



**Club No:** 1749

**District No:** 72

**President**

Sean Aldrich

**VP Education**

Sean Aldrich

**VP Membership**

Dave Bylett

**VP Public Relations**

Vacant

**Secretary**

Amie Burgess

**Treasurer**

Amie Burgess

**Website/Social Media**

Paddy Moran

**Sergeant-At-Arms**

Jim Hawker

**Past President**

Amie Burgess

We meet every Tuesday morning from 7.00am to 8.15am in the Alexander McMillan Room, at Otago Community House, Moray Place.

Details can be found on our website  
[www.dawnspeakers.org](http://www.dawnspeakers.org)

**Our Mission:**

The mission of a Toastmaster Club is to provide a mutually supportive and positive learning environment in which every member has the opportunity to develop communication and leadership skills, which in turn foster self-confidence and personal growth.

## Hello and Welcome to Dawnspeakers Toastmasters Club!!!

Thank you for joining us this morning – we hope you can see that public speaking can be fun and anybody can be an effective speaker.

Toastmasters is an international organisation dedicated to helping its members improve their communication and leadership skills. Our meetings give you a variety of opportunities to develop your skills with the support and guidance of other members – we go out of our way to support and encourage each other.

This information pack contains some materials that should help familiarise you with our organisation and our club in particular. Included is a membership form if you wish to join us, some information about what Toastmasters is, what we do and the roles and components of our meetings including membership fees. You can also visit [www.toastmasters.org](http://www.toastmasters.org) and [www.toastmasters.org.nz](http://www.toastmasters.org.nz) for more information.

### What happens next?

You are welcome to join us for up to 3 meetings to get a feel for whether Toastmasters is for you. If you decide to become a member during or following this 'trial' period, you will need to complete a membership form and be required to pay a semi-annual subscription fee. You will then be eligible to have your name on our roster and participate in the 'prepared' roles in our meetings, receive regular magazines and articles from Toastmasters International (USA) with lots of useful information, and have a full-time mentor within our club to assist you in any aspect of your progress through Toastmasters.

Your subscription fee entitles you to a manual with some basic speaking assignments for you to proceed through at your own pace and to a range of other educational and informative resources in our library such as videos of advanced speakers and written guides on chairing meetings, giving effective evaluations, and using speaking techniques such as vocal variation and body gestures

For more information please feel free to contact any of the following:

President

Amber Fraser Smith, [amberfrasersmith@yahoo.co.uk](mailto:amberfrasersmith@yahoo.co.uk)

VP Education

Sean Aldrich, 021 708193, [sean.aldrich1@gmail.com](mailto:sean.aldrich1@gmail.com)

VP Membership

Dave Bylett, 4545737 / 022 4544318, [bylett@xtra.co.nz](mailto:bylett@xtra.co.nz)



## About Dawnspeakers Toastmasters Club

### The Structure of a Meeting

Each meeting follows a set format as prescribed by Toastmasters International, this is run by the Toastmaster for the meeting. Normally 2-3 prepared speeches are delivered at each meeting. This is followed by a Table Topics session which allows members the opportunity to deliver a brief (1 – 2 minute) impromptu speech on a topic selected by the Table Topics Master. The last part of every meeting is dedicated to evaluating all speakers, this is conducted in a very positive and constructive manner. Outlined below are the various meeting roles allocated to members on a rotational basis:

- Toastmaster
- Table Topics Master
- General Evaluator
- Speech Evaluators
- Table Topics Evaluator
- Toastmaster Evaluator
- Timekeeper
- Word Master
- Grammarian
- Um and Ah Counter
- Listening Critic
- Vote Master

New members are allocated non evaluation roles to begin with. A new member will have the opportunity to deliver their first “Ice Breaker” speech after attending 3-4 meetings. All members’ typically deliver a prepared speech every 5-6 weeks, which is based on the speaking assignments detailed in their Toastmasters “Competent Communication” manual. Each speaking assignment will have specific speaking objectives to meet and will build on the knowledge gained from prior speaking assignments. Speeches will generally be between 5 – 7 minutes in duration. Your mentor is available to provide assistance and guidance when required, also from time to time experienced members will deliver educational speeches on various aspects of public speaking.

### Membership Fees

Membership fees are paid semi-annually in March and September. The 6 monthly fee is currently set at \$125.

***Membership fees are paid directly into the Dawnspeaker’s bank account 03-1726-0026925-000 (please remember to narrate the transaction with your name).***

Approximately 40% of this fee is paid to Toastmasters International, rent of the meeting room represents 40 - 50%, with the balance used for general supplies. New members joining outside of March and September will pay a pro-rata amount of this fee.



# 7 reasons why joining Toastmasters will vastly improve your communication skills

## 1) You will learn effective communication skills.

In this Information Age, you are probably more at ease communicating by e-mail and telephone than you are face to face. At Toastmasters, you will learn the art of oral communication.

## 2) You will overcome the terror of public speaking.

Speaking to groups large or small may intimidate you. In Toastmasters, you will learn how to successfully formulate, express and sell your ideas and yourself.

## 3) You will learn to speak on your feet.

As you give one to two minute impromptu speeches on general subjects, you will learn how to formulate ideas while thinking on your feet.

## 4) You will get constructive feedback.

Whenever you give a prepared speech, an evaluator will point out the presentation strengths and offer suggestions for improving your next speech.

## 5) You will get coached by an experienced mentor.

Every new Toastmaster is assigned a mentor who acts as a sounding board to assist you during your speech preparation.

## 6) You get to practice leadership skills.

Leadership is an art. You can't learn to be a leader in one day; it takes practice. In Toastmasters, you'll build leadership skills when you organise and conduct meetings and motivate others to help you. Toastmasters is a laboratory for leadership where you will learn skills that can only be obtained in a voluntary organisation.

## 7) You will be part of a supportive environment.

You will be part of a mutually supportive and positive learning environment in which every person has the opportunity to develop communication and leadership skills, which foster self-confidence and personal growth. A Toastmasters Club enables you to become part of a community that supports continuous progress.

*"Join Toastmasters. Oral communications skills count. Height and hair colour may be in the genes, but public speaking isn't. One good answer to the public speaking problem is Toastmasters. They do a fabulous job of helping people shape up their communications skills. – Tom Peters, Best-selling author of In Search of Excellence"*