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## The Executive Job-search: A Comprehensive Handbook for Seasoned Professionals

By Orrin Wood

McGraw-Hill Education - Europe, United States, 2003.

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Don't sell yourself short - get the job that suits your goals. If you're a

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downsizing, you need to prepare yourself effectively for the

rigors of the job market. The Executive Job Search is an

indispensable guide to taking charge of your job search in

today's competitive environment. Career expert Orrin Wood

offers proven strategies and insights for experienced

professionals on all aspects of the search - from getting off to

the right start and preparing a top-flight resume to improving

selling skills and evaluating offers. You'll discover how to

present yourself in the best possible light while you brush up on

blind prospecting, approach recruiters, and get the most out of

the Internet. Wood also provides you with a gold mine of

checklists and techniques designed to help you make better use

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land an offer that's in line with your needs and interests at this

crucial stage of...



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