



Block 26 Lot 39, Phase 1, Gensanville Subdivision, Bula  
General Santos City, 9500  
<https://kitharvey.github.io/Portfolio-v1/>  
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## KIT HARVEY V. CAUBALEJO

### SKILLS & ABILITIES

- Good communication skills
- Detail-oriented
- Organizational Skills
- Stress Management
- Fast Learner
- Problem Solving
- Adobe Photoshop and Illustrator
- JavaScript, HTML and CSS/SCSS
- Node.js
- Git
- React.js
- GraphQL

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### EXPERIENCE

#### **CALL CENTER AGENT SIXELEVEN GLOBAL SERVICES** 2016-2019

- Listening and documenting calls and emails from the representatives to assure quality customer service.
- Providing feedback on where and how to improve the service.
- Attaining daily, weekly and monthly targets specified by the process.
- Getting leads and taking sales calls

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### EDUCATION

#### **RAMON MAGSAYSAY MEMORIAL COLLEGE BACHELOR OF SCIENCE IN COMPUTER SCIENCE** 2015-2016

- Dean's Lister 1<sup>st</sup> Semester of School Year 2015-2016

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### REFERENCES

**SHENNY TORIBIO**  
Project Manager, Sixeleven Global Services  
09060616504