EDF)	as on Reporting date/ end of month
78	Total LTR/MPI	as on Reporting date/ end of month
79	Total LIM	as on Reporting date/ end of month
80	Total Loan Outstanding Against IBP/LDBP	as on Reporting date/ end of month
81	Total Loan Outstanding against FDBP	as on Reporting date/ end of month
82	Other forced loan Outstanding	as on Reporting date/ end of month
83	Total Buyer's Credit Outstanding	as on Reporting date/ end of month

**Credit Mix:
Product-wise**

84

Total Supplier's Credit
Outstandingas on Reporting date/ end of
month

85

Other Loans Outstanding

as on Reporting date/ end of
month

86

Total Term Loan

as on Reporting date/ end of
month

87

Total Lease Financing

as on Reporting date/ end of
month

88

Total Retail Credit

as on Reporting date/ end of
month

89

Total Loan Against Credit Cards

as on Reporting date/ end of
month

90

Total Micro-Credit Outstanding

as on Reporting date/ end of
month

91

Total Outstanding of Loans
extended to NGOsas on Reporting date/ end of
month

92

Total Manufacturing and
Industrial Loan Outstandingas on Reporting date/ end of
month

93

Total Service Loan Outstanding

as on Reporting date/ end of month

Credit Mix:
Purpose-wise

54 = (92+93+94)

94

Total Non-Manufacturing and Trade Loan Outstanding

as on Reporting date/ end of month

95

Total Asset backed Loan Outstanding

as on Reporting date/ end of month

96

Total Guarantee Backed(and Unsecured) Loan Outstanding

as on Reporting date/ end of month

Security Based
Credit Exposure

54 = (95+96)

97

Short Term Loan Outstanding

as on Reporting date/ end of month

98

Medium Term Loan Outstanding

as on Reporting date/ end of month

Maturity Based
Credit Exposure

54 = (97+98+99)

99

Long Term Loan Outstanding

as on Reporting date/ end of month

100	Total SME Loan Outstanding	as on Reporting date/ end of month	Credit to Special Target Group	
101	Total Women Entrepreneur Loan Outstanding	as on Reporting date/ end of month		
102	Total Agro(Industrial) Loan Outstanding	as on Reporting date/ end of month		
103	Total Agri(pure) Loan Outstanding	as on Reporting date/ end of month		
104	Total Green Financing	as on Reporting date/ end of month		
105	Total Refinanced Loan Outstanding	as on Reporting date/ end of month		
106	Director's Loan	as on Reporting date/ end of month	Credit exposure to the insiders	
107	Director's Commitment/Undertaking	as on Reporting date/ end of month		
108	Total Staff Loan	as on Reporting date/ end of month		

109	Total Loan to Other Bank/FI Directors	as on Reporting date/ end of month	Credit concentration	
110	Large Loan Exposure as per BB Circular	as on Reporting date/ end of month		
111	Total Outstanding Amount of Top 50 Loans	as on Reporting date/ end of month		
112	Total Loan Disbursed and Settled within this Month	For the Reporting Month	Special Credit Information	
113	Total Loan purchased/acquisition from Other Bank/FIs	For the accounting year		
114	Total EOL(Excess over limit) against loans	as on Reporting date/ end of month		
115	Total Interest Free loan	as on Reporting date/ end of month		

116	Total Loan Against NRB Owner's FDR	as on Reporting date/ end of month		
117	Total Temporary Over Draft(TOD) Outstanding	as on Reporting date/ end of month		
118	Total TOD Against Cash Incentive	as on Reporting date/ end of month		
119	Total New Loan Disbursed	For the Reporting Month	Credit movement and usage	
120	Unused Part of Commitment	For the Reporting Month		
121	Total Rescheduled Loan Outstanding	as on Reporting date/ end of month		121 = (122+123)
122	Total Rescheduled Loan Outstanding Presently UC	as on Reporting date/ end of month		

123

Total Rescheduled Loan
Outstanding Presently NPas on Reporting date/ end of
month

124

Total Declassified Loan
Outstandingas on Reporting date/ end of
monthAmended Credit
Information

