



EKATERINA POGHOSYAN

CURRICULUM VITAE

PERSONAL DETAILS

Location: Armenia, Yerevan

INFO

Phone
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Email
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Address
21 Manandyan st., Yerevan,
Armenia

LANGUAGES

English

Russian

Armenian

Bulgarian

SKILLS

Microsoft office excel

Microsoft office word

Adobe Photoshop

1C

HTML 5

CSS

Bootstrap

JavaScript

CRM (Bitrix24)

Figma

Git

WORK EXPERIENCE

- 2004 - 2013

SOUND ENGINEER
Radio Liberty- Yerevan, Armenia

Conducted individual recordings of each instrument and vocal in a studio context, conduct sound. Used a mixing console during the performance to create a live mix which balances sound levels. Added sound effects. Resolved any audio-related technical problems. Enhanced, edited and mixed studio recorded tracks. Mastered the mixed and edited tracks.
- 2014 - 2017

SALES MANAGER REMOTE
Fragrance and cosmetics online shop - Moscow, Russia

Consulting, product selection according to customer preferences, logistics, resolving conflicts, new staff training.
- 2014 - 2020

CONTENT MANAGER REMOTE
Fragrance and cosmetics online shop - Moscow, Russia

Writing, editing and proofreading content, creating a product database, editing images, creating product cards.
- 2018- 2020

SALES AND CONTENT MANAGER REMOTE
Air conditioning and heating equipment online shop - Moscow, Russia

Consulting clients, selection of equipment, preparation of invoices and commercial offers, logistics, resolving conflicts, new staff training, writing, editing and proofreading content, creating a product database, editing images, creating product cards.
- 2020 - 2020

LOGISTICIAN
Tracking company - Yerevan, Armenia

Transport organization, communication with traffic controllers, actual coordination of deliveries, control and certification of bills, generation of reporting.
- 2020 - 2020

WEB CONTENT MANAGER
Online news magazine - Yerevan, Armenia

Writing, editing, translating and proofreading content.
- 2020 - 2021

CRM SPECIALIST REMOTE
Bitrix24 Partner Network - Krasnodar, Russia

Managing implementation of new CRM-related processes and integration of CRM with other systems from the business perspective.
- 2021 - 2022

JUNIOR FRONTEND DEVELOPER INTERN
NetForNet - Yerevan, Armenia

Working with mockups and real projects, developing responsive web-pages.

EDUCATION

- 1994 - 2002

SCHOOL
Basic school № 69 named after A. Sakharov, Yerevan, Armenia
- 2002 - 2004

COLLEGE
"Quantum" College, Yerevan, Armenia
- 2004 - 2008

UNIVERSITY
Russian-Armenian Slavonic University, Yerevan, Armenia
- 2018 - 2019

COURSES
BeeOnCode, Frontend developers courses, Yerevan, Armenia
- 2020 - 2021

COURSES
Planet Training Center, Frontend developers courses, Yerevan, Armenia

PERSONAL SKILLS

Hardworking, flexible, punctual, tolerant, results oriented.