



Fundamentals of Management: Essential Concepts and Applications (6th Edition)

By Stephen P. Robbins; David A. DeCenzo

Prentice Hall, 2000. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: PART I: INTRODUCTION 1. Managers and Management History Module The Historical Roots of Contemporary Management Practices 2. The Management Environment PART II: PLANNING 3. Foundations of Planning 4. Foundations of Decision Making Quantitative Module Quantitative Decision-Making Aids PART III: ORGANIZING 5. Basic Organization Designs 6. Staffing and Human Resource Management Career Module Building Your Career 7. Managing Change, Stress, and Innovation PART IV: LEADING 8. Foundations of Individual and Group Behavior 9. Understanding Work Teams 10. Motivating and Rewarding Employees 11. Leadership and Trust 12. Communication and Interpersonal Skills PART V: CONTROLLING 13. Foundations of Control 14. Operations Management.



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