

YABC Guidance Referral Form (Form Y-1)

To attend any Young Adult Borough Center city-wide, a student must be beyond compulsory age, have at least 17 credits, and be in the 5th year of high school prior to registering at a YABC. Young Adult Borough Centers are evening programs that provide classroom instruction and support services leading to a high school diploma; diplomas are awarded by the students' home school. No student will be admitted to a YABC until both the Guidance Referral Form (**Form Y-1**) and the Course Requirements Form (**Form Y-2**) are completed and signed by the student's guidance counselor. The Guidance Referral Form documents that the individualized counseling session and the student's and parent's consent to transfer to a YABC. The Course Requirements Form must indicate all of the student's outstanding course work and the Regents exams required for graduation. By completing and signing the Course Requirements Form (**Form Y-2**), the referring school acknowledges that the student will be granted a diploma upon completion of the course work and exams listed.

Please provide the following documents to the student to give to the YABC to which the student wishes to transfer:

- *A current transcript (and current IEP if applicable)*
- *Immunization record*
- *Signed copy of this form (Guidance Referral Form- Form Y-1)*
- *YABC Course Requirements Form (Form Y-2)*

These documents are required for a valid transfer to YABC. Copies of all of these documents should be kept by the sending school.

Guidance Referral Form (Form Y-1)	
Student Name:	Student OSIS #:
Current School:	
Guidance Counselor:	
YABC site:	
<i>The following steps have been completed as part of the mandatory individual counseling session:</i>	
<input type="checkbox"/> Explained YABC program, requirements, and expectations <input type="checkbox"/> Student demonstrated interest <input type="checkbox"/> Student IEP was reviewed and transfer of services to the YABC site was discussed (if applicable) <input type="checkbox"/> Student is eligible for ENL services (if applicable) *Circle Current Level: (entering) (emerging) (transitioning) (expanding) (commanding) <input type="checkbox"/> Graduation pathways were explained and discussed with student <input type="checkbox"/> Conducted full individualized counseling session on this date: Click here to enter text. <input type="checkbox"/> Completed Y2 Form	
Guidance Counselor Signature	Date
Phone	Email
<div style="border: 1px solid black; padding: 5px; text-align: center;"> Student and Parent Consent Form </div> <p>I consent to the transfer of _____ to the YABC program at _____. (Student Name above) (YABC site above)</p> <p>Parent/Guardian Name: _____ Parent/Guardian signature: _____ Date: _____</p> <p>I have received information about the YABC program, and I am interested in attending the YABC at _____. (YABC site above)</p> <p>Student Name: _____ Student Signature: _____ Date: _____</p>	
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