124 > = 121

125

Total Interest Waived Loan
Outstandingas on Reporting date/ end of
month

126

Total Blocked Loan Outstanding

as on Reporting date/ end of
month

127

Total Write-off Loan Outstanding

as on Reporting date/ end of
month

128

Total Irregular Staff Loan
Outstandingas on Reporting date/ end of
month

129

Total Recoverable Loan for this
month

For the Reporting Month

130

Total Loan Recovered in this
month

For the Reporting Month

131	Early Settled Loan amount	For the Reporting Month	Credit Recovery Information	
132	Total Amount of Written-off Loan (current year)	For the accounting year		
133	Total Recovery of Written-off Loan	For the accounting year		
134	Total Recovery of Classified Loan	For the accounting year		
135	Total Outstanding of Term Loan Converted from Continuous, Demand and Time Loan	as on Reporting date/end of month		
136	Total Amount of LTR Converted to Term Loan	For the accounting year		

137

Total Amount of STL (Except LTR)
Converted to Term loan

For the accounting year

**Credit Conversion
Information**

138

Total Amount of Demand Loan
Converted to Term loan

For the accounting year

139

Total Amount of Time Loan
Converted to Term loan

For the accounting year

140

Total Acceptance provided
Against Inland Bill Related to
Export LC

as on Reporting date/ end of
month

141

Total Acceptance Provided
Against Inland Bill not Related to
Export LC

as on Reporting date/ end of
month

142

Total Acceptance Provided
Against Foreign Bill

as on Reporting date/ end of
month

143

Total Outstanding of Acceptance
Issued Against FB/IB/AB

as on Reporting date/ end of
month

144

Total Acceptance Matured
Against FB/IB/AB

For the accounting year

145

Total Payment Made Against
FB/IB/AB

For the accounting year

146

Total Outstanding of Acceptance
Received from Other
Bank/branch Against
FBP/IBP/ABP

as on Reporting date/end of
month

147

Total Acceptance Matured to
Other Bank/branch Against
FBP/IBP/ABP

For the accounting year

Acceptance Information

148

Unrealized Acceptance
Receivable from Other
Bank/branch Against
FBP/IBP/ABP

as on Reporting date/ end of
month

149

Total Outstanding Balance of
Issued Bank Guarantee

as on Reporting date/ end of
month

**149 =
150+151+152+153**

150

Total Performance Guarantee
Local

as on Reporting date/ end of
month

151

Total Other Guarantee Local

as on Reporting date/ end of
month

152

Total Performance Guarantee
Foreign

as on Reporting date/ end of
month

153

Total Other Guarantee Foreign

as on Reporting date/ end of month

154

Total Issued Bank Guarantee
Against Foreign Loan

as on Reporting date/ end of month

155

Total Value of Other Bank's Bank
Guarantee in Hand

as on Reporting date/ end of month

156

Total Export Executed

For the Reporting Month

157

Advance Export Payment
Received

For the accounting year

158

Total Amount of Export Bill
Discounted

For the Reporting Month

Export
Information

159

Total Import Executed

For the Reporting Month

160

Total Advance Payment Made
Against Import

For the accounting year

Import
Information

161

Total Payment Against Contract

For the accounting year

162	Total Foreign Exchange Inflow	For the Reporting Month	F.Ex. Trade Information	
163	Total Foreign Exchange Outflow	For the Reporting Month		
164	Total Foreign Currency Purchased	For the Reporting Month		
165	Total Foreign Currency in Hand	as on Reporting date/ end of month	F.Ex. Exposure	
166	Total Foreign Currency in Transit	as on Reporting date/ end of month		
167	Total Foreign Exchange Holding	as on Reporting date/ end of month		
168	Total Customer Balance in the Foreign Currency A/C	as on Reporting date/ end of month		
169	Total Commitment Provided Against LC Foreign	For the accounting year		
170	Total Commitment Provided Against LC Local	For the accounting year		

171

Total L/C Opened under L/C Code-1

For the accounting year

172

Total L/C Opened under L/C Code-2

For the accounting year

173

Total L/C Opened under L/C Code-3

For the accounting year

174

Total L/C Opened under L/C Code-4

For the accounting year

175

Total L/C Opened under L/C Code-5

For the accounting year

176

Total L/C Opened under L/C Code-6

For the accounting year

177

Total L/C Opened under L/C Code-9

For the accounting year

178

Total L/C Opened under L/C Code-10

For the accounting year

179

Total L/C Opened under L/C Code-11

For the accounting year

LC Opening
Information

180

Total L/C Opened under L/C Code-12

For the accounting year

181

Total L/C Opened under L/C Code-99

For the accounting year

182

Total L/C Retired under L/C Code-1

For the accounting year

183

Total L/C Retired under L/C Code-2

For the accounting year

184

Total L/C Retired under L/C Code-3

For the accounting year

185

Total L/C Retired under L/C Code-4

For the accounting year

186

Total L/C Retired under L/C Code-5

For the accounting year

187

Total L/C Retired under L/C Code-6

For the accounting year

188

Total L/C Retired under L/C Code-9

For the accounting year

LC Retiring

			LC Retiring Information	
189	Total L/C Retired under L/C Code-10	For the accounting year		
190	Total L/C Retired under L/C Code-11	For the accounting year		
191	Total L/C Retired under L/C Code-12	For the accounting year		
192	Total L/C Retired under L/C Code-99	For the accounting year		
193	Cumulative value of Cash LC Retired (F)	For the accounting year		
194	Cumulative value of BB LC Retired (F)	For the accounting year		
195	Cumulative value of BB LC Retired (L)	For the accounting year		
196	Total Income	For the accounting year		196 = 197+198
197	Total Interest Income	For the accounting year		
198	Total Non-interest Income	For the accounting year	Income Information	

199	Net Interest Income	For the accounting year		199 = 197 - 201
200	Gross Profit(+/-)	For the accounting year		
201	Total Interest Expenses	For the accounting year	Expenditure Information	
202	Total Operating Expenditure	For the accounting year		
203	Administrative Cost	For the accounting year		
204	Total Other Expenditure	For the accounting year		
205	Office Maintenance Expenses	For the accounting year		
206	Branch Renovation Cost	For the accounting year		
207	Total Business Development Expenses	For the accounting year		
208	Cash-Vault Limit	as on Reporting date/ end of month		
209	Cash-Vault Insurance Coverage	as on Reporting date/ end of month		

210	Cash in Vault	as on Reporting date/ end of month	Cash Management Information
211	Local Currency in Vault	as on Reporting date/ end of month	
212	Foreign Currency in Vault	as on Reporting date/ end of month	
213	Prize Bond in Vault	as on Reporting date/ end of month	
214	Cash Balance in ATM	as on Reporting date/ end of month	
215	Balance with BB/BB Representative	as on Reporting date/ end of month	
216	Cash Transit Limit	as on Reporting date/ end of month	
217	Total Fund Received from the Feeding Br/ BB in this month	For the Reporting Month	
218	Total Fund Remit to the Feeding Br/BB in this month	For the Reporting Month	

219

Highest Fund Received from
Feeding Br/BB in this month

For the Reporting Month

220

Highest Fund Remit to Feeding
Br/BB in this month

For the Reporting Month

221

No. of days exceeding cash vault
limit in this month

For the Reporting Month

222

Highest amount of cash vault
exceeding limit in this month

For the Reporting Month

223

Total Number Reported in STR

For the Reporting Month

224

Total Amount Reported in STR

For the Reporting Month

225

Total Number Reported in CTR

For the Reporting Month

226

Total Amount Reported in CTR

For the Reporting Month

227	Total Number of Suit Filed	as on Reporting date/ end of month	Compliance Information
228	Total Outstanding of Loans under Suit	as on Reporting date/ end of month	
229	Amount of Suit Value Recovered in this Year	For the accounting year	
230	Total Expense against Suit filed in this year	For the accounting year	
231	Total Number of Mutual Suit Vacant	For the accounting year	
232	Total Amount Realized against Mutual Suit Vacant	For the accounting year	
233	Total Number of Employee of the Branch	as on Reporting date/ end of month	

234

Number of Branch Employee
Trained in Credit Operation

as on Reporting date/ end of
month